

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education to "Conduct the District's Business in Public"

CLOSED SESSION – 5:45 p.m.

OPEN SESSION – 7:00 p.m.

City Hall (Mike Balkman Chambers)
9770 Culver Blvd., Culver City, CA 90232

September 23, 2014

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Laura Chardiet, President

Nancy Goldberg, Vice President

Steven M. Levin, Ph.D., Clerk

Susanne Robins, Member

Katherine Paspalis, Esq., Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services; David LaRose, Superintendent
Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); and Management Association of Culver City Schools (MACCS)

3.2 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)

- 3.3 Public Appointment/Employment (Pursuant to GC §54957)
Certificated Personnel Services Report No. 4
Classified Personnel Services Report No. 4

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
Laura Chardiet, President
Nancy Goldberg, Vice President
Steven M. Levin, Ph.D., Clerk
Susanne Robins, Member
Katherine Paspalis, Esq., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____ Seconded by _____
Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – September 9, 2014
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 4
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 4
- 9.6 Approval is Recommended for the Out-of-State Field Trip for Culver City High School and Culver City Middle School Cheerleaders to attend Cheerleading Championships, Orlando, Florida, February 6 to February 9, 2015

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS - None**

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 First Reading of Revised Board Policy and Administrative Regulation 6171, Instruction – Title I Programs
- 12.2 Process and Timeline for Bond Projects

13. RECESS (10 Minutes)

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agendized item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items

- 14.1a Approval of Amended Employment Contract Between CCUSD and David LaRose as District Superintendent

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items - None

14.3 Business Items

14.3a Approve Resolution #5/2014-2015 – Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2014, 2015, and 2016, Actions

Motion by _____ Seconded by _____ Vote _____

14.3b Approval is Recommended to Approve the 2014-2015 Education Protection Account Spending Plan

Motion by _____ Seconded by _____ Vote _____

14.3c Approval is Recommended to Approve Agreement with Keygent Advisors

Motion by _____ Seconded by _____ Vote _____

14.3d Approval is Recommended to Ratify Purchase of Chromebooks and Storage Carts for Classroom Use

Motion by _____ Seconded by _____ Vote _____

14.3e Approval is Recommended to Ratify Increase in Hours and Scope for DSA Inspector of Record

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items - None

15. BOARD BUSINESS

15.1 Review Superintendent Evaluation

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

October 14 – 7:00 p.m. – Regular Public Meeting (6:00 p.m. Closed Session), District Office (Board Room), 4034 Irving Place
October 28 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Boulevard

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>September 9, 2014</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Laura Chardiet, President
Nancy Goldberg, Vice President
Steven M. Levin, Ph.D., Clerk
Susanne Robins, Member
Katherine Paspalis, Esq., Member

Staff Members Present

David LaRose, Superintendent
Kati Krumpe
Leslie Lockhart
Mike Reynolds

Call to Order

Board President Ms. Chardiet called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:05 p.m. with all Board members in attendance. Middle School Student Representative Falon Legaux led the Pledge of Allegiance.

Report from Closed Session

Ms. Chardiet reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Dr. Levin and seconded by Ms. Goldberg that the Board adopt the September 9, 2014 agenda as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

9. Consent Agenda

Ms. Chardiet called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn by audience members or Board members. It was moved by Ms. Goldberg and seconded by Ms. Robins to approve Consent Agenda Items 9.1 – 9.8 as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

- 9.1 Minutes of Regular Meeting – August 26, 2014
- 9.2 Purchase Orders
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports no.
- 9.5 Classified Personnel Reports No. 3
- 9.6 Annual Destruction of Class III Records
- 9.7 El Marino, La Ballona, and Middle School Administrators and Teachers to Attend the International Conference on Language Immersion Education in Salt Lake City, Utah, October 15-18, 2014
- 9.8 Emergency Permit, Declaration of Need for Fully Qualified Educators

10. Awards, Recognitions and Presentations - None

11. Public Recognition

11.1 Superintendent's Report

Mr. LaRose began his report with first week of school affirmations. He stated that the capital projects are looking outstanding. He commended Mr. Reynolds, Mike Korgan, Balfour Beatty, and all of the teams that came together and are doing a great job. He reported that the District will participate in the California Shake Out on October

16th at 10:16 a.m. There will be District-wide coordinated all-staff training for emergency situations. Staff is continuing to build on systems that were put in place last year and participate in two days of training/professional development on September 17th and 18th at Veterans Auditorium. Mr. LaRose also reported on a new partnership with the Big Brother and Big Sisters Program which will be kicking off at La Ballona Elementary. He also had a great meeting with representatives from Prime Time which is supported by the NFL which is involved with the Big Brothers and Big Sisters Program also and he thanked Ms. Robins for helping to facilitate the partnership. They will also bring some wonderful programs to the District.

11.2 Assistant Superintendents' Reports

Dr. Krumpe reported on the Back to School Night events starting. She went to Farragut's Back to School Night with Ms. Paspalis. She shared her experience at the event and thought that everyone was prepared and engaged. It was a great. She was invited to El Rincon's first Parent Chat regarding common core. She was very impressed with the parents and stated that they were very interested. It really turned into a high level conversation. Dr. Krumpe commended Mr. Kronfeld who wrote a Prezi grant and got it. The grant will give 300 teachers licenses for the program and 2,500 student licenses. She provided an update on how the common core money has been spent so far. The new BTSA Coordinator Kelley Wilcox has reported that our number of new teachers has doubled this year so they are working hard at trying to find additional ways to support them all. While brainstorming they thought of adding additional support at their school sites and offering a stipend to veteran teachers to provide additional help.

Mrs. Lockhart stated that the District is not fully staffed yet. The Human Resources Department would like to branch out to local colleges and establish partnerships with them to help with staffing as college students are graduating. She looks forward to going in and meeting the new teachers and it is always nice to see their excitement. Human Resources plans on having a Cookies and Milk Chat event to let the new teachers know who they can come to if there are any issues they would like to address or to ask any questions. Mrs. Lockhart also announced that the first ACSA meeting will be taking place at the District Office now that she is the new ACSA President for Region 14.

Mr. Reynolds provided an update on Robert Frost and stated that a notice to proceed was sent to the architects to prepare and submit plans to the DSA for all three components of the project, which the architects are very excited to begin. He provided an update on the bond issuance timeline. Mr. Reynolds stated that both he and Mr. LaRose will be going to San Francisco to meet with the credit rating agencies S&P and Moody's.

11.3 Student Representatives' Reports

Middle School Student Representative

Falon Legaux, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the upcoming Halloween Dance. There will be a haunted maze. She also reported the Middle School has started on the Back Packs for Kids program for the 2014-2015 school year. Pep Rallies are starting and they want everyone excited about the Middle School

Culver Park Student Representative

There is no representative at this time.

Culver City High School Student Representative/Student Board Member

Natalia Saucedo, Student Board Member, reported on activities at Culver City High School, including the first House of Representatives taking place where they had introductions. She stated that in the meeting the topic was brought up about bungalows and the water fountains. The fountains are far away from the bungalows for students. She addressed the issue by information students about the placement of the hydration stations. The theme that is being encouraged this year is Victory with Honor. Miss Saucedo thinks it is working. She is excited to see the spirit that is taking place at the High School. She also provided an update on the recycling program; and reported that the College and Career Center has gone digital.

11.4 Members of the Audience

There were no comments from audience members.

11.5 Members of the Board

Board Members spoke about:

- Ms. Paspalis reported on her attendance at the Farragut Elementary Back to School event which was great. She is also happy to see the capital projects that have been completed. Ms. Paspalis reported that it is Suicide Prevention Week and she is hoping that there has been some sort of action or information about it in the District. Mr. LaRose informed Ms. Paspalis about a discussion that he had with Mr. Sotelo about pro-active steps that can be done in the District along with goals for support services.
- Ms. Goldberg reported on her attendance the Linwood Howe Elementary Back to School event. She watched a previous student of hers who is now a teacher at the school, and it was great to see. She also attended El Marino's Back to School Volunteer Night and it was remarkable and very organized. Ms. Goldberg stated that the District partnership with the unions is viable, healthy, and working. We have never had a relationship like that. Ms. Goldberg stated that she is excited to hear about the new District partnership with the Big Brothers and Big Sisters. She stated that she is involved with the Walkers and Rollers which is another great organization that works with the students in the District. Ms. Goldberg proudly announced that she did her first tour at the Getty Museum.
- Dr. Levin stated that he did not have much to report. He wished his daughter Mattie a Happy 16th Birthday.
- Ms. Robins reported on her attendance at the Linwood Howe Back to School event. She was excited to see how Principal Indelicato organized the event. The Principal had grades K-3 meet in the cafetorium and then all grades went to their classrooms. It seemed very organized. Ms. Robins also gave commendations to the Linwood Howe PTA who has the largest membership in the whole 33rd PTA District. She announced that LACSTA will have a forum for the new State Superintendent. She will attend and provide an update to any Board member that is interested. She also attended the last meeting of the Baldwin Hills Oil Group and the outcome was that there will be no new oil wells for now. Ms. Robins also announced that there will be new high speed cable in the city which she is excited about. It is a really good thing for businesses in the city. She stated that she was super excited about the meeting she attended with Mr. LaRose and the NFL. The programs they have will really develop leadership skills for our athletes. Ms. Robins asked if anyone has had a chance to look at the application for the Bond Oversight Committee as she has had people showing interest. She gave commendations to Dr. Krumpke because she is happy that she arranged for all math teachers to do MLC.
- Ms. Chardiet stated kudos to Ms. Robins for bringing the NFL to meet with the District and to Mr. LaRose. She wanted to know who put together the Culver City packet regarding curriculum and the common core. Dr. Krumpke stated that it was a combination of departments. Ms. Chardiet thought they looked "awesome." She stated that she has heard all about the new ball walls at the schools and has been asked about decorating them. She congratulated Mrs. Lockhart on becoming the President of ACSA Region 14. Ms. Chardiet inquired about the timeline for the completion of the plans for Robert Frost Auditorium. Mr. Reynolds stated that they should be completed in about 2 to 3 weeks. Ms. Chardiet stated that she visited the IBW Apprenticeship Program and another apprenticeship program for working with sheet metal. She was impressed with the program and announced that West L.A. College has an Aeronautics program. She suggested that we find a way to make sure this information is given to the ninth and tenth graders.

12. Information Items**12.1 District Focus 2014-2015**

Mr. LaRose provided a brief introduction as to the work and systems that were put in place last year. This year's focus would be to move deeper and stronger into those systems. Mr. LaRose had a brief Power Point that was going to be addressed by the Assistant Superintendents. Dr. Krumpke spoke about the student success focus for this year and explained the Compliant/Action Track section of the report which addressed Evidence-Based, Systemic Support for All Staff and Students; and the Compelling Track which addressed Clarity of our Purpose and Practice: Deeper, Stronger Better. Mr. Reynolds spoke about a Resourceful and Responsible 14-15 school

year where he spoke about the Compliant Track: Targeted, Transparent, Values-Based Investments, Master Facility Plan into Action and the Compelling Track: Shared and Aligned Investments of Our Values, Purpose and Resources. Mrs. Lockhart spoke about the Family Engagement, Community and District Partnerships for the 14-15 school year where she spoke about the Compliant/Action Track: Partnerships for ALL CCUSD Students and Staff; and the Compelling Track: Collective Impact; Declaring our Interdependence.

12.2 Air Mitigation Engineering Update

Mr. Reynolds discussed the findings of the El Marino Air Quality Study done by Southland Industries. He also spoke the options that were in the report and the recommendations. Dr. Levin stated that he would like to meet with Mr. Reynolds separately to further discuss. For the items in the report Dr. Levin feels that there should be numbers/dollar amounts included, and thinks that there should be a pilot study. Dr. Levin just wants to make sure everything is addressed.

13. Recess

The Board recessed at 8:10 p.m. and reconvened at 8:15 p.m.

14. Action Items

14.1 Superintendent's Items

14.1a Second Reading and Approval of Board Policy/Administrative Regulation 1312.3, Community Relations – Uniform Complaint Procedures

Ms. Paspalis made a revision on AR1312.3(c), third paragraph under Procedures to include “under this Administrative Regulation” to follow the word “allegations.” It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve Board Policy/Administrative Regulation 1312.3, Community Relations – Uniform Complaint Procedures as presented. . The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

14.2 Education Services Items

14.2a Approval is Recommended for the Supplemental Educational Services 2014-2015 Master Contract, Pursuant to the No Child Left Behind Act, and Delegation of Authority to Superintendent or his Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers

It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve the Supplemental Educational Services 2014-2015 Master Contract, Pursuant to the No Child Left Behind Act, and Delegation of Authority to Superintendent or his Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

14.3 Business Services Items

14.3a Approval is Recommended for 2013-14 Unaudited Actuals

Sean Kearney, Fiscal Services Director, presented the 2013-14 Unaudited Actuals and provided the Board with a summary. He informed the Board that the District is moving forward this year with a surplus. Mr. Kearney commended Ms. Alva Diaz, Accounting Technician for all of her hard work. She has done a great job at collections with ASB groups. Other factors that contributed to the surplus are SELPA lowering their costs tremendously, and contributions from the Education Foundation. Dr. Levin asked for additional information such as the relative importance of each factor that Mr. Kearney mentioned. He also stated that it sounds like the collections item sounds as if it is happening in a timelier manner which has helped the surplus. Mr. Kearney also stated that the rentals were increased and the solar rebate checks are about \$20,000 per month. Speaking of solar rebates reminded Ms. Paspalis that it was almost one year since the system was turned on. She would like to see an analysis on what is saved after the one year mark to compare the energy costs to what was previously spent. It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve the 2013-2014 Unaudited Actuals as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

14.3b Approval is Recommended for the Amendment to Summer Projects Agreement

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve the Amendment to Summer Projects Agreement as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

14.4 Personnel Items

14.4a Approval is Recommended for Resolution #4-2014/2015 (HR), To Reinstate Accounting Supervisor Position

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve Resolution #4-2014/2015 (HR), To Reinstate Accounting Supervisor Position as presented. Ms. Goldberg asked what kind of degree, if any, is necessary. Mrs. Lockhart stated that a bachelors degree in accounting would be helpful or a CPA. Ms. Paspalis stated that the Business Department has been understaffed for years so she happy to be voting on this item. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays.

15. Board Business

15.1 Board Self-Evaluation

Ms. Robins went through the evaluation questions for the Board. She commented that overall she thinks the Board did well and noticed that there was less members looking at their cell phones.

Adjournment

Dr. Levin requested to adjourn the meeting in memory of Charles Backus who was a friend. There being no further business, it was moved by Ms. Goldberg, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis and Ms. Robins; and 0 – Nays. Board President Ms. Chardiet adjourned the meeting at 8:35 p.m. in memory of Charles Backus.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

BOARD REPORT

9/23/14

9.2

9.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from September 1, 2014 through September 13, 2014 is \$459,955.23. Warrants issued for the period August 15, 2014 through September 15, 2014 total \$8,258,199.10. This includes \$4,491,113.00 in commercial warrants, and \$3,767,086.10 in payroll warrants.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 01.7 tri-city selva fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from September 1, 2014 through September 13, 2014 in the amount of \$459,955.23 and warrants for August 15, 2014 through September 15, 2014 in the amount of \$8,258,199.10 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAPO009C
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 9/1/2014 To 9/13/2014
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 1
Run Date: 09/13/2014
Run Time: 02:55:58AM
FY: 14-15
WEEKLY

Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
09/02/14	62328M	C		09/02/2014	GOODMAN'S TOW SERVICE	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	14-15		85.00	
						09/02/2014	62328M	GOODMAN'S TOW SERVICE									85.00
09/02/14	63235M	A		09/02/2014	WESTERN ILLUMINATED	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	14-15		501.95	
						09/02/2014	63235M	WESTERN ILLUMINATED PLASTICS, INC.									501.95
09/03/14	63237M	A		09/03/2014	COAST APPLIANCE PARTS CO.	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	14-15		100.00	
						09/03/2014	63237M	COAST APPLIANCE PARTS CO.									100.00
09/02/14	63239M	A		09/02/2014	DFS FLOORING	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	14-15		1,324.13	
						09/02/2014	63239M	DFS FLOORING									1,324.13
09/10/14	63242M	A		09/10/2014	JOHNSTONE SUPPLY	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	14-15		164.64	
						09/10/2014	63242M	JOHNSTONE SUPPLY									164.64
09/10/14	63243M	A		09/10/2014	CONCRETE CORING COMPANY	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	14-15		2,610.00	
						09/10/2014	63243M	CONCRETE CORING COMPANY									2,610.00
09/10/14	63244M	A		09/10/2014	ENCORP	CONTRACT SERVICES RENDERED	Maintenance	01.0	81500.0	00000	81100	5890	0005040	14-15		632.00	
						09/10/2014	63244M	ENCORP									632.00
09/10/14	63246M	A		09/10/2014	AMERICAN TIME & SIGNAL COMPANY	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	14-15		1,500.00	
						09/10/2014	63246M	AMERICAN TIME & SIGNAL COMPANY									1,500.00
09/09/14	63247M	A		09/09/2014	JOHNSTONE SUPPLY	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	14-15		800.00	
						09/09/2014	63247M	JOHNSTONE SUPPLY									800.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAPO009C
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

9/1/2014 To 9/13/2014

Page No. 2
Run Date: 09/13/2014
Run Time: 02:55:58AM
FY: 14-15
WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
09/10/14	63248M	A		09/10/2014	SOUTH BAY HEATING & AIR	REPAIRS - OTHER	63248M	01.0	81500.0	00000	81100	5630	0005040	14-15	212.50	212.50	
						09/10/2014											212.50
09/02/14	63250M	A		09/02/2014	XEROX FINANCIAL SERVICE LLC	EQUIPMENT RENTAL/LEASE	63250M	01.0	81500.0	00000	81100	5610	0005040	14-15	978.96	978.96	
						09/02/2014											978.96
09/02/14	63654	A		09/03/2014	HOUGHTON MIFFLIN HARCOURT RIVERSI	TEST/TEST MATERIALS	63654	01.0	56400.0	00000	39000	4312	0004023	14-15	12,048.09	12,048.09	
						09/02/2014											12,048.09
09/02/14	63723	A		09/02/2014	GUITAR CENTER, INC.	INSTRUCTIONAL SUPPLIES	63723	01.0	96352.0	71100	10000	4310	4010000	14-15	10,000.00	10,000.00	
						09/02/2014											10,000.00
09/02/14	63753	A		09/03/2014	CRESTLINE COMPANY, INC.	OFFICE SUPPLIES	63753	01.0	00000.0	00000	74000	4350	0003000	14-15	2,386.36	2,386.36	
						09/02/2014											2,386.36
09/02/14	63757	A		09/02/2014	NEILMARQ CORPORATION	EQUIPMENT RENTAL/LEASE	63757	11.0	06390.0	41100	81000	5630	0000010	14-15	185.00	185.00	
						09/02/2014											185.00
09/02/14	63760	A		09/02/2014	NEILMARQ CORPORATION	JANITORIAL SUPP/EQUIP	63760	11.0	90138.0	41100	81000	4370	0000010	14-15	2,000.00	2,000.00	
						09/02/2014											2,000.00
09/02/14	63762	A		09/02/2014	CHEF'S TOYS FOOD SERVICES	FOOD SERVICES SUPP/EQUIP	63762	13.0	53100.0	00000	37000	6500	0000000	14-15	9,388.01	9,388.01	
						09/02/2014											9,388.01
09/02/14	63763	A		09/02/2014	CHEF'S TOYS FOOD SERVICES	FOOD SERVICES SUPP/EQUIP	63763	13.0	53100.0	00000	37000	6500	0000000	14-15	8,803.41	8,803.41	
						09/02/2014											8,803.41

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09/02/14	63766	C		09/02/2014	E.G. BRENNAN & CO., INC.	MAINTENANCE AGREEMENTS 09/02/2014	Culver City Middle School 63766	01.0	00000.0	00000	27000	5630	3010001	14-15		95.00	95.00
09/02/14	63768	C		09/02/2014	NATIONAL ASSOC OF SCHOOL	MEMBERSHIPS 09/02/2014	Superintendent's Office 63768	01.0	00000.0	00000	71000	5310	0001000	14-15		179.00	179.00
09/02/14	63770	C		09/02/2014	CULVER CITY NEWS	ADVERTISING 09/02/2014	Superintendent's Office 63770	01.0	00000.0	00000	71000	4350	0001000	14-15		845.00	845.00
09/02/14	63774	A		09/02/2014	STERLING SERVICE INC.	REPAIRS - OTHER 09/02/2014	Undistributed FS 63774	13.0	53100.0	00000	37000	5630	0000000	14-15		1,626.96	1,626.96
09/03/14	63775	A		09/03/2014	STENHOUSE PUBLISHERS	BOOKS 09/03/2014	Farragut Elementary 63775	01.0	02222.0	11100	10000	4210	2050000	14-15		141.23	141.23
09/03/14	63776	A		09/03/2014	STENHOUSE PUBLISHERS	BOOKS 09/03/2014	Farragut Elementary 63776	01.0	02222.0	11100	10000	4210	2050000	14-15		588.67	588.67
09/02/14	63777	A		09/02/2014	BUDDY'S ALL STARS, INC.	UNIFORMS 09/02/2014	Culver City High School 63777	01.0	00000.0	15000	10000	4310	4010000	14-15		1,471.91	1,471.91
09/02/14	63778	C		09/02/2014	CA INTERSCHOLASTIC	MEMBERSHIPS 09/02/2014	Culver City High School 63778	01.0	00000.0	15000	27000	5310	4010000	14-15		1,450.26	1,450.26
09/02/14	63779	A		09/02/2014	C&A ATHLETICS	INSTRUCTIONAL SUPPLIES 09/02/2014	Culver City High School 63779	01.0	00000.0	15000	10000	4310	4010000	14-15		161.79	161.79

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09/02/14	63780	A		09/02/2014	COMPLIANCE POSTER COMPANY	OFFICE SUPPLIES	Human Resources 63780	01.0	00000.0	00000	74000	4350	0003000	14-15	1,270.24	1,270.24
09/02/14	63781	A		09/02/2014	ZEP SALES & SERVICE	JANITORIAL SUPP/EQUIP	Culver City Middle School 63781	01.0	00000.0	00000	81000	4370	3010001	14-15	1,500.00	1,500.00
09/02/14	63782	A		09/02/2014	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Culver City Middle School 63782	01.0	00000.0	16003	10000	4310	3010000	14-15	55.24	55.24
09/02/14	63783	A		09/03/2014	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Office of Child Development 63783	12.0	50253.0	85000	10000	4310	0000002	14-15	436.53	436.53
09/02/14	63797	A		09/03/2014	GALE SUPPLY COMPANY	JANITORIAL SUPP/EQUIP	Farragut 63797	01.0	00000.0	00000	81000	4370	2050001	14-15	8,000.00	8,000.00
09/10/14	63800	A		09/10/2014	TRAINING ROOM, INC.	INSTRUCTIONAL SUPPLIES	Culver City High School 63800	01.0	00000.0	15000	10000	4310	4010000	14-15	3,079.52	3,079.52
09/05/14	63802	C		09/05/2014	CULVER CITY BUS LINES	TRANSPORTATION SUPP/EQUIP/SERV	Transportation/Home to School 63802	01.0	72300.0	00000	36000	5890	0005500	14-15	1,000.00	1,000.00
09/10/14	63803	A		09/10/2014	CDW-G	COMPUTER SUPP/EQUIP	Culver Park High School 63803	01.0	07395.0	32000	10000	4410	5010000	14-15	626.85	626.85
09/02/14	63810	A		09/02/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Resource Specialists 63810	01.0	56400.0	00000	39000	4410	0004026	14-15	1,543.41	1,543.41

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09/02/14	63811	C		09/02/2014	ETS - EDUCATIONAL TESTING SERVICES	TEST/TEST MATERIALS 09/02/2014	Educational Services 63811	01.0	00209.0	11100	10000	4312	0004000	14-15	1,281.72	1,281.72
ETS - EDUCATIONAL TESTING SERVICES																
09/03/14	63812	A		09/03/2014	APPLE INC.	COMPUTER SUPP/EQUIP 09/03/2014	Special Projects 63812	01.0	40350.0	00000	21000	4410	0004030	14-15	1,329.18	1,329.18
APPLE INC.																
09/10/14	63813	A		09/10/2014	CDW-G	COMPUTER SUPP/EQUIP 09/10/2014	Special Projects 63813	01.0	30100.0	00000	27000	4410	0004030	14-15	280.15	280.15
CDW-G																
09/05/14	63814	C		09/05/2014	LACOE	CONFERENCE AND TRAVEL 09/05/2014	Special Projects 63814	01.0	42030.0	00000	27000	5220	0004030	14-15	180.00	180.00
LACOE																
09/08/14	63820	C		09/08/2014	AASA	CONFERENCE AND TRAVEL 09/08/2014	Superintendent's Office 63820	01.0	00000.0	00000	71000	5220	0001000	14-15	247.50	247.50
Business Services																
Human Resources																
AASA																
09/04/14	63821	A		09/04/2014	ULINE	MAINTENANCE SUPP/EQUIP 09/04/2014	Undistributed Genl Adm/Rpbert Frost 63821	01.0	00000.0	00000	27000	4400	0000000	14-15	537.11	537.11
ULINE																
09/03/14	63822	A		09/03/2014	CULVER CITY INDUSTRIAL	MAINTENANCE SUPP/EQUIP 09/03/2014	Undistributed Genl Adm/Robert Frost 63822	01.0	00000.0	00000	27000	4400	0000000	14-15	2,500.00	2,500.00
CULVER CITY INDUSTRIAL HARDWARE																
09/04/14	63823	A		09/04/2014	DISCOUNT SCHOOL SUPPLY	FURNITURE, SCHOOL 09/04/2014	EI Rincon Elementary 63823	01.0	00000.0	11100	10000	4400	2040000	14-15	840.91	840.91
DISCOUNT SCHOOL SUPPLY																

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09/11/14	63824	A		09/11/2014	ACTION SALES FS EQUIPMENT &	FOOD SERVICES SUPP/EQUIP 09/11/2014	Undistributed FS 63824	13.0	53100.0	00000	37000	4400	0000000	14-15	1,092.52	1,092.52
ACTION SALES FS EQUIPMENT & SUPPLIES																
09/11/14	63825	A		09/11/2014	CHEF'S TOYS FOOD SERVICES	FOOD SERVICES SUPP/EQUIP 09/11/2014	Undistributed FS 63825	13.0	53100.0	00000	37000	4400	0000000	14-15	243.21	243.21
CHEF'S TOYS FOOD SERVICES EQUIPMENT																
09/11/14	63826	A		09/11/2014	ARROW RESTAURANT	FOOD SERVICES SUPP/EQUIP 09/11/2014	Undistributed FS 63826	13.0	53100.0	00000	37000	4400	0000000	14-15	3,008.27	3,008.27
ARROW RESTAURANT EQUIPMENT																
09/12/14	63827	A		09/12/2014	FISHER SCIENCE EDUCATION	INSTRUCTIONAL SUPPLIES 09/12/2014	Ei Rincon 63827	01.0	00000.0	11100	10000	4310	2040001	14-15	398.47	398.47
FISHER SCIENCE EDUCATION																
09/05/14	63828	C		09/05/2014	TIME FOR KIDS	INSTRUCTIONAL SUPPLIES 09/05/2014	Ei Rincon Elementary 63828	01.0	02222.0	11100	10000	4310	2040000	14-15	409.50	409.50
TIME FOR KIDS																
09/04/14	63829	A		09/04/2014	GRAINGER, INC.	JANITORIAL SUPP/EQUIP 09/04/2014	Farragut 63829	01.0	00000.0	00000	81000	4370	2050001	14-15	218.78	218.78
GRAINGER, INC.																
09/04/14	63830	A		09/04/2014	CHRISTY WHITE ACCOUNTANCY	AUDIT SERVICES 09/04/2014	Fiscal Services 63830	01.0	00000.0	00000	73000	5820	0005010	14-15	8,479.13	8,479.13
CHRISTY WHITE ACCOUNTANCY CORPORATION																
09/12/14	63831	A		09/12/2014	D & D SECURITY RESOURCES, INC.	SECURITY SUPP/EQUIP/SYSTEM 09/12/2014	High School 63831	01.0	00000.0	00000	27000	4310	4010001	14-15	604.97	604.97
D & D SECURITY RESOURCES, INC.																
09/05/14	63832	A		09/09/2014	FREESTYLE SALES CO	PHOTOGRAPHIC SUPP/EQUIP 09/05/2014	Culver City High School 63832	01.0	00000.0	16001	10000	4310	4010000	14-15	647.80	647.80
FREESTYLE SALES CO																

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09/10/14	63833	A		09/10/2014	C&A ATHLETICS	INSTRUCTIONAL SUPPLIES 09/10/2014	Culver City High School 63833	01.0	00000.0	15000	10000	4310	4010000	14-15	263.72	263.72
09/10/14	63834	A		09/10/2014	C&A ATHLETICS	ATHLETIC SUPP/EQUIP 09/10/2014	Culver City High School 63834	01.0	00000.0	16001	10000	4400	4010000	14-15	919.80	919.80
09/05/14	63835	A		09/09/2014	ZEP SALES & SERVICE	JANITORIAL SUPP/EQUIP 09/05/2014	High School 63835	01.0	00000.0	00000	81000	4370	4010001	14-15	500.00	500.00
09/04/14	63837	C		09/04/2014	ACSA'S FOUNDATION FOR	CONFERENCE AND TRAVEL 09/04/2014	Human Resources 63837	01.0	00000.0	00000	74000	5220	0003000	14-15	448.00	448.00
09/04/14	63839	A		09/04/2014	US GAMES	PLAYGROUND SUPP/EQUIP 09/04/2014	Linwood Howe 63839	01.0	00000.0	00000	27000	4400	2020001	14-15	224.48	224.48
09/05/14	63840	A		09/05/2014	THE MUSIC CENTER	CONTRACTED SERVICES 09/05/2014	Linwood Howe Elementary 63840	01.0	91400.0	11100	10000	5810	2020000	14-15	4,725.00	4,725.00
09/05/14	63841	A		09/05/2014	CDW-G	COMPUTER SUPP/EQUIP 09/05/2014	Culver City Middle School 63841	01.0	00000.0	11100	10000	4410	3010001	14-15	214.64	214.64
09/05/14	63842	A		09/05/2014	GLENCOE/MCGRAW-HILL	BOOKS 09/05/2014	Undistributed SIMC 63842	01.0	63000.0	11100	10000	4110	0000000	14-15	2,606.30	2,606.30
09/04/14	63843	C		09/04/2014	JANE E. MILLS - CAPPA	CONFERENCE AND TRAVEL 09/04/2014	Pupil Services 63843	01.0	00000.0	00000	31400	5220	0004020	14-15	75.00	75.00

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09/11/14	63844	A		09/11/2014	C&A ATHLETICS	PHYSICAL EDUCATION SUPP/EQUIP 09/11/2014	Culver City High School 63844	01.0	00000.0	16001	10000	4310	4010000	14-15	945.95	945.95
							C&A ATHLETICS									945.95
09/04/14	63846	A		09/04/2014	HUNTINGTON PARK RUBBER STAMP CO.	OFFICE SUPPLIES 09/04/2014	Pupil Services 63846	01.0	00000.0	00000	31400	4350	0004020	14-15	218.89	218.89
							HUNTINGTON PARK RUBBER STAMP CO.									218.89
09/05/14	63847	A		09/05/2014	THE OFFICE CONNECTION	INSTRUCTIONAL SUPPLIES 09/05/2014	Farragut 63847	01.0	00000.0	11100	10000	4310	2050001	14-15	4,000.00	4,000.00
							THE OFFICE CONNECTION									4,000.00
09/05/14	63848	C		09/05/2014	MICHAEL SHLEYFER	INSTRUCTIONAL SUPPLIES 09/05/2014	Special Education 63848	01.0	33100.0	57700	11100	4310	0004040	14-15	56.44	56.44
							MICHAEL SHLEYFER									56.44
09/04/14	63849	C		09/04/2014	FAGEN FRIEDMAN & FULLFROST, LLP	CONFERENCE AND TRAVEL 09/04/2014	Special Education 63849	01.0	56400.0	00000	21000	5220	0004040	14-15	855.00	855.00
							FAGEN FRIEDMAN & FULLFROST, LLP									855.00
09/05/14	63851	C		09/05/2014	LACOE-AVID	CONFERENCE AND TRAVEL 09/05/2014	Special Projects 63851	01.0	30100.0	00000	21000	5220	0004030	14-15	1,600.00	1,600.00
							LACOE-AVID									1,600.00
09/11/14	63852	A		09/11/2014	ECHO PARENTING & EDUCATION	CONTRACTED SERVICES 09/11/2014	Undistributed Sel_pa 63852	01.7	65120.0	50500	22000	5810	0000000	14-15	2,400.00	2,400.00
							ECHO PARENTING & EDUCATION									2,400.00
09/10/14	63853	A		09/10/2014	A.T.A.C. INC.	CONTRACTED SERVICES 09/10/2014	Security 63853	01.0	00000.0	00000	83000	5810	0001050	14-15	7,741.18	7,741.18
							A.T.A.C. INC.									7,741.18
09/05/14	63855	A		09/05/2014	CDW-G	INSTRUCTIONAL SUPPLIES 09/05/2014	Culver City Middle School 63855	01.0	00000.0	11100	10000	4310	3010001	14-15	42.37	42.37
							CDW-G									42.37

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09/04/14	63856	A	09/04/2014	09/04/2014	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	Ei Rincon Elementary	01.0	00000.0	16002	10000	4410	2040000	14-15	1,273.49	
09/04/2014					63856			01.0	00000.0	16003	10000	4410	2040000	14-15	3,820.46	5,093.95
								TROXELL COMMUNICATIONS								
09/05/14	63857	A	09/05/2014	09/05/2014	OFFICE DEPOT	OFFICE SUPPLIES	Linwood Howe Elementary	01.0	00000.0	11100	10000	4400	2020000	14-15	529.63	
09/05/2014					63857			OFFICE DEPOT								529.63
09/05/14	63858	A	09/05/2014	09/05/2014	VIRCO MFG CORP	FURNITURE, SCHOOL	Linwood Howe Elementary	01.0	00000.0	11100	10000	4400	2020000	14-15	4,639.12	
09/05/2014					63858			VIRCO MFG CORP								4,639.12
09/05/14	63859	A	09/05/2014	09/05/2014	LAKESHORE WLA	CARPETS	Linwood Howe Elementary	01.0	00000.0	11100	10000	4400	2020000	14-15	485.64	
09/05/2014					63859			LAKESHORE WLA								485.64
09/05/14	63860	A	09/05/2014	09/05/2014	BAN-A-PEST INC	PEST CONTROL	Purchasing	01.0	00000.0	00000	73000	5810	0005030	14-15	1,140.00	
09/05/2014					63860			BAN-A-PEST INC								1,140.00
09/05/14	63861	A	09/05/2014	09/05/2014	BARNES & NOBLE BOOKSELLERS	BOOKS	Special Projects	01.0	31850.0	11100	10000	4210	0004030	14-15	2,522.88	
09/05/2014					63861			BARNES & NOBLE BOOKSELLERS								2,522.88
09/05/14	63862	A	09/05/2014	09/05/2014	SOLUTION TREE, LLC	INSTRUCTIONAL SUPPLIES	Educational Services	01.0	00000.0	00000	21000	4310	0004000	14-15	27.85	
09/05/2014					63862			SOLUTION TREE, LLC								27.85
09/10/14	63863	A	09/10/2014	09/10/2014	CDW-G	COMPUTER SUPP/EQUIP	Ei Rincon Elementary	01.0	02222.0	11100	10000	4410	2040000	14-15	8,609.87	
09/10/2014					63863			CDW-G								8,609.87
09/08/14	63864	A	09/08/2014	09/08/2014	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	02222.0	11100	10000	4310	4010000	14-15	5,000.00	

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
09/08/2014							63864	OFFICE DEPOT								5,000.00	
09/11/14	63865	A		09/11/2014	OHLONE COLLEGE	SOFTWARE	Culver City High School	01.0	96352.0	71100	10000	4340	4010000	14-15		300.00	
09/11/2014							63865	OHLONE COLLEGE								300.00	
09/10/14	63866	A		09/10/2014	JOHN TYLER & ASSOCIATES CPR	CONTRACT SERVICES RENDERED	Office of Child Development	12.0	61051.0	85000	10000	5750	0000002	14-15		531.83	
									12.0	50250.0	10000	5750	0000002	14-15		531.83	
									12.0	50253.0	10000	5750	0000002	14-15		664.79	
									12.0	61052.0	10000	5750	0000002	14-15		265.91	
									12.0	90284.0	10000	5750	0000002	14-15		664.78	
09/10/2014							63866	JOHN TYLER & ASSOCIATES CPR TRAINING								2,659.14	
09/10/14	63867	A		09/10/2014	INSTRUCTURE, INC.	SOFTWARE	Educational Services	01.0	00000.0	11100	10000	4340	0004000	14-15		37,650.00	
09/10/2014							63867	INSTRUCTURE, INC.								37,650.00	
09/10/14	63869	A		09/10/2014	LACOE	SUBSCRIPTIONS	Educational Services	01.0	40350.0	00000	27000	4310	0004000	14-15		123.41	
09/10/2014							63869	LACOE								123.41	
09/11/14	63870	A		09/11/2014	APPLE INC.	COMPUTER SUPP/EQUIP	Special Projects	01.0	40350.0	00000	21000	4410	0004030	14-15		1,329.18	
09/11/2014							63870	APPLE INC.								1,329.18	
09/08/14	63872	A		09/08/2014	FAST SIGNS CULVER CITY	INSTRUCTIONAL SUPPLIES	Undistributed Cal Recyc Grant	01.0	90800.0	00000	27000	4310	0000000	14-15		1,106.91	
09/08/2014							63872	FAST SIGNS CULVER CITY								1,106.91	
09/08/14	63875	A		09/08/2014	BARRACUDA NETWORKS	CONTRACTED SERVICES	Technology	01.0	00000.0	00000	77000	5810	0005020	14-15		699.00	
09/08/2014							63875	BARRACUDA NETWORKS								699.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAPO009C
District: 64444

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Purchase Orders/Buyouts To The Board for Ratification From : 9/1/2014 To 9/13/2014
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
09/08/14	63876	A		09/09/2014	KNOTTTS BERRY FARM	FIELD TRIPS	Office of Child Development	12.0	50250.0	85000	10000	5816	0000002	14-15	1,974.00		
09/08/2014					KNOTTTS BERRY FARM		63876	12.0	90284.0	85000	10000	5816	0000002	14-15	1,974.00		3,948.00
09/09/14	63877	A		09/09/2014	SMART & FINAL	OFFICE SUPPLIES	Fiscal Services	01.0	00000.0	00000	73000	4350	0005010	14-15	750.00		
09/09/2014					SMART & FINAL		63877	01.0	00000.0	00000	73000	4350	0005010	14-15	750.00		750.00
09/09/14	63878	A		09/09/2014	OFFICE DEPOT	OFFICE SUPPLIES	Business Services	01.0	00000.0	00000	73000	4350	0005000	14-15	1,000.00		
09/09/2014					OFFICE DEPOT		63878	01.0	00000.0	00000	73000	4350	0005000	14-15	1,000.00		1,000.00
09/09/14	63879	A		09/09/2014	OFFICE DEPOT	OFFICE SUPPLIES	Fiscal Services	01.0	00000.0	00000	73000	4350	0005010	14-15	1,000.00		
09/09/2014					OFFICE DEPOT		63879	01.0	00000.0	00000	73000	4350	0005010	14-15	1,000.00		1,000.00
09/09/14	63880	A		09/09/2014	SAFEGUARD BUSINESS SYSTEMS	OFFICE SUPPLIES	Fiscal Services	01.0	00000.0	00000	73000	4350	0005010	14-15	800.00		
09/09/2014					SAFEGUARD BUSINESS SYSTEMS		63880	01.0	00000.0	00000	73000	4350	0005010	14-15	800.00		800.00
09/10/14	63881	A		09/10/2014	TOOLS4EVER	REPAIRS - OTHER	Technology	01.0	00000.0	00000	77000	5630	0005020	14-15	875.00		
09/10/2014					TOOLS4EVER		63881	01.0	00000.0	00000	77000	5630	0005020	14-15	875.00		875.00
09/10/14	63882	A		09/10/2014	THE MASTER TEACHER, INC.	SUBSCRIPTIONS	Human Resources	01.0	00000.0	00000	74000	4350	0003000	14-15	2,100.00		
09/10/2014					THE MASTER TEACHER, INC.		63882	01.0	00000.0	00000	74000	4350	0003000	14-15	2,100.00		2,100.00
09/12/14	63883	A		09/12/2014	KIMO'S COMPUTER THERAPY/KIMO	CONTRACTED SERVICES	Adult School	11.0	06390.0	41100	10000	5810	0000010	14-15	3,000.00		
09/12/2014					KIMO'S COMPUTER THERAPY/KIMO ESTORES		63883	11.0	06390.0	41100	10000	5810	0000010	14-15	3,000.00		3,000.00
09/12/14	63884	A		09/12/2014	TAYLOR & FRANCIS GROUP LLC	BOOKS	Undistributed SIMC	01.0	63000.0	11100	10000	4110	0000000	14-15	4,207.50		
09/12/2014					TAYLOR & FRANCIS GROUP LLC		63884	01.0	63000.0	11100	10000	4110	0000000	14-15	4,207.50		4,207.50

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* Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAPO009C
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 9/1/2014 To 9/13/2014
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt	
09/09/14	63885	A		09/09/2014	PEARSON CURRICULUM	BOOKS	Undistributed SIMC 63885	01.0	63000.0	11100	10000	4110	0000000	14-15		3,542.66	3,542.66	
09/09/14	63886	A		09/09/2014	OFFICE DEPOT	OFFICE SUPPLIES	Undistributed Selpa 63886	01.7	65120.0	50500	22000	4350	0000000	14-15		3,000.00	3,000.00	
09/09/14	63887	A		09/09/2014	OFFICE DEPOT	OFFICE SUPPLIES	Undistributed Selpa 63887	01.7	65000.0	50500	22000	4350	0000000	14-15		1,000.00	1,000.00	
09/10/14	63890	A		09/10/2014	CDW-G	COMPUTER SUPP/EQUIP	Culver City Middle School 63890	01.0	00000.0	11100	10000	4410	3010001	14-15		184.55	184.55	
09/10/14	63891	A		09/10/2014	COMPLETE BUSINESS SYSTEMS	INSTRUCTIONAL SUPPLIES	Culver City Middle School 63891	01.0	00000.0	11100	10000	4310	3010001	14-15		1,054.11	1,054.11	
09/10/14	63892	A		09/10/2014	AVC OFFICE AUTOMATION	COPY, DUPLICATING SUPP/EQUIP	El Marino 63892	01.0	00000.0	00000	85000	6510	2030001	14-15		11,845.72	11,845.72	
09/10/14	63893	A		09/10/2014	HARLAND TECHNOLOGY	MAINTENANCE AGREEMENTS	Culver Park High School 63893	01.0	00000.0	32000	27000	5630	5010000	14-15		756.00	756.00	
09/11/14	63894	A		09/11/2014	ACCREDITING COMMISSION FOR	MEMBERSHIPS	Culver Park High School 63894	01.0	00000.0	32000	27000	5310	5010000	14-15		820.00	820.00	
09/10/14	63895	A		09/10/2014	MORSE WATCHMANS, INC.	SAFETY SUPP/EQUIP	Security 63895	01.0	00000.0	00000	83000	4310	0001050	14-15		123.24	123.24	

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* Prior Year Payments

Board List Purchase Order Report
CULVER CITY UNIFIED SD

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WEEKLY

Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From : 9/1/2014 To 9/13/2014
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
09/12/14	63897	A		09/12/2014	THOMSON REUTERS	OFFICE SUPPLIES	Human Resources 63897	01.0	00000.0	00000	74000	4350	0003000	14-15		148.93	148.93
																	148.93
09/11/14	63898	A		09/11/2014	ACCREDITING COMMISSION FOR	MEMBERSHIPS	Culver Park High School 63898	01.0	00000.0	32000	27000	5310	5010000	14-15		760.00	760.00
																	760.00
09/10/14	63900	A		09/10/2014	CDW-G	COMPUTER SUPP/EQUIP	Educational Services 63900	01.0	74050.0	11100	10000	4410	0004000	14-15		8,573.85	8,573.85
																	8,573.85
09/11/14	63902	A		09/11/2014	HOME DEPOT CREDIT SERVICES	JANITORIAL SUPP/EQUIP	High School 63902	01.0	00000.0	00000	81000	4370	4010001	14-15		107.91	107.91
																	107.91
09/11/14	63903	A		09/11/2014	CSHA	MEMBERSHIPS	Pupil Services 63903	01.0	00000.0	00000	31400	5310	0004020	14-15		200.00	200.00
																	200.00
09/11/14	63904	A		09/11/2014	HOME DEPOT CREDIT SERVICES	JANITORIAL SUPP/EQUIP	High School 63904	01.0	00000.0	00000	81000	4370	4010001	14-15		349.31	349.31
																	349.31
09/11/14	63910	A		09/11/2014	MOBILE MODULAR MANAGEMENT	BUILDINGS, PORTABLE	Culver Park High School 63910	40.0	90061.0	00000	85000	6201	5010000	14-15		81,681.37	81,681.37
																	81,681.37
09/11/14	63911	A		09/11/2014	SANDY PRINGLE ASSOCIATES	CONTRACT CONSULTANTS	Culver City High School 63911	40.0	90061.0	00000	85000	6280	4010000	14-15		93,900.00	93,900.00
																	93,900.00
09/12/14	63912	A		09/12/2014	CDW-G	COMPUTER SUPP/EQUIP	La Ballona Elementary 63912	01.0	00000.0	00000	27000	4410	2060000	14-15		486.60	486.60
																	486.60

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
09/12/14	63913	A		09/12/2014	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP 09/12/2014	Culver City High School 63913	01.0	00000.0	11100	10000	4310	4010000	14-15	953.75	953.75
TROXELL COMMUNICATIONS 953.75																
09/08/14	64708	A		09/08/2014	DEBORAH BOHN	CONTRACTED SERVICES 09/08/2014	Special Education 64708	01.0	65000.0	57500	11360	5810	0004040	14-15	4,250.00	4,250.00
DEBORAH BOHN 4,250.00																
09/04/14	64709	A		09/04/2014	SPLASH FOR SPEECH	CONTRACTED SERVICES 09/04/2014	Special Education 64709	01.0	65000.0	57500	11360	5810	0004040	14-15	12,040.00	12,040.00
SPLASH FOR SPEECH 12,040.00																
09/08/14	64713	A		09/08/2014	JENNIFER FLACK	CONTRACTED SERVICES 09/08/2014	Culver City Middle School 64713	01.0	00000.0	16002	10000	5850	3010000	14-15	16,150.00	16,150.00
JENNIFER FLACK 16,150.00																

Total by District : 64444 459,955.23

End of Report LAPO009C

NONPUBLIC SCHOOLS:
 APPROVED YTD: \$1,101,643.00

**CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT WARRANTS REPORT
2014 - 2015**

COMMERCIAL WARRANTS

AUGUST 15, 2014 - SEPTEMBER 15, 2014 \$ 4,491,113.00

PAYROLL WARRANTS

AUGUST 15, 2014 - SEPTEMBER 15, 2014 \$ 3,767,086.10

TOTAL: **\$ 8,258,199.10**

BOARD REPORT

9/23/14

9.3

9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
La Ballona School	Marcella Saunders 100 hard cover books
El Rincon School	Target \$672.24
El Marino School	Leland Price 120 books Mike Spring 7 books
Culver City Middle School	Advance America, Employees Corporate Donation Drive donations of school and office supplies

RECOMMENDED MOTION: That the Board accept with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.4 Financial Implication for Certificated Services Report No. 4

Total Fiscal Impact per Funding Source:

Basic Program	\$ 11,480.00
General Fund	\$ 142,329.79
Coaching & Special Assignments	\$ 11,863.00
Elementary Stipend Special Education	\$ 2,035.26 \$
Panther Partners	\$ 5,221.72
ROP/CTE	\$ 880.00
Special Education	\$ 1,440.00
Student Achievement	\$ 10,000.00
Title I	\$ 2,035.26

BOARD REPORT

9.4 Certificated Personnel Services Report No. 4

I. Authorization and Ratification of Employment

A. Year-One Probationary Teacher – Middle School

Effective September 11, 2014

Funding Source: General Fund

Total Cost: \$47,295.92

1. Moncayo, Andrea Computers Teacher \$47,295.92

B. Year-One Probationary Teacher – Middle School

Effective September 8, 2014

Funding Source: General Fund

Total Cost: \$46,951.14

1. Brooks, Richelle Science Teacher \$46,951.14

C. Additional 20% Assignment – High School, Extra Period

Effective September 3, 2014 through January 16, 2015 at additional 20% of current rate of pay

Funding Source: General Fund

Total Cost: \$7,185.36

1. Simons, Margaret \$85.54 per day

D. Substitute Teacher – District Office

Effective per date listed at \$134.62 daily rate, on-call when needed, \$172.30 on 21st day

Funding Source: General Fund

- 1. Barba, Roxana Effective September 12, 2014
- 2. Keeve, Frederick Effective September 15, 2014
- 3. Harrison, Winston Effective September 17, 2014
- 4. Lauterbach, Rachel Effective September 17, 2014
- 5. Margulis, Amarantha Effective September 12, 2014
- 6. Olson, Steven Effective September 10, 2014
- 7. Otelea, Stefania Effective September 17, 2014
- 8. Sweet, Elizabeth Effective September 15, 2014
- 9. Tepas, Dhama Effective September 16, 2014

E. Substitute Counselor – Middle School

Effective August 18, 2014 at \$384.03 per day, work as needed

Funding Source General Fund

1. Woo, Alexander

BOARD REPORT

9.4 Certificated Personnel Services Report No. 4 – Page 2

I. Authorization and Ratification of Employment - continued

F. Substitute Teacher – Adult School

Effective September 8, 2014 at \$30.37 per hour, work as needed

Funding Source: ADA

1. Medina, Monica

G. Extra Assignment – La Ballona, Moving Classrooms

Effective August 22, 2014 through August 24, 2014 at \$37.69 per hour, not to exceed 20 hours

General Fund: General Fund

Total Cost: \$753.80

1. Wilson, Nicole

H. Extra Assignment – La Ballona, Grade Level Leadership Team

Effective August 20, 2014 through June 12, 2015 at \$37.69 per hour, not to exceed 12 hours per teacher

Funding Source: 50% Title I & 50% Elementary Stipend

Total Cost: \$4,070.52

- | | | |
|----------------------|----------------------|----------------------|
| 1. Arancibia, Debra | 4. Haro, Sandra | 7. Mendez-Tobar, Ana |
| 2. Coleman, Margaret | 5. Jensen, Sara | 8. Proctor, Ira |
| 3. Dimitroff, Ann | 6. Martin, Guadalupe | 9. Shulman, Marcia |

I. Extra Assignment – Farragut, Substitute Coverage for Co-Teacher

Effective September 1, 2014 through October 2, 2014 at half of the per diem rate of pay, not to exceed 6 hours

Funding Source: General Fund

Total Cost: \$257.05

1. Dowdall, Keely

J. Extra Assignment – Farragut, Substitute Coverage for Co-Teacher

Effective September 2, 2014 at half of the per diem rate of pay

Funding Source: General Fund

Total Cost: \$128.52

1. Jeong, Susan

BOARD REPORT

9.4 Certificated Personnel Services Report No. 4 – Page 3

I. Authorization and Ratification of Employment – continued

**K. Extra Assignment – Middle School, Co-Team Leaders
Effective August 20, 2014 through June 12, 2015 at \$500.00 stipend to be paid in equal installments per teacher
Funding Source: Student Achievement
Total Cost: \$1,000.00**

- | | |
|------------------|--------------------|
| 1. Takahashi, Ai | 2. Vandever, Emily |
|------------------|--------------------|

**L. Extra Assignment – Middle School, Team Leaders
Effective August 20, 2014 through June 12, 2014 at \$1,000.00 stipend to be paid in equal installments per teacher
Funding Source: Student Achievement
Total Cost: \$9,000.00**

- | | |
|------------------------------|-------------------------|
| 1. Allen, Arlis | 6. Foster, Eric |
| 2. Asher, Tanya | 7. Green-Bratton, Cathi |
| 3. Bosler, Michael | 8. Jones, Maggie |
| 4. Cotton-Yarbrough, Phyllis | 9. Peters, Crystal |
| 5. Daggett, Carlene | |

**M. Extra Assignment – Middle School, Coaching
Effective September 4, 2014 through November 14, 2014 at stated stipend
Funding Source: Coaching & Special Assignments
Total Cost: \$2,787.00**

- | | | |
|----------------------|--|----------|
| 1. Adamucci, Anthony | Cross County Team B | \$929.00 |
| 2. Balogun, Tayo | Cross Country Team A | \$929.00 |
| 3. Siegal, Martin | 8 th Grade Girls' Volleyball Team | \$929.00 |

**N. Extra Assignment – Middle School, Department Chairs
Effective August 20, 2014 through June 12, 2015 at stated stipend paid in equal installments
Funding Source: Basic Program
Total Cost: \$11,480.00**

- | | | |
|--------------------------|----------------------------------|------------|
| 1. Allen, Arlis | Co-Chair Special Education Dept. | \$ 600.00 |
| 2. Bosler, Michael | Co-Chair Special Education Dept. | \$ 600.00 |
| 3. Groya, Julie | ELD Department Chair | \$ 600.00 |
| 4. Kelner, Robert | Social Studies Department Chair | \$1,720.00 |
| 5. Peters, Crystal | Science Department Chair | \$1,760.00 |
| 6. Takahashi, Ai | Elective Department Chair | \$2,120.00 |
| 7. Verge-Stopka, Annette | Language Arts Department Chair | \$1,680.00 |
| 8. Vermillion, Jason | Physical Education Chair | \$1,200.00 |
| 9. Wilcox, Kelley | Math Department Chair | \$1,800.00 |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 4 – Page 4

I. Authorization and Ratification of Employment – continued

O. Extra Assignment – Middle School, After School Program

Effective September 15, 2014 through January 23, 2015 at \$37.69 per hour, not to exceed stated hours per teacher

Funding Source: Panther Partners

Total Cost: \$4,598.18

1.	Kaye, Nancy	30 hours	4.	Vandever, Emily	15 hours
2.	Peters, Crystal	32 hours	5.	Washington, Joseph David	30 hours
3.	Takahashi, Ai	15 hours			

P. Extra Assignment – Middle School, Special Assignments

Effective August 20, 2014 through June 12, 2015 at stated stipend paid in equal installments

Funding Source: Coaching and Special Assignments

Total Cost: \$9,076.00

1.	Azad, Mark	Intramural Sports Program	\$2,476.00
2.	Sablan, Angelo	Athletic Director	\$2,745.00
3.	Vielman, Monica	ASB Advisor	\$2,616.00
4.	Vielman, Monica	Newspaper & Yearbook Coordinator	\$1,239.00

Q. Extra Assignment – High School, AP Honors Department Chair

Effective August 25, 2014 through June 12, 2015 at \$1,000.00 stipend

Funding Chair: General Fund

Total Cost: \$1,000.00

- Owens, Andrew

R. Extra Assignment – High School, Gate Supervision & Ticket Sales

Effective September 5, 2014 through April 30, 2015 at \$50.00 per game

Funding Change: Coaching & Special Assignments

1.	Chabola, Kevin	3.	Yokogawa, Valerie
2.	Rothenberg, Philip	4.	Zager, Howard

S. Extra Assignment – High School, Drama/Play Director

Effective August 25, 2014 through November 24, 2014 at \$3,072.00 stipend

Funding Source: General Fund

Total Cost: \$3,072.00

- Novick, Jill

BOARD REPORT

9.4 Certificated Personnel Services Report No. 4 – Page 5

I. Authorization and Ratification of Employment – continued

T. Extra Assignment – High School, Special Assignments
Effective August 25, 2014 through June 12, 2015 at stated stipend
Funding Source: General Fund
Total Cost: \$16,496.00

1.	Butler, Alexis	Creative Director of Film	\$2,000.00
2.	Hatanaka, Kristine	AVPA Executive Co-Director	\$2,712.00
3.	Hatanaka, Kristine	Creative Director of Art	\$2,000.00
4.	Novick, Jill	Creative Director of Theater	\$2,000.00
5.	Spano, Anthony	AVPA Executive Co-Director	\$2,712.00
6.	Spano, Anthony	Creative Director of Music	\$2,000.00
7.	Spano, Anthony	Band Director	\$3,072.00

U. Extra Assignment – Middle School, Robotics Teacher
Effective September 8, 2014 through December 15, 2014 at \$37.69 per hour, not to exceed
16.5 hours
Funding Source: Panther Partners
Total Cost: \$623.54

1. Grime, Daniel

V. Extra Assignment – High School, Special Assignments
Effective January 5, 2015 through March 16, 2015 at stated stipend
Funding Source: General Fund
Total Cost: \$4,750.00

1.	Novick, Jill	Spring Musical Director	\$2,000.00
2.	Spano, Anthony	Spring Musical Orchestra Director	\$2,750.00

W. Extra Assignment – High School, Department Chairs
Effective August 25, 2014 through June 12, 2015 at stated stipend
Funding Source: General Fund
Total Cost: \$14,440.00

1.	De Armond, Melanie	Modern Language	\$2,160.00
2.	Northington, Patricia	Science	\$2,460.00
3.	Owens, Andrew	Social Studies	\$2,380.00
4.	Peacock, Brandy	Physical Education	\$ 680.00
5.	Schulte, Penny	English	\$2,720.00
6.	Tano, Keao	Math	\$2,880.00
7.	Wisner, Craig	Fine Arts	\$1,160.00

BOARD REPORT

9.4 **Certificated Personnel Services Report No. 4 – Page 6**

I. Authorization and Ratification of Employment – continued

X. Extra Assignment – High School, Special Education Department Chair
Effective August 25, 2014 through June 12, 2015 at \$1,440.00 stipend
Funding Source: Special Education
Total Cost: \$1,440.00

1. Roth, John

Y. Extra Assignment – High School, ROP/CTE Department Chair
Effective August 25, 2014 through June 12, 2015 at \$880.00 stipend
Funding Source: ROP/CTE
Total Cost: \$880.00

1. Marcos White

II. Resignations

1. Fretham, Kari
Language Arts Teacher
Effective October 1, 2014
Reason: Retirement

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 4

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.5 **Financial Impact for Classified Personnel Services Report No. 4**

Total Funding Fiscal Impact:

Adult School Total:	\$1,490.41
General Fund Total:	\$109,138.91
	\$50.00 per person, as needed
	\$15.74 per hour, as needed
	\$14.92 per hour, as needed
	\$9.98 per hour, as needed
	\$9.00 per hour, as needed
Sony Donation Total:	\$1,119.00
Title I & Elementary Stipend Total:	\$207.36

BOARD REPORT

9.5 Classified Personnel Services Report No. 4

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Villalobos, Frank
Computer Technician
District Office – Information Technology
8 hours per day, 12 months per year
Funding Source: General Fund
Effective September 25, 2014
Range 30 – \$4,017.80 per month
Total Cost: \$48,213.60
2. Romero, Mayra
Administrative Assistant
District Office – SELPA
8 hours per day, 12 months per year
Funding Source: General Fund
Effective September 29, 2014
Range 26 – \$3,657.04 per month
Total Cost: \$43,884.48

B. Instructional Assistants

1. Gelin, Lakisha
Instructional Assistant – Physical Education
Linwood Howe
3.5 hours per day, school year
Funding Source: General Fund
Effective September 18, 2014
Range 15 – \$16.05 per hour
Total Cost: \$11,628.23
2. Campos, Adam
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective September 17, 2014
Hourly, as needed – \$14.92 per hour
3. Houck, Cynthia
Instructional Assistant
La Ballona – Extra Assignment –
Leadership Team
Not to exceed 12 hours
Funding Source: Title I & Elementary Stipend
Effective August 20, 2014 through
June 12, 2015
Range 12 – \$17.28 per hour
Total Cost: \$207.36

BOARD REPORT

9.5 Classified Personnel Services Report No. 4 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistants – continued

4. Instructional Assistant – Adult School
Adult School – Extra Assignment – ESL & TABE Placement Exams
Not to exceed 22.5 hours
Funding Source: Adult School
Effective September 2, 2014 through September 4, 2014
Total Cost: \$1,490.41

a.	Chavez, Miranda	Range 17	\$16.85 per hour
b.	Lopez, Jose	Range 17	\$19.55 per hour
c.	McLinn, Jamellah	Hourly, rate	\$14.92 per hour
d.	Perez, Maria	Hourly, rate	\$14.92 per hour

C. Maintenance

1. Drivers
Maintenance, Operations & Transportation
Extra Assignment – Not to exceed 3 hours
Funding Source: General Fund
Effective August 21, 2014
Total Cost: \$256.92

a.	Andrews, David	Range 21	\$20.87 per hour
b.	Dawson, Linford	Range 21	\$20.87 per hour
c.	Horn, Vanetta	Range 23	\$21.95 per hour
d.	Tucker, Kevyn	Range 23	\$21.95 per hour

2. Hernandez, Ralph Substitute School Custodian
Maintenance, Operations & Transportation
Funding Source: General Fund
Effective September 19, 2014
Hourly, as needed – \$15.74 per hour

D. Noon Duty Supervisors

1. Shaweta, Sharma Temporary Noon Duty Supervisor
La Ballona – Hourly, as needed
Funding Source: General Fund
Effective August 20, 2014 through
June 12, 2015
Total Cost: \$9.98 per hour, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 4 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

D. Noon Duty Supervisors – continued

2. Ocasio Vasquez, Michelle Temporary Noon Duty Supervisor
Linwood Howe – Hourly, as needed
Funding Source: General Fund
Effective August 27, 2014 through
June 12, 2015
Total Cost: \$9.98 per hour, as needed
3. Wind, Nancy Temporary Noon Duty Supervisor
Linwood Howe – Hourly, as needed
Funding Source: General Fund
Effective August 27, 2014 through
June 12, 2015
Total Cost: \$9.98 per hour, as needed
4. Temporary Noon Duty Supervisors
El Marino – Extra Assignment – Not to exceed 6 hours
Funding Source: General Fund
Effective August 20, 2014 through June 12, 2015
Total Cost: \$658.68
 - a. Cayetano, Robin \$9.98 per hour
 - b. Diaz, Frank \$9.98 per hour
 - c. Horton, Nisha \$9.98 per hour
 - d. Khan, Noushin \$9.98 per hour
 - e. Mendoza, Violeta \$9.98 per hour
 - f. Mills, Esly \$9.98 per hour
 - g. Palomo, Delia \$9.98 per hour
 - h. Ramirez, Maria \$9.98 per hour
 - i. Rodriguez, Maria del Carmen \$9.98 per hour
 - j. Rogers, Mike \$9.98 per hour
 - k. Vasquez, Elvia \$9.98 per hour

E. Stipend Assignments

1. Carson, Julie Temporary Creative Director – Dance
High School – AVPA
Funding Source: Sony Donation
Effective August 25, 2014 through
June 12, 2015
Stipend of \$1,119.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 4 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

E. Stipend Assignments – continued

2. Carson, Julie
Temporary Dance Teacher
High School – AVPA
Funding Source: General Fund
Effective August 25, 2014 through
June 12, 2015
Stipend of \$1,881.00
3. Carson, Julie
Temporary Choreographer
High School – AVPA – Spring Musical
Funding Source: General Fund
Effective January 5, 2015 through
March 16, 2015
Stipend of \$2,616.00
4. Football & Basketball Ticket Sellers
High School
Funding Source: General Fund – Athletics
Effective September 5, 2014 through April 30, 2015
Stipend of \$50.00 per game per person
 - a. Flores, Asusena
 - b. Fujisawa, Margaret
 - c. Gonzalez, Tina
 - d. Guinn, JoNellia
 - e. Heiner, Phyllis
 - f. Holland, Lynne
 - g. Meza, Jose
 - h. Quesada, Antonio
 - i. Serra, Marion
 - j. Stanis, Rebecca

F. Student Helpers

1. Frayna, Nalwin Palmaira
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective September 23, 2014
Hourly, as needed – \$9.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 4 – Page 5

II. Authorization, Approval & Ratification of Resignations

1. Dobbs, Magdalena Secretary II/Bilingual
Middle School
8 hours per day, 11 months per year
Personal
Funding Source: General Fund
Effective October 3, 2014
Range 22 – \$4,140.33 per month

2. Ledo, Sarah Instructional Assistant – Special Education
La Ballona
3 hours per day, school year
Personal
Funding Source: General Fund – Special Ed
Effective September 26, 2014
Range 14 – \$17.28 per hour

III. Authorization, Approval & Ratification of Rescission to Item Previously Approved on Board Report #3; 09/09/14, Section B – Clerical & Fiscal

1. Ledo, Sarah Rescind – Not working assignment
Substitute Clerk Typist
District Office
Funding Source: General Fund
Effective September 8, 2014
Hourly, as needed – \$15.23 per hour

IV. Authorization, Approval & Ratification of Revision to Item Previously Approved on Board Report #3; 09/09/14 – Change to Resignation Effective Date

1. Holmes, Megan Instructional Assistant – Special Education IIA
El Rincon
6 hours per day, school year
Accepted position outside of district
Funding Source: General Fund – Special Ed
From: Effective September 16, 2014
To: Effective September 15, 2014
Range 16 – \$18.18 per hour

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 4

Moved by:

Seconded by:

Vote:

BOARD REPORT

9/23/14

9.6

9.6 Approval is Recommended for the Out-of-State Field Trip for Culver City High School and Middle School Cheerleaders to attend Cheerleading Championships, Orlando, Florida, February 6 to February 9, 2015

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students. Board Policy 4133 states that all out-of-state travel must have Board approval.

Culver City High School requests approval to participate in the Universal Cheerleaders Association (UCA) National High School Cheerleading Championships at Walt Disney World Resort, Orlando, Florida, February 6 to February 9, 2015. There will be approximately twelve high school cheerleaders and approximately thirteen middle school cheerleaders attending. Expenses will be funded through the CCHS Booster Club, CCMS Panther Partners and fundraisers. Mrs. Lindsey Farris, High School Cheerleading Coach, Ms. Kandyce Wallace, Middle School Cheerleading Coach, and Mrs. Amber Masek, will be chaperoning in an unpaid capacity.

Recommended Motion: That the Board approve the Out-of-State Field Trip for Culver City High School and Middle School Cheerleaders to attend Cheerleading Championships, Orlando, Florida, February 6 to February 9, 2015.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9/23/14

12.1

12.1 First Reading of Revised Board Policy and Administrative Regulation 6171, Instruction – Title I Programs

It is recommended practice that the Board of Education regularly review Board Policies and Administrative Regulations that are significant to the operation of the District.

Revised Board Policy and Administrative Regulation 6171, Instruction – Title I Programs, are being presented for a first reading.

TITLE I PROGRAMS

In order to improve the academic achievement of students from economically disadvantaged families, the district shall use federal Title I funds to provide supplementary services that reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

(cf. 5149 - At-Risk Students)

(cf. 6011 - Academic Standards)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6162.52 - High School Exit Examination)

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities. (20 USC 6312)

(cf. 0420 - School Plans/Site Councils)

The district and each school receiving Title I funds shall develop a written parent involvement policy in accordance with 20 USC 6318.

(cf. 6020 - Parent Involvement)

Local Educational Agency Plan

The Superintendent or designee shall consult with teachers, principals, administrators, other appropriate school personnel, and parents/guardians of participating students in the development, periodic review, and, as necessary, the revision of a local educational agency (LEA) plan. The plan and any revisions shall be submitted to the Governing Board for approval. (20 USC 6312)

The plan shall address the components specified in 20 USC 6312, which describe the assessments, strategies, and services the district will use to help low-achieving students meet challenging academic standards.

The initial plan shall be submitted to the California Department of Education (CDE) and approved by the State Board of Education. Subsequent revisions of the plan shall be kept on file in the district.

Comparability of Services

State and local funds used in schools receiving Title I funds shall provide services that,

taken as a whole, are at least comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. (20 USC 6321)

To demonstrate comparability of services among district schools:

1. The Board shall adopt and implement a districtwide salary schedule.
2. The ratio of students to teachers, administrators, and other staff at each Title I school shall not exceed 110 percent of the average ratio across non-Title I schools.
3. Salary expenditures at each Title I school shall be no less than 90 percent of the average salary expenditure across non-Title I schools.
4. All district schools shall be provided with the same level of base funding per student for curriculum and instructional materials.
5. The Superintendent or designee shall maintain records of the quantity and quality of instructional materials and equipment at each school.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

In determining comparability, the district shall not include staff salary differentials for years of employment. The district also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to disabled students, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

At the beginning of each school year, the Superintendent or designee shall measure comparability in accordance with the above criteria and maintain records documenting the district's compliance. If any instances of noncomparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

Program Evaluation

The Board shall use state assessment results and other available measures or indicators to annually determine whether each participating school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. (20 USC 6316)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

11503 Parent involvement programs in Title I schools

52055.57 Districts identified or at risk of identification for program improvement

54420-54425 State Compensatory Education

64001 Single plan for student achievement, consolidated application programs

UNITED STATES CODE, TITLE 20

6301 Program purpose

6311-6322 Improving basic programs for disadvantaged students, including:

6312 Local educational agency plan

6313 Eligibility of schools and school attendance areas; funding allocation

6314 Title I schoolwide programs

6315 Targeted assistance schools

6316 School improvement

6318 Parent involvement

6320 Participation of private school students

6321 Comparability of services

7881 Participation of private school students

CODE OF FEDERAL REGULATIONS, TITLE 34

200.1-200.79 Improving basic programs for disadvantaged students

Management Resources:

CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

LEA Plan, rev. May 17, 2006

Provisions for Private School Students, Teachers, and Other Education Personnel in the No Child Left Behind Act of 2001, rev. November 1, 2005

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Title I Fiscal Issues, May 26, 2006

Designing Schoolwide Programs, March 22, 2006

Supplemental Educational Services, June 13, 2005

The Impact of the New Title I Requirements on Charter Schools, July 2004

Parental Involvement: Title I, Part A, April 23, 2004

Serving Preschool Children Under Title I, March 4, 2004

Title I Services to Eligible Private School Students, October 17, 2003

Local Educational Agency Identification and Selection of School Attendance Areas and Schools and Allocation of Title I Funds to Those Areas and Schools, August 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov/iasa/titleone>

No Child Left Behind: <http://www.ed.gov/nclb>
U.S. Department of Education: <http://www.ed.gov>

~~Title I programs shall provide eligible students with supplementary services designed to reinforce the core curriculum and improve achievement in basic and advanced skills. The district shall provide these services, including remediation in reading, language arts and/or mathematics, on the basis of individual student needs identified and annually assessed with objective educational criteria.~~

~~(cf. 6142.91 Reading/Language Arts Instruction)~~

~~(cf. 6142.92 Mathematics Instruction)~~

~~In accordance with law, the district shall file with the state a plan describing the assessments, strategies and services the district will use to achieve student educational improvement. (20 U.S.C. 6312)~~

~~Any eligible school that desires to operate a schoolwide program shall develop a comprehensive plan for reforming the total instructional program in the school. (20 U.S.C. 6314)~~

~~The Superintendent or designee shall annually review the progress of each participating school in enabling its students to meet state and district standards of student performance. The results of this review shall be disseminated to staff, parents/guardians, students and the community so that the schools can continually refine instruction to help students meet these standards. (20 U.S.C. 6317)~~

~~(cf. 6190 Evaluation of the Instructional Program)~~

Parental Involvement

~~The parents/guardians of students enrolled in Title I programs shall be involved in planning and implementing these programs in a systematic and informed fashion. They shall have regular opportunities to make recommendations on the educational needs of their children and on ways in which they can help their children benefit from the programs.~~

~~(cf. 1220 Citizen Advisory Committees)~~

~~(cf. 6020 Parent Involvement)~~

~~The Superintendent or designee shall develop procedures that help participating schools to plan, implement and expand effective parental involvement. At each of these schools, a written policy shall be developed with the participation of parents/guardians and distributed to them, describing how program requirements specified in law will be carried out. The policy shall be updated periodically to meet the changing needs of parents/guardians and the school. (20 U.S.C. 6319)~~

~~In consultation with parents/guardians, the Superintendent or designee shall annually assess the effectiveness of the district's Title I parental involvement policy and programs and revise them if necessary. He/she shall identify barriers to greater involvement and determine what action, if any, needs to be taken to increase parental participation.~~

Comparability in Instruction

The Superintendent or designee shall establish procedures which ensure that the district provides all district schools with the same level of base funding, per student, for staff services, curriculum materials and instructional supplies. At the beginning of each school year, the ratio of students to teachers and auxiliary staff shall vary as little as possible from school to school. The Superintendent or designee shall maintain annual records to document this ratio and to indicate the quantity and quality of books and equipment at each school.

Legal Reference:

EDUCATION CODE

11500-11506 Programs to Encourage Parental Involvement

UNITED STATES CODE, TITLE 20

6301-6514 Title I programs

8851-8857 Coordination of programs, consolidated state and local plans and applications

Management Resources:

CDE LEGAL ADVISORY

0125.90 Procedures for requesting guidance from the U.S. Department of Education

CDE PROGRAM ADVISORIES

0620.90 Use of categorical funds for motivation incentives

0626.87 Use of Chapter I-funded personnel in conducting quality program reviews

06271.90 School-based Program Coordination Act

09211.90 Implementing class size reduction under the Morgan-Hart Class Size Reduction Act of 1989

0928.90 Guidelines for the development of policies on parent involvement

1107.89 Implementation of new procedures for noncompliance

Policy
adopted:

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, CA

July 7, 1998

Policy reviewed: September 23, 2014

TITLE I PROGRAMS

Schoolwide Programs

A school may operate a Title I schoolwide program in order to upgrade the entire educational program of the school when at least 40 percent of the students in the school attendance area, or at least 40 percent of the students enrolled in the school, are from low-income families. The Superintendent or designee shall inform any such eligible school and the school's parents/guardians of the school's eligibility and its ability to consolidate funds from federal, state, and local sources for program purposes. (20 USC 6312, 6314)

Any participating school shall develop, annually review, and update a single plan for student achievement which incorporates the plan required by 20 USC 6314 for reforming the school's total instructional program and plans required by other categorical programs included in the state's consolidated application. (Education Code 64001; 20 USC 6314)

(cf. 0420 - School Plans/Site Councils)

A schoolwide program shall include: (20 USC 6314)

1. A comprehensive needs assessment of the entire school, including the needs of migrant students, which includes the achievement of students in relation to state academic content and achievement standards.

(cf. 6011 - Academic Standards)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6162.52 - High School Exit Examination)

(cf. 6175 - Migrant Education Program)

2. Schoolwide reform strategies that:

a. Provide opportunities for all students to meet the state's proficient and advanced levels of achievement.

b. Use effective methods and instructional strategies, based on scientifically based research, that strengthen the school's core academic program, increase the amount and quality of learning time, help provide an enriched and accelerated curriculum, and include strategies for meeting the educational needs of historically underserved populations.

(cf. 5148.2 - Before/After School Programs)

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

(cf. 6177 - Summer School)

c. Include strategies to address the needs of all students in the school, but particularly the needs of low-achieving students and those at risk of not meeting state achievement standards who are members of the target population of any program that is part of the schoolwide program.

Such strategies may include counseling, student services, mentoring services, college and career awareness and preparation, and the integration of vocational and technical education programs.

(cf. 5149 - At-Risk Students)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

d. Address how the school will determine if student needs have been met.

e. Are consistent with and designed to implement state and local improvement plans, if any.

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

3. Instruction by highly qualified teachers.

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

4. High-quality and ongoing professional development for teachers, principals, paraprofessionals, and, if appropriate, student services personnel, other staff, and parents/guardians to enable all students in the school to meet state academic achievement standards.

(cf. 4131 - Staff Development)

(cf. 4222 - Teacher Aides/Paraprofessionals)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

5. Strategies to attract high-quality, highly qualified teachers to high-need schools.

(cf. 4111 - Recruitment and Selection)

6. Strategies to increase parent involvement.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

7. Plans for assisting preschool children in the transition from early childhood programs to elementary school programs.

(cf. 5148.3 - Preschool/Early Childhood Education)

8. Measures to include teachers in decisions regarding the use of academic assessments to provide information on and to improve the achievement of individual students and the overall instructional program.

9. Activities to ensure that students who experience difficulty mastering the proficient and advanced levels of academic standards shall be provided with effective, timely additional assistance, which shall include measures for timely identification of students' difficulties and provision of sufficient information on which to base effective assistance.

(cf. 6179 - Supplemental Instruction)

10. Coordination and integration of federal, state, and local services and programs.

Targeted Assistance Programs

Any school that receives Title I funds but does not operate a schoolwide program shall use Title I funds to provide services to: (20 USC 6315)

1. Students in grades 3-12 identified by the school as failing, or most at risk of failing, to meet the state's academic achievement standards on the basis of criteria established by the district and supplemented by the school.

2. Students in preschool through grade 2 selected solely on the basis of such criteria as teacher judgment, interviews with parents/guardians, and developmentally appropriate measures.

A targeted assistance program shall: (20 USC 6315)

1. Use program resources to help participating students meet state academic achievement standards expected for all students.

2. Ensure that program planning is incorporated into existing school planning.

3. Use effective methods and instructional strategies, based on scientifically based research, that strengthen the core academic program, give primary consideration to providing extended learning time, help provide an accelerated, high-quality curriculum, and minimize removing students from the regular classroom during regular school hours for instruction provided by Title I.

4. Coordinate with and support the regular education program, which may include services to assist preschool students in the transition to elementary school programs.

- 5. Provide instruction by highly qualified teachers.**
- 6. Provide opportunities for professional development for teachers, principals, paraprofessionals, and, if appropriate, student services personnel, other staff, and parents/guardians who work with participating students.**
- 7. Provide strategies to increase parent involvement.**
- 8. Coordinate and integrate federal, state, and local services and programs.**

Participation of Private School Students

The Superintendent or designee shall provide or contract to provide special educational services or other Title I benefits to eligible private school students residing in a participating school attendance area. Such services and benefits shall be provided on an equitable basis with participating public school students. (20 USC 6320, 7881)

Teachers, other educational personnel, and families of participating private school students shall have an opportunity to participate, on an equitable basis, in parent involvement activities and professional development pursuant to 20 USC 6318 and 6319. (20 USC 6320, 7881)

Each year the Superintendent or designee shall contact officials of private schools with students who reside within district boundaries, regardless of whether the private school they attend is located within the district or whether or not those officials have previously indicated any interest in program participation.

The Superintendent or designee shall consult, in a meaningful and timely manner, with appropriate private school officials during the design and development of the district's Title I programs. Such consultation shall occur before the district makes any decision that affects the opportunities of eligible private school students to participate in Title I programs and shall include a discussion of: (20 USC 6320, 7881; 34 CFR 200.63)

- 1. How the needs of private school students will be identified.**
- 2. What services will be offered.**
- 3. How, where, and by whom the services will be provided.**
- 4. How the services will be academically assessed and how assessment results will be used to improve those services.**
- 5. The size and scope of the equitable services to be provided to private school students and the proportion of funds that is allocated for such services.**

6. The method or sources of data that are used to determine the number of students from low-income families in participating school attendance areas who attend private schools.

7. How and when the district will make decisions about the delivery of service to such students, including a thorough consideration and analysis of the views of private school officials on the provision of services through a third-party provider.

8. How, if the district disagrees with the views of private school officials on the provision of services through a third-party provider, the district will provide to private school officials a written analysis of the reasons that the district has chosen not to use a contractor.

Meetings between district and private school officials shall continue throughout implementation and assessment of services. (20 USC 6320)

The Superintendent or designee shall maintain, and shall provide to the California Department of Education upon request, a written affirmation signed by officials of each participating private school that consultation has occurred. (20 USC 6320)

If the private school officials do not provide such affirmation within a reasonable period of time, the Superintendent or designee shall maintain records of the consultation or the offer of consultation.

(cf. 3580 - District Records)

The Superintendent or designee also shall maintain records documenting that:

1. The needs of private school teachers and/or private school students were identified.

2. The funds made available were equitable to those allocated for public school students and teachers.

3. The district's program met the needs of the private school teachers and/or private school students.

4. The district made efforts to resolve any complaints made by private school representatives.

Parental Involvement

To ensure that parents/guardians are consulted and participate in the planning, design, implementation and evaluation of Title I programs, each school receiving Title I assistance shall: (20 U.S.C. 6319)

1. Invite all parents/guardians of eligible children to attend an annual meeting in order to inform them about the school's participation in Title I and their right to be involved.
2. Offer additional meetings for parents/guardians at convenient times, for which related transportation, child care and/or home visits may be provided.
3. Involve parents/guardians in an organized, ongoing and timely way in the planning, review and improvement of Title I programs and parental involvement policies.
4. Provide the parents/guardians of participating students all of the following:
 - a. Timely information about Title I programs
 - b. School performance profiles and individual student assessment results, with an interpretation of these results
 - c. A description and explanation of the school curriculum, forms of assessment used to measure student progress, and expected proficiency levels
 - d. Opportunities to meet regularly with other parents/guardians to formulate suggestions, share experiences and participate in decisions related to their children's education
 - e. Timely responses to the suggestions of parents/guardians
(cf. 5145.6—Parental Notifications)
5. Submit to the Superintendent or designee any negative comments by parents/guardians related to the schoolwide program plan.
6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, staff and students will work as partners and share responsibility for improved student achievement. This compact shall describe:
 - a. The school's responsibility for high-quality curriculum, instruction and learning environment
 - b. Parental responsibilities for supporting their children's learning, such as monitoring attendance and homework completion, volunteering in the classroom and participating in decisions related to their children's education and use of extracurricular time
 - c. Channels of ongoing communication between teachers and parents/guardians, including parent-teacher conferences, progress reports, reasonable access to staff, and opportunities to volunteer and observe classroom activities
7. Help parents/guardians understand the national education goals, state content standards, state student performance standards, and related state responsibilities. Also help them understand how to participate in decisions related to their children's education, monitor student progress, and work with educators to improve their children's performance.
8. Provide materials and training that will help parents work with their children to improve their achievement.
9. Educate teachers, principals and other staff in the value of parental involvement and ways to reach and work with parents/guardians as equal partners.
(cf. 6020—Parent Involvement)
10. Insofar as feasible, coordinate and integrate parental involvement programs and activities with other programs.
11. Encourage community-based organizations and businesses to participate in parent involvement activities and work with parents/guardians and the schools.
(cf. 1700—Relations between Private Industry and the Schools)
12. Conduct other activities as feasible to help parents/guardians learn about child development and child-rearing issues.
13. Insofar as possible, provide full opportunities for the participation of parents with limited English proficiency or with disabilities, and provide program-related information and school

profiles in the language used in the home.

14. Provide other reasonable support for parental involvement activities as requested by parents/guardians.

At least one percent of the Title I funds received by the district shall be used for parental involvement activities. The parents/guardians of children receiving Title X services shall be involved in deciding how these funds are allotted. (20 U.S.C. 6319)

In addition to the required activities above, Title I funds may be used to support any of the activities listed below: (20 U.S.C. 6319)

1. Involve parents/guardians in the development of training for teachers, principals and other staff
2. Provide necessary literacy training when other reasonable available sources of funding for this purpose are exhausted
3. Pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school related meetings and training sessions
4. Train and support parents/guardians to enhance the involvement of other parents/guardians
5. Arrange meetings at a variety of times to maximize opportunities for parental participation
6. Arrange for teachers and other educators who work directly with participating children to conduct in-home conferences with parents/guardians who are unable to attend conferences at school
7. Adopt and implement model approaches to improving parental involvement

Regulation
reviewed:

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

July 7, 1998

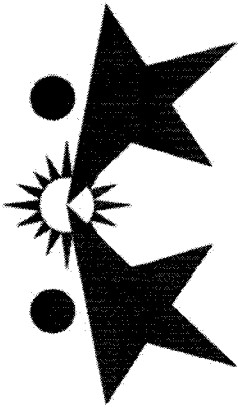
September 23, 2014

BOARD REPORT

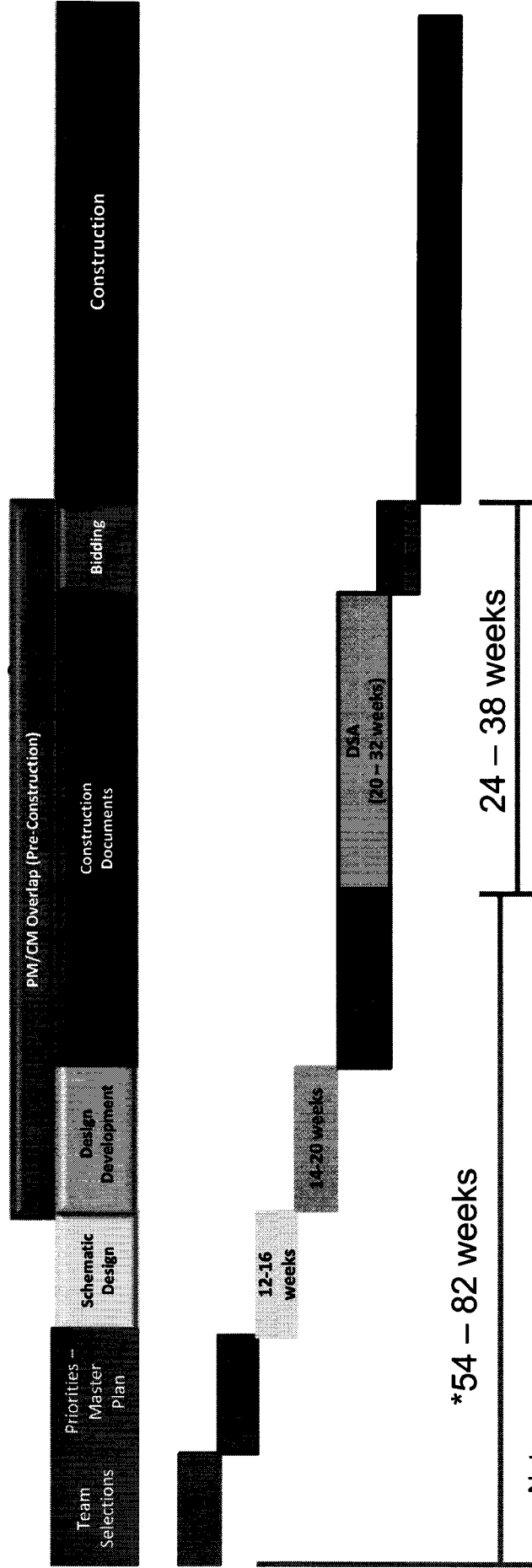
9/23/14
12.2

12.2 Process and Timeline for Bond Projects

Mr. Mike Reynolds, Assistant Superintendent of Business Services, will give an overview of the process and usual timeline for bond-related investments.



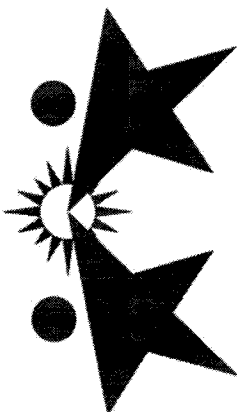
CULVER CITY
UNIFIED SCHOOL DISTRICT



Notes:

- *Time-line will vary based on the goals of the district, timing of key bond program decisions, & project phasing.
- *Time-line is based on DSA projects that include (Fire-life safety - Structural - ADA related scope), if non-DSA then time-frame is less by 20-32 weeks.

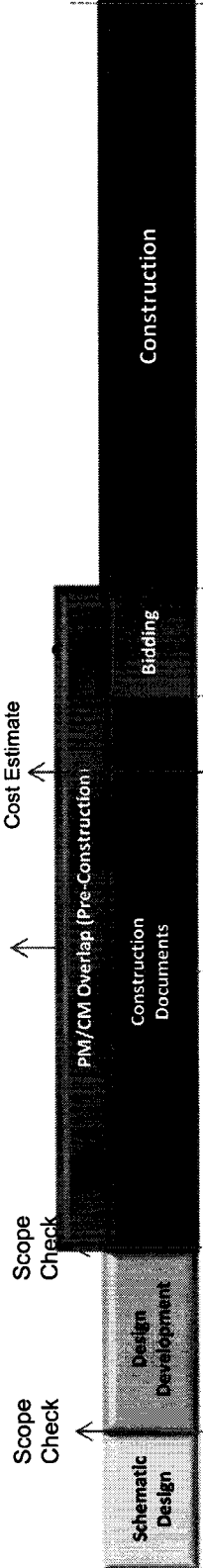
PROCESS TIME LINE



CULVER CITY
UNIFIED SCHOOL DISTRICT

Program Management

- Manage CEQA/Environmental Approval Process
- Manage Consultant Selection Process
- Manage Consultant Contracting Process
- Insure Consultant Compliance with Scope of Work
- Monitor Consultant Progress Relative to Schedule
- Insure Program Consistency Between Sites
- Insure Projects Maintain Budget Parameters
- Insure Projects Comply with Scope of Work



- Provide Cost Estimates
- Provide Constructability Reviews
- Determine Final Project Budget
- Determine SOW for Prime Contractors
- Review Construction Documents for Bidding
- Conduct Bidding Process/Opening
- Review Contractor's Bonds and Insurance

- Assist in Preparation of NTP
- Monitor Construction Schedule
- Conduct and Document Construction Meetings
- Evaluate Change Order Requests
- Insure Safe Site Construction Practices
- Monitor Commission Process
- Insure Proper Project Close-Out

Construction Management

Program & Construction Management Process

BOARD REPORT

**9/23/14
14.1a**

14.1a Approval of Amended Employment Contract Between CCUSD and David LaRose as District Superintendent

Revisions to the Employment Contract for the Superintendent include revisions to the Term section; and the Compensation and Benefits section, item B an item K. These items are hereby submitted for formal approval by the Board.

RECOMMENDED MOTION:

That the Board approve the amendments to the Term section; and items B and K of the Compensation and Benefits section of the employment contract for David LaRose as Superintendent for the Culver City Unified School District as presented.

Moved by:

Seconded by:

Vote:

**CONTRACT FOR EMPLOYMENT OF
SUPERINTENDENT
BETWEEN
CULVER CITY UNIFIED SCHOOL DISTRICT
AND
DAVID LaROSE**

THIS CONTRACT FOR EMPLOYMENT (“AGREEMENT” or “CONTRACT”) is hereby made and entered into effective this September 23, 2014 by and between the Governing Board of the Culver City Unified School District (“Board” or “District”) and David LaRose (“Superintendent”).

NOW, THEREFORE, it is hereby agreed as follows:

I. TERM

- A. The District hereby employs the Superintendent and the Superintendent hereby accepts employment with the District for an initial term commencing **July 1, 2014** and terminating **June 30, 2017** unless sooner terminated as herein provided.

II. DUTIES

- A. The Superintendent shall perform all of his powers and duties in accordance with applicable laws, rules and regulations, including but not limited to the provisions of Education Code Section 35035, the policies adopted by the Board, and the position description for the Superintendent. All powers and duties legally delegated to the Superintendent are to be executed in accordance with the policies adopted by the Board. Acts that require ratification by the Board shall be referred to the Board at the earliest reasonable opportunity.

- B. The Superintendent’s duties and functions shall include the following:

1. Serving as the Chief Executive Officer of the District as described by District Policy. The Superintendent shall be delegated all powers and duties necessary for efficient management and administration of the District to the full extent permitted by law. The Superintendent shall have the authority to organize and arrange the administrative and supervisory staff including instruction, personnel, business and operational affairs, which in his judgment best serve the District. The responsibility for selection, placement and transfer of existing personnel shall be vested in the Superintendent. Employment of new personnel shall be recommended by the Superintendent subject to approval by the Board. In the event the Board does not approve the Superintendent’s personnel recommendations, the Superintendent shall submit an alternative recommendation.

2. Working with the Board, District personnel, parents and the public, to develop short and long-range goals with clear criteria for determining effective achievement and evaluating outcomes.
3. Representing the interests of the Board and the District in day-to-day contact with parents, other citizens, community and governmental agencies.
4. Providing leadership, guidelines and directions to ensure that policies related to curriculum, instruction, pupil personnel services, personnel, budget and business affairs are carried out.
5. Reporting information regularly to the Board regarding student learning and an analysis of student learning and an analysis of student achievement and test scores.
6. Reviewing all policies adopted by the Board and making appropriate recommendations to the Board for addition, deletion or modification.
7. Evaluating employees directly accountable to the Superintendent and overseeing the evaluation of other employees as defined by California law and Board policy.
8. Providing leadership and direction in planning and financing school facilities to meet growth needs.
9. Advising the Board and making recommendations regarding possible sources of funds, which may be available to implement present or contemplated District programs.
10. Endeavoring to maintain and improve his professional competency by all available means, including reading appropriate periodicals and joining and/or participating in appropriate professional associations and their activities.
11. Establishing and maintaining an effective community relations program including effective relationships with the media.
12. Communicating openly, systematically and in a timely manner to the Board, staff and the community, and promptly informing the Board of critical issues or incidents.
13. Providing educational leadership to ensure quality teaching and learning.
14. Performing other duties and functions as assigned or required by the Board.

III. COMPENSATION & BENEFITS

- B. As of July 1, 2014, the Superintendent's annual salary shall be \$215,000.**
- C. The Superintendent's annual salary shall be paid in twelve (12) equal monthly installments.
- D. The Board and Superintendent will negotiate the terms of this contract annually and when mutually agreed upon after the District has concluded bargaining with other CCUSD employee groups.
- E. Except as herein provided, any adjustment in salary during the term of this contract shall be only in the form of an amendment and only as mutually agreed to by and between the parties, and shall not operate as a termination of this contract. It is further provided that, with respect to any adjustment in salary, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.
- F. The Superintendent shall be provided group medical, dental and life insurance coverage on the same terms as are generally provided to other certificated management personnel of the District, in accordance with Board Policy 4354.
- G. The Superintendent shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this contract or a portion thereof; provided, however, that the Superintendent shall be entitled to 1.833 vacation days per month with pay, exclusive of holidays defined in Sections 37220 and 37221 of the California Education Code, and any additional local holidays granted by the Board to twelve (12) month certificated management employees of the District.
- Vacation days shall accrue as they are earned. Earned and unused vacation shall be carried over from year to year; provided, however, that in no event shall the Superintendent be entitled to accrue any vacation days in excess of his current accrued total (as of the initial date of execution of this Agreement) plus ten (10) days. Upon separation from the District, the Superintendent shall be compensated for any earned and unused vacation at his then-current per diem rate.
- H. The Superintendent shall be provided with one (1) day per month sick leave of absence, credited in advance for his current year's sick leave entitlement upon initial employment with the District. Earned sick leave may be accrued and accumulated as provided by the Education Code and Board rules and regulations.
- I. Except as herein specified, the Superintendent shall be entitled to other leaves of absence granted by the Board to twelve (12) month certificated management employees of the District, in accordance with AR 4361.2(a).
- J. The District encourages the Superintendent to participate in professional organizations and activities. The District shall pay the Superintendent's membership dues in ACSA (Association of California School Administrators),

AASA (Association of American School Administrators), one community service organization, and other relevant local, state, or national organizations as approved by the Board.

- K. **The Superintendent shall receive the amount of \$500.00 per month as authorized by Board Policy to cover expenses incurred in the performance of his duties on behalf of the District.**
- L. Superintendent may attend appropriate professional meetings at the local, county, state and national level, subject to obtaining prior Board approval for attendance at out-of-state meetings, and all actual and necessary expenses of attendance shall be paid by the District.
- M. The Superintendent may engage in outside paid or unpaid professional activities, such as consulting, speaking, and writing, providing such activities do not interfere with the Superintendent's duties. Outside activities, which require the Superintendent to be absent from normal duties, shall be subject to prior Board approval.

IV. **EVALUATION**

- A. The Board shall at least annually evaluate in writing the performance of the Superintendent and the working relationship between the Superintendent and the Board. This evaluation shall be based upon, but not limited to, the Superintendent's performance of the duties and responsibilities contained in the Superintendent's job description and written goals and objectives for the Superintendent as established by the Board in consultation with the Superintendent. The format of the written evaluation shall be devised by the Board, with input from the Superintendent. The timelines for the evaluation process (including any informal mid-year evaluation meetings) shall be established by the Board, with input from the Superintendent, following execution of this Agreement and thereafter at the beginning of each school year. Board policies and any related regulations concerning the evaluation of management employees shall not apply to the Superintendent.

V. **TERMINATION/CONVICTION**

- A. The District and Superintendent may, by mutual agreement expressed in writing, terminate this Contract at any time.
- B. The Board unilaterally and without cause may terminate this Agreement and the Superintendent's employment. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Superintendent's then current salary for the remainder of the Agreement, twelve (12) months, or until the Superintendent's STRS retirement is effective, whichever occurs first, consistent with Government Code Sections 53260 and 53261. Upon termination of this Agreement pursuant to this section, the Superintendent shall continue to receive the medical and dental benefits to which he was previously entitled for the same period of time he continues to receive District-paid salary, or until the

Superintendent's District retirement medical and dental benefits become effective, or until the Superintendent finds other employment, whichever occurs first in accordance with Government Code Section 53261.

- C. This Agreement and the services of the Superintendent may be terminated by the Board at any time for a material and substantial breach of this Agreement, or for any of the grounds enumerated under Education Code Section 44932. The Board shall not terminate this Agreement under this section until a written statement of the grounds for termination has first been served upon the Superintendent. In lieu of any other hearing, the Superintendent shall then be entitled to a conference with the Board within ten (10) work days at which time the Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Superintendent shall have the right, at his own expense, to have an attorney/representative of his choice at the conference with the Board.
- D. Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement, and/or not to re-employ the Superintendent upon expiration of this Agreement pursuant to Education Code Section 35031. In such event, the Board shall provide the Superintendent with ninety (90) days written notice in advance of the expiration of her term of employment. If such written notice is not provided, the Superintendent is deemed reemployed for an additional one-year term under the same terms and conditions as set forth in this Agreement. In the event this Agreement is extended for one additional year, any salary increase provided, if any, for that year shall not exceed the limit established by Government Code §§ 3511.1 and 3511.2.
- E. The Superintendent may elect to terminate this Agreement with ninety (90) days notice during the term of the Agreement. Said notice shall be delivered in writing to each member of the Governing Board.
- F. Notwithstanding any other provision of this Agreement, and as mandated by Government Code Section 53243 et seq. (effective January 1, 2012), in the event the Superintendent is convicted of a crime constituting "abuse of office," the Superintendent shall reimburse the District to the fullest extent mandated by Government Code Section 53243 et seq. (i.e. for paid leave, criminal defense expenditures, or any cash settlement). In the event of such conviction, the District shall make no payments barred by Government Code Section 53243 et seq.

VI. MEDICAL EXAMINATION

- A. The Superintendent does hereby agree, if so required by the Board, to have a comprehensive medial examination by a doctor of medicine of the Superintendent's choice not less than once every two years and not more often than once each year. Following such examination, a statement signed by the physician certifying to the physical competency of the Superintendent shall be filed with the Board President. Such statement shall be treated as confidential information by the Board. The cost of said medical examination and statement

shall be borne by the District to the extent not covered by District medical insurance. Nothing herein shall be deemed to waive the physician/patient privilege, which the Superintendent shall have with any physician with whom the Superintendent consults for the purposes of this paragraph and Agreement.

VII. GOVERNING LAW

A. This contract is subject to all applicable laws of the State of California, the rules and regulations of the California State Board of Education, and the rules and regulations of the Governing Board of the Culver City Unified School District. Said laws, rules and regulations are hereby made a part of the terms and conditions of this contract as though fully set forth herein.

VIII. SAVINGS CLAUSE

A. If any provisions of this contract are held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions shall continue in full force and effect.

IX. COMPLETE AGREEMENT

A. This Agreement is the full and complete agreement between the parties hereto. Any amendment, modifications or variations from the terms of this contract shall be in writing and shall be effective only upon approval of such amendment, modification or variation by the Board and the Superintendent.

IN WITNESS WHEREOF, the parties have entered into this Contract on the date hereinafter set forth.

BOARD OF EDUCATION OF
CULVER CITY UNIFIED SCHOOL DISTRICT

By: _____

By: _____

Dated: _____

Dated: _____

By: _____

By: _____

Dated: _____

Dated: _____

By: _____

Dated: _____

ACCEPTANCE

I hereby accept this Contract of Employment and agree to comply fully with each and every condition thereof, and to fulfill faithfully all of the duties of employment as Superintendent of Culver City Unified School District

Dated: _____

By: _____
David LaRose

14.3a Resolution #5/2014-15 Assignment of Delinquent Tax Receivables

In September 1999, the California Legislature passed Assembly Bill 838 and in October 1999, the Governor signed that bill into law. This legislation, which was subsequently amended and corrected in 2000 and 2001, ultimately became California Government Code 6516.6. It authorizes local taxing agencies, like school districts, to form a Joint Powers Authority (JPA) to finance delinquent property tax receivables. On October 15, 2002, the Governing Board of Culver City Unified School District adopted Resolution #5 authorizing the District's participation in this program.

From the initial financing in 2002, this program has generated more than \$65.1 million in additional unrestricted income for the participating agencies.

The Board of the California Statewide Delinquent Tax Finance Authority (JPA) has selected Tower Capital Management LLC of Morristown, New Jersey to be its underwriter for the next three years. They are replacing JP Morgan/Plymouth who has financed the L.A. County local educational agencies' (LEAs) delinquent taxes for the past several years. It is important to note that the JPA has negotiated an increase in the premium for these three years from 8.5% to 10%, which is additional unrestricted income for participating LEAs that is not offset by any reduction in state aid.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve Resolution #5/2014-15 concerning Assignment of Delinquent Tax Receivables.

Moved by:

Seconded by:

Vote:

RESOLUTION NO. 5 / 2014-2105

RESOLUTION OF THE GOVERNING BOARD OF CULVER CITY UNIFIED SCHOOL DISTRICT APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR FISCAL YEARS ENDING JUNE 30, 2014, 2015 AND 2016, AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS

WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the "Law"), a school district, community college district or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent *ad valorem* property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to local educational agencies in Los Angeles County; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency; and

WHEREAS, the Board has previously adopted its resolutions approving the participation by Culver City Unified School District (the "District") in the delinquent tax finance program of the Authority with respect to prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2014, 2015 and 2016 (collectively, the "Tax Receivables"), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and

WHEREAS, the Governing Board of the District (the "Board") wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of Culver City Unified School District as follows:

Section 1. Sale of Tax Receivables to Authority. The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price at least equal to 110.0% of the amount of Tax Receivables.

Section 2. Approval of Purchase and Sale Agreements. The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the "Purchase and Sale Agreement") between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Superintendent or Assistant Superintendent of Business Services of the District (the "Authorized Officer"). The Authorized Officer is authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by the Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreements.

Section 3. Official Actions. The Authorized Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 23rd day of September, 2014, by the following vote:

AYES:
NOES:
ABSENT:

President

ATTEST:

Secretary

BOARD REPORT

9/23/14
14.3b

14.3b 2014-2015 Education Protection Account Spending Plan

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the State's sales tax rate for all taxpayers and the personal income tax rate for upper-income taxpayers.

The new revenues generated from Proposition 30 are deposited into the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) receive funds from the EPA based on their proportionate share of the statewide Local Control Funding Formula (LCFF) amount. A corresponding reduction is made to an LEA's LCFF entitlement. LEAs receive EPA payments quarterly throughout the fiscal year.

Proposition 30 provides that all K-14 local educational agencies have the sole authority to determine how the funds received from the EPA are spent with the following provisions:

- The spending plan must be approved by the governing board during a public meeting
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs
- EPA funds must be spent per specified SACS functions (See attached list)
- Each year the LEA must publish on its website an accounting of how much money was received and how the funds were expended

Culver City Unified School District's estimated 2014-15 EPA entitlement is \$9,753,793.

It is proposed that EPA funds be used to cover salary and benefit costs of non-administrative certificated staff.

RECOMMENDATION That the governing Board of Education of Culver City Unified School District approve the proposed spending plan outlined in the attached documents.

Moved by:

Seconded by:

Vote:

**Culver City Unified School District
2014-15 Education Protection Account (EPA) Spending Plan**

It is proposed that EPA funds be used to cover salary and benefit costs of non-administrative certificated staff. Please see below for a proposed break down of the EPA expenditures for the Fiscal Year 2014 – 15.

	<u>Fiscal Year 2014-15 (Budgeted Expenditures)</u>
LCFF Sources:	\$ 9,753,793
Expenditures:	
Teacher Salaries	7,851,803
Teacher Benefits	<u>1,901,990</u>
Difference	\$ -
Total FTE's	<u>95.4</u>
Function Charged	1000 - Instruction

The following tables of SACS functions show the activities for which EPA funds may and may not be used:

1000--1999 INSTRUCTION

SACS Function	Chargeable to EPA?
1000 Instruction	Yes
1110 Special Education: Separate Classes	Yes
1120 Special Education: Resource Specialist Instruction	Yes
1130 Special Education: Supplemental Aids and Services in Regular Classrooms	Yes
1180 Special Education: Nonpublic Agencies/Schools	Yes
1190 Special Education: Other Specialized Instructional Services	Yes

2000–2999 INSTRUCTION-RELATED SERVICES

SACS Function	Chargeable to EPA?
2100 Instructional Supervision and Administration	No
2110 Instructional Supervision (optional)	No
2120 Instructional Research (optional)	No
2130 Curriculum Development (optional)	No
2140 In-house Instructional Staff Development (optional)	No
2150 Instructional Administration of Special Projects (optional)	No
2200 Administrative Unit (AU) of a Multidistrict SELPA	No
2420 Instructional Library, Media, and Technology	Yes
2490 Other Instructional Resources	Yes
2495 Parent Participation (optional)	Yes
2700 School Administration	No

3000–3999 PUPIL SERVICES

SACS Function	Chargeable to EPA?
3110 Guidance and Counseling Services	Yes
3120 Psychological Services	Yes
3130 Attendance and Social Work Services	Yes
3140 Health Services	Yes
3150 Speech Pathology and Audiology Services	Yes
3160 Pupil Testing Services	Yes
3600 Pupil Transportation	Yes
3700 Food Services	Yes
3900 Other Pupil Services	Yes

4000–4999 ANCILLARY SERVICES

SACS Function	Chargeable to EPA?
4000 Ancillary Services	Yes
4100 School-Sponsored Co-curricular (optional)	Yes
4200 School-Sponsored Athletics (optional)	Yes
4900 Other Ancillary Services (optional)	Yes

5000–5999 COMMUNITY SERVICES

SACS Function	Chargeable to EPA?
5000 Community Services	Yes
5100 Community Recreation (optional)	Yes
5400 Civic Services (optional)	Yes
5900 Other Community Services (optional)	Yes

6000–6999 ENTERPRISE

SACS Function	Chargeable to EPA?
6000 Enterprise	No

7000–7999 GENERAL ADMINISTRATION

SACS Function	Chargeable to EPA?
7100 Board and Superintendent	No
7110 Board	No
7120 Staff Relations and Negotiations (optional)	No
7150 Superintendent (optional)	No
7180 Public Information (optional)	No
7190 External Financial Audit—Single Audit	No
7191 External Financial Audit—Other	No
7200 Other General Administration	No

7210 Indirect Cost Transfers	No
7300 Fiscal Services (optional)	No
7310 Budgeting (optional)	No
7320 Accounts Receivable (optional)	No
7330 Accounts Payable (optional)	No
7340 Payroll (optional)	No
7350 Financial Accounting (optional)	No
7360 Project-Specific Accounting (optional)	No
7370 Internal Auditing (optional)	No
7380 Property Accounting (optional)	No
7390 Other Fiscal Services (optional)	No
7400 Personnel/Human Resources Services (optional)	No
7410 Staff Development (optional)	No
7430 Credentials (optional)	No
7490 Other Personnel/Human Resources Services (optional)	No
7500 Central Support (optional)	No
7510 Planning, Research, Development, and Evaluation (optional)	No
7530 Purchasing (optional)	No
7540 Warehousing and Distribution (optional)	No
7550 Printing, Publishing, and Duplicating (optional)	No
7600 All Other General Administration (optional)	No
7700 Centralized Data Processing	No

8000-8999 PLANT SERVICES

SACS Function	Chargeable to EPA?
8100 Plant Maintenance and Operations	Yes
8110 Maintenance (optional)	Yes
8200 Operations (optional)	Yes
8300 Security (optional)	Yes
8400 Other Plant Maintenance and Operations (optional)	Yes
8500 Facilities Acquisition and Construction	Yes
8700 Facilities Rents and Leases	Yes

9000-9999 OTHER OUTGO

SACS Function	Chargeable to EPA?
9100 Debt Service	Yes
9200 Transfers Between Agencies	Yes

Expenditures through:
For Fund(s), Resource(s), and Project Year(s):

01 1400 0 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	7,404,999.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Unearned Revenue	9650	0.00
TOTAL AVAILABLE		7,404,999.00
EXPENDITURES AND OTHER FINANCING USES		
Certificated Salaries	1000-1999	5,965,908.64
Classified Salaries	2000-2999	0.00
Employee Benefits	3000-3999	1,439,090.36
Books and Supplies	4000-4999	0.00
Services and Other Operating Expenditures	5000-5999, except 5100-5199	0.00
Subagreements for Services	5100-5199	0.00
Capital Outlay	6000-6999	0.00
Other Outgo (Excluding Indirect Costs)	7000-7299, 7400-7499	0.00
Indirect Costs	7310,7350	0.00
Other Financing Uses	7600-7999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		7,404,999.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00
INDIRECT COSTS AS A PERCENTAGE OF ELIGIBLE EXPENDITURES		
Eligible Expenditures (Objects 1000-5999 except objects 5100-5199)		7,404,999.00
Indirect Costs (Objects 7310 and 7350)		0.00
Indirect Costs divided by Eligible Expenditures		0.00%

BOARD REPORT

**9/23/14
14.3c**

14.3c Approval of Agreement with Keygent Advisors

In order to remain compliant with SEC regulations, we need to sign an agreement with Keygent Advisors to provide continuing disclosure services for future bond issuances.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve the attached agreement with Keygent Advisors.

Moved by:

Seconded by:

Vote:



DISCLOSURE DISSEMINATION AGENT AGREEMENT

This Disclosure Dissemination Agent Agreement (the "Agreement"), dated as _____, is executed and delivered by Culver City Unified School District (the "Issuer") and Keygent LLC, as exclusive Disclosure Dissemination Agent (the "Disclosure Dissemination Agent" or "Keygent") for the Bonds (hereinafter defined).

SECTION 1. DEFINITIONS.

The capitalized terms shall have the following meanings:

"Annual Report" means an Annual Report described in and consistent with the Issuer's Continuing Disclosure Agreement(s) pursuant to the Bonds.

"Annual Filing Date" means the date, set in the Issuer's Continuing Disclosure Agreement(s) with respect to the Bonds by which the Annual Report is to be filed with the Repository.

"Annual Financial Information" means annual financial information as such term is used in paragraph (b)(5)(i) of the Rule.

"Audited Financial Statements" means the financial statements (if any) of the Issuer for the prior fiscal year, certified by an independent auditor as prepared in accordance with generally accepted accounting principles or otherwise, as such term is used in paragraph (b)(5)(i) of the Rule.

"Bonds" means the bonds as listed on the attached Exhibit A, with the CUSIP numbers relating thereto.

"Certification" means a written certification of compliance signed by the Disclosure Representative stating that the Annual Report, Audited Financial Statements, Voluntary Report or Notice Event notice delivered to the Disclosure Dissemination Agent is the Annual Report, Audited Financial Statements, Voluntary Report or Notice Event notice required to be submitted to the Repository contained in the Continuing Disclosure Agreement(s) with respect each series of Bonds. A Certification shall accompany each such document submitted to the Disclosure Dissemination Agent by the Issuer and include the full name of the Bonds and the CUSIP numbers for all Bonds to which the document applies.

"Disclosure Representative" means the Superintendent/President, Assistant Superintendent/Vice President, Business Services or Director of Facilities, Planning and Purchasing of the Issuer or his or her designee, or such other person as the Issuer shall designate in writing to the Disclosure Dissemination Agent from time to time as the person responsible for providing Information to the Disclosure Dissemination Agent.

"Disclosure Dissemination Agent" means Keygent LLC, acting in its capacity as Disclosure Dissemination Agent hereunder.

“Holder” means any person (a) having the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries) or (b) treated as the owner of any Bonds for federal income tax purposes.

“Information” means the Annual Financial Information, the Audited Financial Statements (if any) the Notice Event notices, and the Voluntary Reports.

“MSRB” means the Municipal Securities Rulemaking Board established pursuant to Section 15B(b)(1) of the Securities Exchange Act of 1934.

“Notice Event” means an event listed in the Issuer’s Continuing Disclosure Agreement(s) with respect to the Bonds.

“Official Statement” means that Official Statement prepared by the Issuer in connection with each series of Bonds, as listed on the attached Appendix A.

“Repository” shall mean the MSRB, which can be found at <http://emma.msrb.org/>, or any other repository of disclosure information that may be designated by the Securities and Exchange Commission as such for purposes of the Rule in the future.

“Rule” means the Rule 15c2-12 of the United States Securities and Exchange Commission under the Securities and Exchange Act of 1934.

“State Repository” shall mean any public or private repository or entity designated by the State of California, if any, as a state repository for the purpose of the Rule and recognized as such by the Securities and Exchange Commission.

“Trustee” means the institution identified in each respective series of Bonds.

“Voluntary Report” means the information provided to the Disclosure Dissemination Agent by the Issuer as described in the Issuer’s Continuing Disclosure Agreement(s) with respect to the Bonds.

SECTION 2. REPORTING DUTIES.

(a) The Issuer shall provide, annually, an electronic or paper copy of the Annual Report and Certification to the Disclosure Dissemination Agent, together with a copy for the Trustee, not later than 30 days prior to the Annual Filing Date. Promptly upon receipt of a copy of the Annual Report and the Certification, the Disclosure Dissemination Agent shall provide an Annual Report to the Repository. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information.

(b) If on the fifteenth (15th) day prior to the Annual Filing Date, the Disclosure Dissemination Agent has not received a copy of the Annual Report and Certification, the Disclosure Dissemination Agent shall contact the Disclosure Representative by telephone and in writing (which may be by e-mail) to remind the Issuer of its undertaking to provide the Annual Report pursuant to Section 2(a). Upon such reminder, the Disclosure Representative shall either (i) provide the Disclosure Dissemination Agent with a copy of the Annual Report and the Certification) no later than three (3) business days prior to the Annual Filing Date, or (ii) instruct the Disclosure Dissemination Agent in writing that the Issuer will not be able to file the Annual Report within the time required under this Agreement, state the date by which the Annual Report for such year will be provided and instruct the Disclosure Dissemination Agent that a Notice Event stating that the Issuer has failed to provide annual financial information as required has occurred and to immediately send a notice to the Repository in substantially the form attached as Exhibit B.

(c) If the Disclosure Dissemination Agent has not received an Annual Report and Certification by 12:00 noon (California time) on the first business day following the Annual Filing Date for the Annual Report, a Notice Event that the Issuer has failed to provide annual financial information as required shall have occurred and the Issuer irrevocably directs the Disclosure Dissemination Agent to immediately send a notice to the Repository in substantially the form attached as Exhibit B.

(d) If Audited Financial Statements of the Issuer are prepared but not available prior to the Annual Filing Date, the Issuer shall, when the Audited Financial Statements are available, provide in a timely manner a copy to the Disclosure Dissemination Agent, accompanied by a Certificate, together with a copy for the Trustee, for filing with the Repository.

(e) The Disclosure Dissemination Agent shall:

- (i) determine the name and address of each Repository each year prior to the Annual Filing Date;
- (ii) assist the Issuer with determining what is required to be included in the Annual Report and when it is due to the Repository;
- (iii) provide a template of tables to complete, as list of data to provide and questions to be answered in preparing the Annual Report;
- (iv) upon receipt, promptly file each Annual Report received under Section 2(a) with the Repository;
- (v) upon receipt, promptly file each Audited Financial Statement received under Section 2(d) with the Repository;
- (vi) upon receipt, promptly file the text of each disclosure to be made with the Repository together with a completed copy of the Event Notice Cover Sheet in the form attached as Exhibit C, describing the event by checking the applicable box when filing pursuant to the Notice Event Section contained in the Issuer's Continuing Disclosure Agreement(s) with respect to the Bonds;
- (vii) provide the Issuer evidence of the filings of each of the above when made, which shall be by means of the Keygent system, for so long as Keygent is the Disclosure Dissemination Agent under this Agreement;
- (viii) send quarterly material events questionnaires; and
- (ix) maintain or cause to be maintained for at least five (5) years, a record of the Annual Report.

SECTION 3. CONTENT OF THE ANNUAL REPORT.

Each Annual Report shall contain the requisite information in accordance with the Continuing Disclosure Agreements with respect to the Bonds.

SECTION 4. REPORTING OF NOTICE EVENTS

(a) The Issuer shall promptly notify the Disclosure Dissemination Agent in writing upon the occurrence of a Notice Event as defined in the Issuer's Continuing Disclosure Agreement(s) with respect to the Bonds. Such notice shall instruct the Disclosure Dissemination Agent to report the occurrence pursuant to subsection (c). Such notice shall be accompanied with the text of the disclosure that the Issuer desires to make, the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information.

(b) The Disclosure Dissemination Agent is under no obligation to notify the Issuer or the Disclosure Representative of an event that may constitute a Notice Event. In the event the Disclosure Dissemination Agent so notifies the Disclosure Representative, the Disclosure Representative will within five business days of receipt of such notice, instruct the Disclosure Dissemination Agent that (i) a Notice Event has not occurred and no filing is to be made or (ii) a Notice Event has occurred and the Disclosure Dissemination Agent is to report the occurrence pursuant to subsection (c), together with the text of the disclosure that the Issuer desires to make, the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information.

(c) If the Disclosure Dissemination Agent has been instructed by the Issuer as prescribed in subsection (a) or (b)(ii) of this Section 4 to report the occurrence of a Notice Event, the Disclosure Dissemination Agent shall promptly file a notice of such occurrence with the Repository in accordance with Section 2 e (vi) hereof.

SECTION 5. CUSIP NUMBERS

Whenever providing information to the Disclosure Dissemination Agent, including but not limited to Annual Reports, documents incorporated by reference to the Annual Reports, Audited Financial Statements, notices of Notice Events, and Voluntary Reports, the Issuer shall indicate the full name of the series of Bonds and CUSIP numbers for the Bonds as to which the provided information relates.

SECTION 6. ADDITIONAL DISCLOSURE OBLIGATIONS

The Issuer acknowledges and understands that other state and federal laws, including but not limited to the Securities Act of 1933 and Rule 10b-5 promulgated under the Securities Exchange Act of 1934, may apply to the Issuer, and that the failure of the Disclosure Dissemination Agent to so advise the Issuer shall not constitute a breach by the Disclosure Dissemination Agent of any of its duties and responsibilities under this Agreement. The Issuer acknowledges and understands that the duties of the Disclosure Dissemination Agent relate exclusively to execution of the mechanical tasks of disseminating information.

SECTION 7. VOLUNTARY REPORTS

(a) The Issuer may instruct the Disclosure Dissemination Agent to file information with the Repository, from time to time pursuant to a Certification of the Disclosure Representative accompanying such information (a "Voluntary Report").

(b) Nothing in this Agreement shall be deemed to prevent the Issuer from disseminating any other information through the Disclosure Dissemination Agent using the means of dissemination set forth in this Agreement or including any other information in any Annual Report, Annual Financial Statement, Voluntary Report or Notice Event notice, in addition to that required by this Agreement. If the Issuer chooses to include any information in any Annual Report, Annual Financial Statement, Voluntary Report or Notice Event notice in addition to that which is specifically required by the Continuing Disclosure Agreements with respect to the Bonds.

SECTION 8. APPOINTMENT OF DISCLOSURE DISSEMINATION AGENT

(a) The Issuer hereby appoints Keygent LLC as exclusive Disclosure Dissemination Agent with respect to each series of Bonds as listed on the attached Exhibit A and any additional financings subject to the Rule issued by the Issuer after the date of this Agreement.

(b) The initial term of Keygent's appointment as Dissemination Agent shall be three years and, subsequently, shall renew annually upon mutual agreement on the anniversary date of this Agreement. The term of this Agreement shall not extend beyond the final maturity of the Bonds.

(c) Upon termination of Keygent's services as Disclosure Dissemination Agent, whether by notice of the Issuer or Keygent, the Issuer agrees to appoint a successor Disclosure Dissemination Agent or, alternately, agrees to assume all responsibilities of Disclosure Dissemination Agent under this Agreement for the benefit of the Holders of the Bonds. Notwithstanding any replacement or appointment of a successor, the Issuer shall remain liable until payment in full for any and all sums owed and payable to the Disclosure Dissemination Agent. The Disclosure Dissemination Agent may resign at any time by providing sixty (60) days' prior written notice to the Issuer.

SECTION 9. DUTIES, IMMUNITIES AND LIABILITIES OF DISCLOSURE DISSEMINATION AGENT

(a) The Disclosure Dissemination Agent shall have only such duties as are specifically set forth in this Agreement. The Disclosure Dissemination Agent's obligation to deliver the information at the times and with the contents as set forth in the Continuing Disclosure Agreements with respect to the Bonds shall be limited to the extent the Issuer has provided such information to the Disclosure Dissemination Agent. The Disclosure Dissemination Agent shall have no duty with respect to the content of any disclosures or notice made pursuant to the terms hereof. The Disclosure Dissemination Agent shall have no duty or obligation to review or verify any Information or any other information, disclosures or notices provided to it by the Issuer and shall not be deemed to be acting in any fiduciary capacity for the Issuer, the Holders of the Bonds or any other party. The Disclosure Dissemination Agent shall have no responsibility for the Issuer's failure to report to the Disclosure Dissemination Agent a Notice Event or a duty to determine the materiality thereof. The Disclosure Dissemination Agent shall have no duty to

determine, or liability for failing to determine, whether the Issuer has complied with this Agreement. The Disclosure Dissemination Agent may conclusively rely upon certifications of the Issuer at all times.

THE ISSUER AGREES TO INDEMNIFY AND SAVE THE DISCLOSURE DISSEMINATION AGENT AND ITS RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS, HARMLESS AGAINST ANY LOSS, EXPENSE AND LIABILITIES WHICH THEY MAY INCUR ARISING OUT OF OR IN THE EXERCISE OR PERFORMANCE OF THEIR POWERS AND DUTIES HEREUNDER, INCLUDING THE COSTS AND EXPENSES (INCLUDING ATTORNEYS FEES) OF DEFENDING AGAINST ANY CLAIM OF LIABILITY, BUT EXCLUDING LIABILITIES DUE TO THE DISCLOSURE DISSEMINATION AGENT'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.

(b) The Disclosure Dissemination Agent may, from time to time, consult with legal counsel (either in-house or external) of its own choosing in the event of any disagreement or controversy, or question or doubt as to the construction of any of the provisions hereof or its respective duties hereunder, and neither of them shall incur any liability and shall be fully protected in acting in good faith upon the advice of such legal counsel. The fees and expenses of such counsel shall be payable by the Issuer.

SECTION 10. OUTSIDE INTERESTS

Keygent employees may hold brokerage accounts with investment banks that are active participants in California municipal bond underwriting. Keygent is confident that this situation will not impact Keygent's responsibilities and duties to the District and ability to provide objective advice under this Agreement. Keygent has retained Leverage Consulting and Vazquez & Associates as consultants for administrative and marketing functions. Both firms are not retained to provide any services in connection with this Agreement. Keygent's relationship with either firm will not impact Keygent's responsibilities and duties to the District and ability to provide services under this Agreement. The District shall retain the sole right to recuse any of Keygent employees from any business meetings, discussions or situations that may present a conflict of interest.

SECTION 11. FEES

(a) Annual Dissemination Fee. In accordance with the Fee Schedule attached as Exhibit D, the Issuer shall pay annual dissemination fees to Keygent for the performance of dissemination services in connection with this Agreement. The annual dissemination fee shall be due and payable within 30 days upon completion of the Annual Report.

(b) Continuing Disclosure Consulting Services. Fees for consulting services, outside of the scope of those described in Section 2, to assist the Issuer in complying with its continuing disclosure obligations in connection with the Bonds will be billed to the District at the rates based upon the attached Fee Schedule and agreed upon by the District Representative and Keygent prior to the commencement of such services. Before any such services are performed, the District Representative and Keygent will specify the respective services, the terms, and an estimate of the fees therefore, and the District Representative and Keygent will enter into a written agreement for those additional services.

(c) Out of Pocket Expenses. The Issuer shall be responsible for payment of third party services and/or information ordered by Keygent as directed by the Issuer. If payment is made by Keygent to the third

party provider, Keygent shall charge a handling fee in an amount equal to ten percent (10%) of the payment.

SECTION 12. NOTICE

All notices and demands of any kind that either party may be required or desires to serve upon the other party shall be addressed as follows:

To the Issuer:

Mike Reynolds
Assistant Superintendent of Business Services
Culver City Unified School District
4034 Irving Place
Culver City, CA 90232
Phone/Fax: (310) 842-4220 ext. 4226/ (310) 842-4322
Email: mikereynolds@ccusd.org

To Keygent:

Chet Wang
Managing Director
Keygent LLC
999 N. Sepulveda Blvd., Suite 500
El Segundo, CA 90245
Phone/Fax: (310) 322-4222/(866) 518-7656
Email: chet.wang@keygentcorp.com

In the event that any of the above information changes for either party, written notice shall be given to the other party as soon as practicable. The updated information will be effective upon receipt by the other party.

SECTION 13. AMENDMENT; WAIVER

Notwithstanding any other provision of this Agreement, the Issuer and the Disclosure Dissemination Agent may amend this Agreement and any provision of this Agreement may be waived, if such amendment or waiver would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule; provided neither the Issuer or the Disclosure Dissemination Agent shall be obligated to agree to any amendment modifying their respective duties or obligations without their consent thereto.

Notwithstanding the preceding paragraph, the Disclosure Dissemination Agent shall have the right to adopt amendments to this Agreement necessary to comply with modifications to and interpretations of the provisions of the Rule as announced by the Securities and Exchange Commission from time to time by giving not less than 20 days written notice of the intent to do so together with a copy of the proposed amendment to the Issuer. No such amendment shall become effective if the Issuer shall, within 10 days

following the giving of such notice, send a notice to the Disclosure Dissemination Agent in writing that it objects to such amendment.

SECTION 14. BENEFICIARIES

This Agreement shall inure solely to the benefit of the Issuer and the Disclosure Dissemination Agent, and shall create no rights in any other person or entity.

SECTION 15. GOVERNING LAW

This Agreement shall be governed by the laws of the State of California.

SECTION 16. COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Keygent and the Issuer have caused this Disclosure Dissemination Agent Agreement to be executed, on the date first written above, by their respective officers duly authorized.

KEYGENT LLC

By: _____

Name: Chet Wang

Title: Managing Director

CULVER CITY UNIFIED SCHOOL DISTRICT

By: _____

Name: Mike Reynolds

Title: Assistant Superintendent of Business Services

EXHIBIT A

General Obligation Bonds

Revenue Bonds, Series 2005

Election of 2014 General Obligation Bonds, Series A

EXHIBIT B
NOTICE TO REPOSITORY OF FAILURE TO FILE ANNUAL REPORT

Issuer: _____
Obligor: _____
Name of Bond Issue: _____
Date of Issuance: _____

NOTICE IS HEREBY GIVEN that the Issuer has not provided an Annual Report with respect to the above-named Bonds as required by the Agreement, dated as of _____, between the Issuer and Keygent LLC, as Disclosure Dissemination Agent. The Issuer has notified the Disclosure Dissemination Agent that it anticipates that the Annual Report will be filed by _____.

Dated: _____
Keygent LLC, as
Disclosure Dissemination Agent, on behalf of the Issuer

cc: Issuer
Obligated Person

**EXHIBIT C
EVENT NOTICE COVER SHEET**

This cover sheet and material event notice will be sent to the Municipal Securities Rulemaking Board pursuant to Securities and Exchange Commission Rule 15c2-12(b)(5)(i)(C) and (D).

Issuer's and/or Other Obligated Person's Name:

Issuer's Six-Digit CUSIP Number:

or Nine-Digit CUSIP Number(s) of the bonds to which this material event notice relates:

Number of pages of attached: _____

Description of Material Event Notice (Check One):

1. Principal and interest payment delinquencies
2. Non-Payment related defaults
3. Unscheduled draws on debt service reserves reflecting financial difficulties
4. Unscheduled draws on credit enhancements reflecting financial difficulties
5. Substitution of credit or liquidity providers, or their failure to perform
6. Adverse tax opinions or events affecting the tax-exempt status of the security
7. Modifications to rights of securities holders
8. Bond calls
9. Defeasances
10. Release, substitution, or sale of property securing repayment of the securities
11. Rating changes
12. Other material event notice (specify) _____
13. Failure to provide annual financial information as required

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature:

Name: _____

Title: _____

Keygent LLC

999 N. Sepulveda Blvd., Suite 500

El Segundo, CA 90245

310-322-4222

**EXHIBIT D
DISCLOSURE DISSEMINATION AGENT AND CONTINUING DISCLOSURE CONSULTING SERVICES
FEE SCHEDULE**

Dissemination Agent Services

Annual Filing Fees*	\$500 per financing with a minimum annual fee of \$1,500 and a maximum annual fee of \$5,000 if number of outstanding financings exceed 10 (see Exhibit A for list of currently outstanding or pending financings)
---------------------	--

*Please note that any reporting information that is needed from third party vendors will be billed back to the District at cost.

Material Event Filing Fees	\$500 per occurrence (covers all outstanding financings of the District that require filing)
----------------------------	--

BOARD REPORT

9/23/14

14.3d

14.3d Ratification of Purchase of Chromebooks and Storage Carts for Classroom Use

At this time, we need to ratify the purchase of 460 HP Chromebooks through the piggyback bid authorized through the Monterey County Office of Education CalSAVE program. By using the CalSAVE program (including a further reduction in price from their government contract amount), we saved a large amount of money in comparison to other potential sources of our HP Chromebooks.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District ratify the purchase of 460 HP Chromebooks and storage carts.

Moved by:

Seconded by:

Vote:



SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FNSW447	3199692	9/8/2014

BILL TO:
 CULVER CITY UNIFIED SCHOOL
 DISTRICT
 4034 IRVING PL

SHIP TO:
 CULVER CITY UNIFIED SCHOOL
 DISTRICT
 Attention To: ROBERT QUINN
 4034 IRVING PL

Accounts Payable
 CULVER CITY , CA 90232-2810

CULVER CITY , CA 90232-2810
 Contact: ROBERT
 QUINN 310.842.4220

Customer Phone #

Customer P.O. # UPDATED HP
 CHROMEBOOKS

ACCOUNT MANAGER

SHIPPING METHOD

TERMS

EXEMPTION CERTIFICATE

CHRIS ATRAJE 877.325.2820

UPS Freight LTL, Special
 Services

NET 30 Days-Govt/Ed

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
30	3152243	HP CHROMEBOOK 11 5250 2GB 16GB Mfg#: F3X85AA#ABA Contract: CalSAVE Technology Contract 523868	225.00	6,750.00
430	3203971	HP 14 C2955U 16GB 4GB CHROME Mfg#: F7W49UA#ABA Contract: CalSAVE Technology Contract 523868	310.00	133,300.00
460	2856676	ACAD GOOGLE CHROME OS MGT LIC+SUP 5Y Mfg#: CROS-SW-DN-EDU Contract: CalSAVE Technology Contract 523868	30.00	13,800.00
15	2292476	Electronic distribution - NO MEDIA BRETTFORD NETBOOK STORAGE CART Mfg#: NETBOOK36-CT Contract: CalSAVE Technology Contract 523868	1,900.00	28,500.00
460	654809	RECYCLING FEE 4" TO LESS THAN 15" Contract: Standard Pricing Fee Applied to Item: 3152243,3203971	3.00	1,380.00
SUBTOTAL				183,730.00
FREIGHT				0.00
TAX				16,012.25

US Currency

TOTAL 199,742.25

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.705.3476

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

Purchase Order

Form No. 502-083

THIS PURCHASE ORDER NO. MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE : P.O. # **63932** Page: 1

DATE ISSUED 09/17/2014	ACCT PAYABLE PHONE NO. 310 842-4220 EXT. 4370	BID/QUOTE/CONTRACT NO	QUOTE BY	DELIVERY HOURS 7:30 AM - 4:30 PM (Mon.-Fri.)	DUE DATE 09/17/2014
BUYER Jauregui, Sylvia - Culver City	BUYER FAX NO 310 842-4322	VENDOR NO 0000009294	VENDOR PHONE NO 877-325-2820	VENDOR FAX NO 312-705-3476	FOB DES
BUYER PHONE NUMBER 310 842-4220 EXT. 4357	REQUESTOR NAME	PO TERMS Net 30 Days	WAREHOUSE INSTRUCTIONS (DELIVER TO) Technology Department	SHIP VIA UPS	DISTRICT NO 64444
FROM	TO	SHIP TO		DISTRICT NO	
CULVER CITY UNIFIED SD 4034 Irving Place Culver City CA 90232-2848	CDW-G ATTN: CHRIS ATRAJE 230 MILWAUKEE AVE. VERNON HILLS IL 60061	Central Warehouse 3939 Van Buren Place Culver City CA 90232-2848		FISCAL YEAR 14-15	
LINE/SCHD ITEM DESCRIPTION					

LINE	QTY	UNIT	COST	EXTENSION
1 - 1	30.00	EA	225.0000	6,750.00
ITEM #: 3152243 HP CHROMEBOOK 11 DISTRICT TAG #S: 7202 - 7231				
2 - 1	430.00	EA	310.0000	133,300.00
ITEM #: 3203971 HP CHROMEBOOK 14 DISTRICT TAG #S: 7232 - 7661				
3 - 1	460.00	EA	30.0000	13,800.00
ITEM #: 2856676 GOOGLE CHROMEBOOK MGMT				
4 - 1	15.00	EA	1,900.0000	28,500.00
ITEM #: 2292476 BRETTFORD NETBOOK STORAGE CART DISTRICT TAG #S: 7662 - 7676				
5 - 1	460.00	EA	3.0000	1,380.00
ITEM #: 654809 RECYCLING FEE				

REFERENCE ATTACHED QUOTE #: FNSW447 DATED 9/8/14

SHIP TO THE ATTENTION OF: ROBERT QUINN

TECHNOLOGY DEPT - PURCHASE REQUISITION #: 38824 DATED 9/9/14

Sub Total 183,730.00
Total Tax Amount 16,012.25
Total Frt Amount 0.00
Total PO Amount 199,742.25

Purchase Order

Form No. 502-083

THIS PURCHASE ORDER NO. MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE : P.O. # **63932**

Page: 2

DATE ISSUED 09/17/2014	ACCT PAYABLE PHONE NO. 310.842-4220 EXT. 4370	BID/QUOTE/CONTRACT NO	QUOTE BY	DELIVERY HOURS 7:30 AM - 4:30 PM (Mon.-Fri.)	DUE DATE 09/17/2014
BUYER Jauregui, Sylvia - Culver City	BUYER FAX NO 310.842-4322	VENDOR NO 0000009294	VENDOR PHONE NO 877-325-2820	VENDOR FAX NO 312-705-3476	FOB DES
BUYER PHONE NUMBER 310.842-4220 EXT. 4357	REQUESTOR NAME	PO TERMS Net 30 Days	WAREHOUSE INSTRUCTIONS (DELIVER TO) Technology Department	UPS	
FROM CULVER CITY UNIFIED SD 4034 Irving Place Culver City CA 90232-2848	TO CDW-G ATTN: CHRIS ATRAJE 230 MILWAUKEE AVE. VERNON HILLS IL 60061	SHIP TO Central Warehouse 3939 Van Buren Place Culver City CA 90232-2848		DISTRICT NO 64444	
LINE/SCHD ITEM DESCRIPTION		QTY	UNIT	COST	EXTENSION

01.0 -74050.0-11100-10000-4410-0004000 -RQ: \$ 199,742.25

Smyrna Camacho
AUTHORIZED APPROVAL SIGNATURE

BOARD REPORT

9/23/14

14.3e

14.3e Ratification of Increase in Hours and Scope for DSA Inspector of Record

At this time, we need to increase the scope and hours for our DSA Inspector of Record services due to our ongoing and soon to begin capital projects (Elevator Project, Site Maintenance Project, and Athletic Field Phase 2 Project). Pringle Inspection continues to do an excellent job in ensuring that our construction projects strictly adhere to the plans approved by the DSA and that all necessary reports are filed with the DSA in a timely and accurate manner.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District ratify the increase in hours and scope with Sandy Pringle Associates.

Moved by:

Seconded by:

Vote:

SANDY PRINGLE ASSOCIATES INSPECTION CONSULTANTS—SPAIC

1108 Sartori Avenue, Suite 300, Torrance, California 90501 Voice: (310) 787-8811 Fax: (310) 787-8833

September 18, 2014

CULVER CITY UNIFIED SCHOOL DISTRICT

DSA Inspector of Record Services

Elevator Project

Site Maintenance Project

Athletic Field Phase 2 Project

Not to Exceed \$93,900

Sincerely,



Sandy Pringle, President

Sandy@PringleAssociates.com; Cell: 310-218-7942

By: _____

Date: _____

BOARD

Purchase Order

Form No. 502-083

THIS PURCHASE ORDER NO. MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE : P.O. # **63911** Page: 1

DATE ISSUED 09/11/2014	ACCT PAYABLE PHONE NO. 310 842-4220 EXT. 4370	BID/QUOTE/CONTRACT NO	QUOTE BY	DELIVERY HOURS 7:30 AM - 4:30 PM (Mon.-Fri.)	DUE DATE 06/30/2015	
BUYER Caruso, Mary - Culver City USD	BUYER FAX NO 310 842-4322	VENDOR NO 0000016544	VENDOR PHONE NO 310-787-8811	VENDOR FAX NO 310-787-8833	FOB DES	
BUYER PHONE NUMBER 310 842-4220 EXT. 4357	REQUESTOR NAME	PO TERMS Net 30 Days	WAREHOUSE INSTRUCTIONS (DELIVER TO) Business Services	SHIP VIA UPS		
FROM CULVER CITY UNIFIED SD 4034 Irving Place Culver City CA 90232-2848	TO SANDY PRINGLE ASSOCIATES INSPECTION CONSULTANTS 1108 SARTORI AVENUE, SUITE 300 TORRANCE CA 90501	SHIP TO District Office 4034 Irving Place Culver City CA 90232-2848		DISTRICT NO 64444	FISCAL YEAR 14-15	
LINE/SCHD ITEM DESCRIPTION			QTY	UNIT	COST	EXTENSION

1 - 1 OPEN PURCHASE ORDER FOR DSA INSPECTION SERVICES FOR 2014-2015 SCHOOL YEAR BILLABLE AT \$60.00 PER HOUR - NOT TO EXCEED \$93,900.00

93,900.00 EA 1.0000 93,900.00

BUSINESS SVCS/GENL SERVICES - PURCHASE REQUISITION #45227, DATED 9/9/2014

Sub Total 93,900.00
 Total Tax Amount 0.00
 Total Frt Amount 0.00
 Total PO Amount 93,900.00

40.0 -90061.0-00000-85000-6280-4010000 -RQ: \$ 93,900.00

AUTHORIZED/APPROVAL SIGNATURE



BOARD REPORT

15.1 Review Superintendent Evaluation

Pursuant to Government Code §54957, and in accordance with the Superintendent's Contract, the Board of Education must evaluate the Superintendent's performance annually. This evaluation previously took place in Closed Session at a prior meeting. Board members will now review the evaluation in Open Session.