

CULVER CITY UNIFIED SCHOOL DISTRICT

SECURITY GUARD - Range 16

DEFINITION

Under general supervision, to patrol and maintain surveillance of District facilities and grounds, reporting security violations or similar problems; and to do other related work as required.

EXAMPLES OF DUTIES

Patrols assigned schools and buildings at night, on holidays, weekends and at times when school is not in session; may maintain clock rounds or may be assigned stationary or roving surveillance; serves as a liaison with law enforcement and other public agencies; provides assistance and protection to staff, students and the general public while on District property; may control campus traffic and enforce campus parking regulations; provides patrol and guard services to prevent, theft, violence or District policies and rules and regulations infractions; maintains fire watch; keeps records and makes reports.

QUALIFICATIONS

Knowledge of:

Equipment used in security activities;
Basic first aid
Common fire hazards;
Public service agencies, including law enforcement
Patrol techniques.

Ability to:

Deal assertively and tactfully with others;
Patrol facilities in an appropriate and effective manner;
Learn and interpret appropriate sections of the California State Codes applicable to damage, theft and trespass;
Prepare complete, concise and accurate reports;
Understand and carry out oral and written directions;
Establish and maintain cooperative working relationships.

Experience:

One year of experience as a security guard or other similarly related work activity, including some public contact.

Education:

Equivalent to the completion of the twelfth grade.

License Requirement:

Possession of a valid California Motor Vehicle Operator's License.

Condition of Employment:

Insurability by the District liability insurance carrier.