

## Questions related to RFQ/P #2014-PM

1. Tab 4- Narrative of relevant K-12 Project Experience and References. Under experience, I want to confirm that the District would like proposers to provide : bullet #4: Construction Costs, including original budget, bid amount, and final amount at close out. As program manager, several of our programs consist of more than 100+ projects and typically last for 3-5 years depending on the bond size. Will the District consider limiting this response to the last 2 years (2013 and 2014)? This would also be similar for bullet #10 under number of RFI's and Change Orders of each project.

**ANSWER: No; the District is requesting information based on at least three (3) K-12 educational programs (performed within the last five years), not for all educational programs performed in the last five years.**

2. Under Tab 6 – Fee Proposal, our Program Management fee may vary year to year dependent on the needs of the District and project budget(s) and schedule(s). We will scale down when necessary and scale up as required to support construction/modernization projects. As option to a not to exceed fee will the District consider a percentage approach to the fee?

**ANSWER: No, the district requires a projection of the total fee based on the number of hours anticipated to be performed by each employee classification multiplied by the associated hourly charge per employee; based on the total scope of work (\$28.5 Million). This amount should be calculated based on past projects of a similar total dollar amount.**

3. Does the District require proposers to submit Exhibit “E” – Criminal Background Investigation/Fingerprinting Certification with our submission on Nov 18<sup>th</sup>? If so, under which Tab would you like proposers to place this signed form

**ANSWER: No; Submission of Exhibit “E” will only be required of the selected firm.**

4. Does the 50 page limit include a table of contents?

**ANSWER: No.**