



CULVER CITY

UNIFIED SCHOOL DISTRICT

RFP #2026-003 FOR SCHOOL TRANSPORTATION SERVICES

ADDENDUM #1

PART I – RFP #2026-003 AMENDMENTS

Amendment #1 – On page #3 of RFP #2026-003, under the section entitled “Invitation to Submit Proposal,” and on page #11, under section G (Bid Security), the provision requiring bid security in the form of \$1,000 dollars has been officially waived. Bid security is no longer required, in relation to RFP #2026-003.

Amendment #2 – On page #7, item #8, of RFP #2026-003, the language is hereby amended to read the following: “A vehicle must meet the definition of a ‘school bus’ per California Vehicle Code (CVC) §545 and comply with all applicable Federal Motor Vehicle Safety Standards (FMVSS) and Federal Motor Carrier Safety Administration (FMCSA) regulations.”

Amendment #3 – On page #15 of RFP #2026-003, under section #4 (Age of Equipment), the language is hereby amended to read the following: “All buses shall not be older than ten (10) years at any time during the term of the contract.”

Amendment #4 – On pages #19-20 of RFP #2026-003, under section F (Insurance), the language is hereby amended to read the following: “\$5,000,000.00 combined single limit covering Commercial General Liability, Automobile Liability, bodily injury or Death and Property Damage, \$10,000,000.00 aggregate”

PART II – RFP #2026-003 RESPONSES TO THE QUESTIONS RECEIVED

1. SB 88 Compliance:

Will the District require awarded contractors to demonstrate full compliance with SB 88, including documentation of driver eligibility, required training (e.g., emergency procedures, student sensitivity), and pre-service vehicle inspections by a BAR-licensed facility?

Yes, the District will require this.

2. Driver Employment Structure:

Does the District require that all drivers performing services under this contract be direct employees of the awarded contractor, or are independently contracted or third-party drivers allowable?

Yes, all drivers must be direct employees of the awarded contractor.

3. Identification and Uniforms:

Will drivers be required to wear a consistent uniform and carry a company-issued identification badge while on duty?

Yes, they will be required to wear a uniform and have an ID badge.

4. Vehicle Ownership and Age:

Is it a requirement that vehicles used under this contract be owned or leased by the contractor (as opposed to personal vehicles used by independent drivers)? Will the District enforce the age limitation of eight (8) years for all vehicles used in service?

Please see Amendment #3 above.

5. Driver Assignment Consistency:

Will the District require contractors to maintain consistent driver assignments, particularly for special education routes, and prohibit unscheduled driver changes without prior District approval?

Yes, consistency is preferred, especially in regards to any Special Ed-related route, and the District would require a 72-hour notice, should the contractor wish to change its regular route driver.

6. Training Records and Disqualification:

Will contractors be disqualified or deemed non-compliant if they cannot provide documentation of SB 88 training, background checks, or vehicle inspection reports upon request?

Yes, all drivers of vehicles carrying 10 or fewer passengers, including the driver, will need to be in compliance with SB 88.

7. Are you looking for home-to-school transportation as well? It is not included in Exhibit A, but you have asked us to provide you with pricing for home-to-school within the body of the RFP

No, we do not have a specific need for home-to-school transportation services at this time, but you are welcome to bid on the sections that pertain to your particular firm, in the event that the District's needs change in the future.

8. Is the district willing to accept proposals from sedan-based transportation providers as part of this RFP? If the answer is yes, who is your current sedan-based transportation provider or providers?

We do not have a specific need for sedan-based vehicles at this time, but you are welcome to bid on the sections that pertain to your particular firm, in the event that the District's needs change in the future.

HopSkipDrive was the last alternative transportation vehicle service that was utilized by the District.

9. How many vehicles are currently used to transport your students utilizing sedan-based alternative transportation?

No vehicles are currently being used at this time to transport CCUSD-based students, as this service was discontinued last year.

10. What is the average mileage per route for students traveling in sedan-based service?

We are not currently utilizing this service at this time. But, last year, the average mileage, one-way, per trip, was 25 miles.

11. Is the district willing to waive the performance bond requirement for sedan-based transportation providers?

No, the District is not willing to waive the performance bond requirement. However, a performance bond would only be required, in the event a contract were to be awarded.

12. What is the expected award date for this contract?

September 10, 2025

13. We would only like to bid on the portion for the Home-School SPED Section. We don't know the total cost as there are no specific routes or numbers of students posted. The performance bond isn't applicable when the total performance cost is unknown.

You are welcome to bid on the portions of the RFP that pertain to your particular firm, in the event that the District's needs change in the future. As mentioned above, the District does not have a specific need for Special Ed transportation services at this time. And,

again, per page #3 of the RFP itself, "The winning bidder, or bidders, will be required to post a performance bond. The performance bond will be based on 100 percent of the amount of the awarded contract, or contracts."

14. We have the industry standard for our scope of work, "Special Education Home-School Services." However, the \$25,000,000 is beyond the industry standard for the scope of work; may that be amended to the standard and addressed?

This requirement has since been changed, per amendment #4 listed above.

15. Is it permissible to "no bid" specific sections or line items within Option 1 or Option 2? In other words, can we bid on an option, but then not bid on certain trip categories or vehicle sizes within that option?

Yes, Bidders may bid on a portion, or all, of the listed services. The District reserves the right to award a contract to one or multiple bidders.

16. To ensure competitive pricing, please provide current and historical pricing from the prior 5 years.

The District has paid a fee for extracurricular field trips and charter bus trips in a range of \$750 to \$2,150, and \$2,185 to \$2,625, respectively, depending on the trip and distance.

17. We understand the liquidated damages for missed trips as described on page 21. Are vendors permitted to decline a trip without penalty when it is first assigned, or would that be considered a missed trip?

No, they would not be permitted to decline a trip, and yes, it would be considered a missed trip.

18. How much notice will vendors have in advance of the date of a trip?

One to three-week's notice, if not more.

19. We understand that a performance bond in the amount of 100% of the bid amount will be required. So that we can calculate the bond amount, please clarify: how many trips, and what price, have historically been assigned and paid to your vendors for this project?

Per page #3 of the RFP itself, "The performance bond will be based on 100 percent of the amount of the awarded contract, or contracts."

Last year, the estimated number of trips under contract to a third-party vendor was between 275 and 325, and the average price range was between \$750 to \$2,625 per trip.

20. The RFP references SB 88; however, the service options listed on the title page pertain to school bus and charter bus services. Can the District confirm whether it is also interested in alternative transportation services utilizing small-capacity vehicles (e.g., SUVs, sedans, or minivans) for this contract? If so, how many trips under this contract were serviced by these types of vehicles last school year?

The district does not have a need for any alternative transportation vehicle services at this time. However, prior to discontinuing this service during the 2024-25 school year, the District utilized a third-party, alternative transportation service, for approximately 400 round-trips.

21. Are vendors permitted to bid on only certain aspects of the contract?

Yes, you may bid on only the aspects of the bid that pertain to your firm. But, please keep in mind that we only have a specific need at this time for the services outlined in Options #1 and #2 found under Exhibit A.

22. For vendors submitting proposals solely for alternative transportation services utilizing small-capacity vehicles, will the District permit the use of vehicles owned by subcontracted service providers or drivers, provided that the vendor maintains oversight of vehicle inspections and ensures all vehicles meet or exceed all applicable requirements?

Per page #7 of the RFP itself, "The Contractor shall own all buses and/or vehicles placed in operation by the Contractor, under this contract."

23. Will the District please confirm if small-capacity vehicles (e.g., SUVs, sedans, or minivans) should be equipped with cameras?

Although the District does not have a current need to utilize small-capacity vehicles at this time, all vehicles considered should meet the applicable federal and state laws, including SB 88.

24. While we do have field operations staff based in the area, our operational model does not include a local facility. Instead, our field operators travel throughout the region to monitor and support contracted transportation providers, ensuring they meet our performance and compliance expectations. Will the District allow this type of operational structure for vendors offering alternative transportation services utilizing small-capacity vehicles?

Per page #7 of the RFP itself, "The Contractor shall own all buses and/or vehicles placed in operation by the Contractor, under this contract."

25. The performance bond is only necessary for a construction bid, not for transportation. No structure is being built or a project, where the district will be left with something “half built.” Routes, especially for special needs, which is the only portion we are bidding on, move around schools/locations throughout the year. If the district decides not to use the service, or partially, the performance bond is the total cost technically “given” to the district. Please discuss with Transportation or the Special ED department. A performance bond is really not applicable.

Per page #3 of the RFP, “The winning Bidder, or bidders, will be required to post a Performance Bond. The performance bond will be based on 100 percent of the amount of the awarded contract, or contracts.” However, as stated above, the District does not have a specific need for Special Ed transportation services at this time.

26. Can you confirm the District’s annual transportation budget?

The District’s “third-party” transportation budget for 2025-26 is \$479,649 dollars

27. Approximately how many trips does the District schedule each year? If possible, please separate school bus field trips from charter services.

The District schedules approximately 500 extracurricular trips per year, between in-house and third-party providers. Of this amount, approximately 15-20 require the use of a charter bus.

28. Could you provide a list of the District’s currently approved transportation vendors, specifically those authorized for recliner coach services?

Last year, the approved transportation vendors for “recliner coach services” were Fast Deer, American Transportation and TLC Luxury.

29. Would the District be open to removing the bid security requirement?

Yes, and this requirement has officially been waived, per Amendment #1 above.

30. If this is a multi-vendor award, would there be any penalties if a vendor is unable to accept a trip?

The successful bidder shall acknowledge District’s requests and/or confirm acceptance of trip(s) within twenty-four (24) hours of receiving any such request. Yes, the liquidated damages clause would apply.

31. Insurance: The RFP requires \$5,000,000 combined single limit for Commercial General Liability, Automobile Liability, Bodily Injury or Death, and Property Damage; \$25,000,000 aggregate; \$3,000,000 per occurrence for Sexual Molestation and Abuse Liability; and \$6,000,000 aggregate. These are above industry norms, so would the District be open to negotiating coverage levels in line with FMCSA guidelines?

Please see Amendment #4 above, as the total aggregate requirement for auto liability has been effectively reduced from \$25,000,000 million to \$10,000,000 million.

32. Cancellation of Scheduled Trips (Page 20): Would the District be open to negotiating the cancellation policy? For example, a two-hour cancellation could occur after a driver has already arrived at the yard and begun pre-trip inspection.

No, the District has no plans to change or amend its cancellation policy, but it will do its best to notify the contractor of any cancellation as soon as feasibly possible.

33. Liquidated Damages (Page 21): Would the District be open to negotiating these terms, as they exceed industry norms and are not standard practice?

No, the District has no plans to change or amend its liquidated damages policy.

34. Culver City Requirements: Due to vehicle restrictions in Culver City, full-size motorcoaches are typically prohibited from entering city limits except on specific roads. Does the District have provisions that would allow motorcoach operators to bypass these restrictions and avoid citations?

If a city ordinance exists, the District cannot override it. And, the District is not currently aware of any special provisions in place.

35. We would only like to bid on the portion for the Home-School SPED Section. We don't know the total cost as there are no specific routes or numbers of students posted. The performance bond isn't applicable when the total performance cost is unknown.

As of this moment, the District does not have a need for any third-party Special Ed transportation services. However, you are welcome to submit a bid on only the portions of the RFP that apply to your particular firm. Per page #3 of the RFP itself, "The winning Bidder, or bidders, will be required to post a Performance Bond. The performance bond will be based on 100 percent of the amount of the awarded contract, or contracts."

36. We have the industry standard for our scope of work, “Special Education Home-School Services.” However, the \$25,000,000 is beyond the industry standard for the scope of work; may that be amended to the standard and addressed?

Please see Amendment #4 above, as the total aggregate requirement for auto liability has been effectively reduced from \$25,000,000 million to \$10,000,000 million.