

BOARD MEETING NOTICE AND AGENDA

**CULVER CITY UNIFIED SCHOOL DISTRICT
Special Meeting of the Board of Education to
“Conduct the District’s Business in Public”
CLOSED SESSION – 3:50 p.m.
OPEN SESSION – 4:00 p.m.**

**District Office Board Meeting Room
4034 Irving Place, Culver City, CA 90232**

August 31, 2010

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia G. Siever, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 4
Classified Personnel Services Report No. 4

4. ADJOURNMENT OF CLOSED SESSION

5. REGULAR MEETING – 4:00 p.m.

5.1 Roll Call – Board of Trustees
Steven Gourley, President
Scott Zeidman, Esq., Vice President

Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia G. Siever, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING** - None

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

9.1 Approval is Recommended for the Certificated Personnel Reports No. 4

9.2 Approval is Recommended for the Classified Personnel Reports No. 4

BOARD WORKSHOP

10. **BOARD BUSINESS**

10.1 Commencement of Superintendent Search – Mediated by The Cosca Group

11. **ADJOURNMENT**

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

September 14 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
September 28 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

BOARD REPORT

9.1 Certificated Personnel Services Report No. 4

I. Authorization and Ratification of Employment

A. Elementary Principal – El Rincon
Effective September 1, 2010
Funding Source: General Fund
Total Cost: \$87,836 (salary)

1. Craig, Ellen

B. Second – Year Probationary – El Marino
Revision – Item Previously approved on Board Report No. 22; 6/22/10
Effective August 25, 2010
Funding Source: General Fund
Total Cost: \$49,941 (salary)

1. Adachi, Naomi

C. First – Year Probationary – El Rincon
Effective August 24, 2010
Funding Source: General Fund
Total Cost: \$57,101 (salary)

1. Gonzalez, Veronica

D. Temporary Teacher – El Rincon
Effective August 24, 2010 through June 17, 2010
Funding Source: General Fund
Total Cost: \$59,870 (salary)

1. Strom, Sukainatou

E. Temporary Teacher – Linwood E. Howe
Effective August 25, 2010 through June 17, 2011
Funding Source: General Fund
Total Cost: \$49,046 (salary)

1. Beebe, Stephanie

F. ROP Teacher – Culver City High School
Effective August 24, 2010 through June 17, 2011
Funding Source: Los Angeles County ROP Program
Total Cost: \$33,551.76

1. Dicey, Kevin

BOARD REPORT

9.1 Certificated Personnel Services Report No. 4 – Page 2

I. Authorization and Ratification of Employment

G. Additional 20% Assignment – High School, Teaching 6 periods to accommodate enrollment
Effective August 30, 2010 through January 24, 2010 at additional 20% of current rate of pay
Funding Source: General Fund
Total Cost: \$ 20,455.44

1. Gilbert-Rolfe, Genevieve
2. Laetz, Diane
3. Mullen, Leona

H. Extra Assignment – Adult School, Summer School
Effective June 19, 2010 through July 30, 2010 at \$35.16 per hour, not to exceed 4 hours
Funding Source: Fee Based
Total Cost: \$ 4, 078.56

1. Ramirez, Vince

II. Transfers and Assignment Change

1. Campos, Carmen
From: Independent Study Teacher – I.S.
To: Elementary Spanish Immersion – El Marino
Effective August 25, 2010
2. Goodin, Ed
From: Independent Study Teacher – I.S.
To: Math Teacher – CCHS
Effective August 25, 2010

III. Leaves of Absence

1. Beard, Sheryl
Part-Time Personal Leave Without Pay
From: 100% Assignment
To: 80% Assignment
Effective August 25, 2010 through June 17, 2011
2. Goldberg, Nancy
Part-Time Personal Leave Without Pay
From: 100% Assignment
To: 80% Assignment
Effective August 25, 2010 through June 17, 2011

BOARD REPORT

9.1 Certificated Personnel Services Report No. 4 – Page 3

III. Leaves of Absence - continued

3. Mann, Alison
Part-Time Personal Leave Without Pay
From: 100% Assignment
To: 80% Assignment (60% + 20% ROP)
Effective August 25, 2010 through June 17, 2011

4. Pernoon, Farhang
Part-Time Personal Leave Without Pay
From: 100% Assignment
To: 80% Assignment
Effective August 25, 2010 through June 17, 2011

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 4

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.2 Financial Implication for Classified Personnel Services Report No. 4

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

- | | | |
|----|-------------------------|--|
| 1. | Secretary II | Funding Source: General Fund
Fiscal Impact: \$40,000/year |
| 2. | Health Technician | Funding Source: General Fund
Fiscal Impact: \$33,100/year |
| 3. | Substitute Clerk Typist | Funding Source: General Fund
Fiscal Impact: \$14.14/hour, as needed |

B. Food Services

- | | | |
|----|------------------------------------|---|
| 1. | Substitute Food Service Assistants | Funding Source: Food Services
Fiscal Impact: \$11.45/hour, as needed |
|----|------------------------------------|---|

C. Instructional Assistants

- | | | |
|----|--|--|
| 1. | Substitute Instructional Assistant
(Adult School) | Funding Source: Adult School
Fiscal Impact: \$13.85/hour, as needed |
| 2. | Instructional Assistants
(Adult School) | Funding Source: Adult School
Fiscal Impact: \$710/assignment |
| 3. | Substitute Instructional Assistants
(District Office) | Funding Source: General Fund
Fiscal Impact: \$13.85/hour, as needed |

D. Adult School Lecturer

- | | | |
|----|-----------------------|--|
| 1. | Adult School Lecturer | Funding Source: General Fund
Fiscal Impact: \$28.19/hour, as needed |
|----|-----------------------|--|

BOARD REPORT

9.2 Classified Personnel Services Report No. 4

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Secretary II
High School
8 hours per day, 11 months per year
Funding Source: General Fund
Effective August 27, 2010
Range 22
2. Health Technician
Middle School Nurse's Office
6 hours per day, 10 months per year
Funding Source: General Fund
Effective September 1, 2010
Range 19
3. Herrera, Christina
Substitute Clerk Typist
District Office
Funding Source: General Fund
Effective August 30, 2010
Hourly, as needed

B. Food Service Assistants

1. He, Jinfeng
Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective August 30, 2010
Hourly, as needed
2. Jackson, Delon E.
Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective August 30, 2010
Hourly, as needed
3. Mondragon, Reina
Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective August 30, 2010
Hourly, as needed

BOARD REPORT

9.2 Classified Personnel Services Report No. 4 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Food Service Assistants – continued

4. Vasquez, Sandra
Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective August 30, 2010
Hourly, as needed

C. Instructional Assistants

1. Flores, Ana
Substitute Instructional Assistant
Adult School – Kids Summer Program
Funding Source: Adult School
Effective June 28, 2010 through July 30, 2010
Hourly, as needed
2. Brown, Jennifer
Instructional Assistant – Adult School
Adult School – Extra Assignment –
ESL Registration – Not to exceed 21 hours
Funding Source: Adult School
Effective September 7, 2010 through
September 16, 2010
Range 17
3. Lopez, Jose
Instructional Assistant – Adult School
Adult School – Extra Assignment –
ESL Registration – Not to exceed 6 hours
Funding Source: Adult School
Effective September 7, 2010 through
September 14, 2010
Range 17
4. Perez, Maria
Substitute Instructional Assistant
Adult School – Extra Assignment –
ESL Registration – Not to exceed 15 hours
Funding Source: Adult School
Effective September 8, 2010 through
September 16, 2010
Hourly, as needed

BOARD REPORT

9.2 Classified Personnel Services Report No. 4 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

C. Instructional Assistants – continued

- 5. Herrera, Christina
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective August 30, 2010
Hourly, as needed
- 6. Mahmoud, Amera
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective August 30, 2010
Hourly, as needed
- 7. Schumitzky, Linda
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective August 30, 2010
Hourly, as needed
- 8. Soriano, Joann
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective August 30, 2010
Hourly, as needed

D. Adult School Lecturers

- 1. Carson, Julie
Temporary Adult School Lecturer
Adult School
Funding Source: Adult School
Effective September 25, 2010
Hourly, as needed

II. Authorization, Approval & Ratification of Resignations

- 1. Dobbs, Magdalena
Secretary II
High School
8 hours per day, 11 months per year
Relocating
Funding Source: General Fund
Effective August 26, 2010
Range 22

BOARD REPORT

9.2 Classified Personnel Services Report No. 4 – Page 4

II. Authorization, Approval & Ratification of Resignations – continued

- | | | |
|----|----------------------|--|
| 2. | Perez Ocejo, Araceli | Instructional Assistant
Linwood Howe
3.5 hours per day, school year
Student Teaching
Funding Source: General Fund
Effective August 16, 2010
Range 12 |
| 3. | Phansavath, Ling | Instructional Assistant
Farragut
3 hours per day, school year
Student Teaching
Funding Source: General Fund
Effective June 30, 2010
Range 12 |
| 4. | Santiago, Jose | Food Service Assistant
Food Services – 3.5 hours per day, school year
Accepted full-time position outside of district
Funding Source: Food Services
Effective August 16, 2010
Range 6 |

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 4

Moved by:

Seconded by:

Vote:

BOARD REPORT

10.1 Commencement of Superintendent Search—Mediated by The Cosca Group

The Board of Education will provide input to the Superintendent Search Firm, The Cosca Group, on the selection criteria for the new Superintendent, including Personal Characteristics, Professional Skills and Abilities, and Professional Experience and Preparation. The consultants will discuss with the Board the strengths of the District and the areas of needed improvement. The timeline for the Superintendent search will be established.