

## **BOARD MEETING NOTICE AND AGENDA**

### **CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.**

**Linwood Howe Elementary, Cafetorium  
4100 Irving Place, Culver City, CA 90232**

**February 11, 2014**

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

### **PRESENTATIONS AND PUBLIC COMMENTS**

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

#### **1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

##### **Roll Call – Board of Trustees**

Laura Chardiet, President

Nancy Goldberg, Vice President

Steven M. Levin, Ph.D., Clerk

Susanne Robins, Member

Katherine Paspalis, Esq., Member

#### **2. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

#### **3. RECESS TO CLOSED SESSION**

- 3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Agency Designated Representatives: Leslie Lockhart, Assistant  
Superintendent of Human Resources; Mike Reynolds, Assistant  
Superintendent Business Services; David LaRose, Superintendent  
Employee Organizations: Culver City Federation of Teachers (CCFT);  
Association of Classified Employees (ACE); and Management  
Association of Culver City Schools (MACCS)

- 3.2 Public Employee Performance Evaluation (Pursuant to GC §54957)  
Title: 1 Elementary Teacher and 1 Secondary Teacher
- 3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)
- 3.4 Public Appointment/Employment (Pursuant to GC §54957)  
Certificated Personnel Services Report No. 12  
Classified Personnel Services Report No. 12

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees  
Laura Chardiet, President  
Nancy Goldberg, Vice President  
Steven M. Levin, Ph.D., Clerk  
Susanne Robins, Member  
Katherine Paspalis, Esq., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN  
CLOSED SESSION**

7. **PUBLIC HEARING** - None

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – January 28, 2014
- 9.2 Approval is Recommended for Purchase Orders and Warrants
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 12
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 12
- 9.6 Acceptance of Enrollment Report

- 9.7 Approval is Recommended for the Culver City Middle School GATE Overnight Field Trip to Idyllwild, California

**10. AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 CCUSD – Power of Us Recognition  
10.2 Spotlight on Education – Linwood E. Howe Elementary

**11. PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report  
11.2 Assistant Superintendents' Reports  
11.3 Student Representative's Reports  
11.4 Members of the Audience  
11.5 Members of the Board of Education

**12. INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Governor's Proposed Budget for 2014-15  
12.2 Bond Discussion

***RECESS THE REGULAR MEETING OF THE BOARD OF EDUCATION AND  
CONVENE THE MEETING OF CULVER CITY SCHOOL FACILITIES  
FINANCING AUTHORITY***

- 1.0 Approval of the Report of the Treasurer - Controller

***ADJOURN THE MEETING OF CULVER CITY SCHOOL FACILITIES  
FINANCING AUTHORITY AND RECONVENE TO THE REGULAR MEETING  
OF THE BOARD OF EDUCATION***

**13. RECESS (10 Minutes)**

## 14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

### 14.1 Superintendent's Items - None

### 14.2 Education Services Items

- 14.2a Approval is Recommended for the Contract between Culver City Unified School District and Parker & Covert LLP, Attorneys, for Educational Services Related Issues

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 14.2b Approval is Recommended for the Memorandum of Understanding between Culver City Unified School District and Didi Hirsch Mental Health Services, to provide Mental health Services on Site at Culver City High School

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

### 14.3 Business Items

- 14.3a Approval is Recommended for the Amendment to Agreement with Balfour Beatty for District's Site Maintenance Project

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 14.3b Approval is Recommended for a Change Order for Balfour Beatty for Culver City High School Athletic Field Improvements

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 14.3c Approval is Recommended for Resolution #8/2013-2014 –  
Regarding Culver City Unified School District's Intention to Issue Tax-Exempt General Obligation Bonds

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 14.3d Approval is Recommended for the Soils Testing Proposal from Harrington Geotechnical Engineering

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 14.3e Approval is Recommended for Pro-rated District Contributions to the Cost of Vision and Life Insurance Benefits for Part-Time Employees

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.4 Personnel Items**

- 14.4a Approval is Recommended for New Classified Job Classification and Job Description – Behavior Intervention Specialist

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 14.4b Approval is Recommended for the Memorandum of Agreement Between Culver City Unified School District and the Association of Classified Employees (ACE), Regarding the 2013/2014 School Year

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**15. BOARD BUSINESS - None**

**16. ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

February 25 – 7:00 p.m. – Regular Public Meeting (6:00 p.m. Closed Session), El Rincon Elementary, 11177 Overland Avenue  
March 11 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), El Marino Elementary, 11450 Port Road

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

**Meeting:** Regular Meeting  
**Place:** Farragut Elementary  
(Cafetorium)  
10820 Farragut Drive  
Culver City, CA 90230

**Date:** January 28, 2014  
**Time:** 6:00 p.m. – Public Meeting  
6:01 p.m. – Closed Session  
7:00 p.m. – Public Meeting

**Board Members Present**

**Laura Chardiet, President**  
**Nancy Goldberg, Vice President**  
**Steven M. Levin, Ph.D., Clerk**  
**Susanne Robins, Member**  
**Katherine Paspalis, Esq., Member**

**Staff Members Present**

**David LaRose, Superintendent**  
**Kati Krumpe**  
**Leslie Lockhart**  
**Mike Reynolds**

**Call to Order**

Board President Ms. Chardiet called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:08 p.m. with all Board members in attendance. She thanked the PTA for providing dinner for the Board, and briefly explained how to submit a card for Public Recognition. Farragut students, Keira Lamb and Katelyn Carrera led the Pledge of Allegiance.

**Report from Closed Session**

Ms. Chardiet reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

Dr. Levin extended Happy Birthday wishes to his son Brian Levin.

**8. Adoption of Agenda**

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board adopt the January 28, 2014 agenda as presented. The motion was unanimously approved.

**9. Consent Agenda**

Ms. Chardiet called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Levin requested that item 9.1 be withdrawn. It was moved by Ms. Robins and seconded by Dr. Levin to approve Consent Agenda Items 9.1 – 9.7 as presented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

- 9.2 Purchase Orders
- 9.3 Acceptance of Gifts
- 9.4 Certificated Personnel Reports No. 11
- 9.5 Classified Personnel Reports No. 11
- 9.6 Culver City High School Boys Lacrosse Team Overnight Field Trip
- 9.7 Board Member Compensation Report

**9.1 Approval is Recommended for the Minutes of Regular Meeting – January 14, 2014**

Dr. Levin requested that this item be withdrawn to elaborate on number 12.1. He requested to add that there was a discussion about having an appeal process for this policy and other policies. It was moved by Ms. Robins and seconded by Dr. Levin that the Board approve the Minutes of Regular Meeting – January 14, 2014 as amended. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**10. Awards, Recognitions and Presentations****10.1 American Citizenship Awards**

Mr. LaRose and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of January. The recipients were Samantha Shanman from El Marino School; Tyler Tan-Kikuchi from El Rincon Elementary; Kahlin Brooks from La Ballona School; Emily Kawano from Linwood E. Howe School; Eden Terrell from Farragut School; Cooper Komatsu from Culver City Middle School; Dennie Evans from Culver Park High School; and Kristen Abdelmalak from Culver City High School. Board members presented each recipient with a certificate; and thanked the students and their families for attending the meeting.

**10.2 PTA Reflections Contest Winners**

Julie LaRue from the PTA informed the Board of this year's Reflections Contest Winners who came up and received their certificates. She thanked this year's Committee Chairs who helped organize the contest at the schools, and gave a special recognition to Marianne Nava, Justin Terry, Hanna Berkovich, and Patrick Gardner who will continue on to at the District or State level of competition.

**10.3 Spotlight on Education - Farragut Elementary**

Dr. Rebecca Lynch, Principal, welcomed everyone to the meeting. She spoke about the District "touchstone" and what we want our students to learn. She shared with the Board some of the school improvement goals and shared some of the instructional practices that are showing significant results in achieving and exceeding the goals in the school's Single Plan for Student Achievement. Dr. Lynch then introduced the Hand Bell Choir. Their performance was an example of showing that through observations you can see if the students are "getting it." Dr. Lynch introduced Ms. Roberts who spoke about a geography lesson that is aligned with fifth grade standards. Ms. Roberts showed a film of the fifth grade students using iPads as a tool for their geography projects. Students that were present at the meeting then showed a live example of how the projects worked using an iPad.

Board members thanked Dr. Lynch, staff, and the students for their presentation.

Scott Malsin, President of the Booster Club thanked the Board and staff for having the meeting at the school site. He stated that Dr. Lynch has been a great asset to the school. He stated that Dr. Lynch looked at where the school was at and where they needed to go. Mr. Malsin also stated that there are a great group of parent volunteers at the school. He spoke about the technology that the school has been able to acquire due to the parents and how the iPads have been integrated into lesson plans. The school also had a technology night. Mr. Malsin stated that Farragut is a school that really works.

**11. Public Recognition****11.1 Superintendent's Report**

Mr. LaRose offered his compliments to Dr. Krumpe, Mrs. Lynn Ebor, and Ms. Alejandra Valencia for their presentation on common core math. He commended the instructional leaders, and the teachers that are stepping forward on the Cotsen Match Project to help others through the process of learning. Mr. LaRose complimented the partnership happening between the District and the teacher's union. He reported on the events that happened at the January 21<sup>st</sup> professional development for staff and spoke about how it was a day that spoke to the District's purpose, who we serve and why we serve. He thanked David Mielke for the invitation to the conference with AFT and the Centers for School Improvement Conference in New York.

**11.2 Assistant Superintendents' Reports**

Dr. Krumpe reported on her attendance at the Culver City Lion's Luncheon where she received a check from them for two thousand dollars as a donation to the District's Back Pack Program. She also attended the Arts for All event where the District was honored for continuing and growing the arts programs. Dr. Krumpe stated that she had the pleasure of seeing the fifth grade Farragut students preparing for their presentation. She can attest to the students' enthusiasm in learning and using their technology. Dr. Krumpe stated that there is an optional professional development the District is offering the teachers; and an optional professional development afterschool for ELD teachers.

Mrs. Lockhart thanked Farragut for their warm reception and for providing dinner. She provided an update on ACE negotiations and stated that they will be meeting again on the 31<sup>st</sup>. Mrs. Lockhart attended the AVID fundraising dinner and she explained what AVID stands for which is Advanced Via Individual Determination. She thanked the teachers of the program.

Mr. Reynolds thanked the community members for their participation in the bond workshops. He extended an invitation to the public to attend the Ribbon Cutting Ceremony on February 4<sup>th</sup> at 9:00 a.m. at Farragut Elementary for the solar installation. Mr. Reynolds stated that the Environmental Sustainability Committee applied for a grant last year which was between twenty and thirty thousand dollars. He received notification that the District is now in receipt of a new grant for our environmental efforts in the amount of two hundred and thirty thousand dollars.

### **11.3 Student Representatives' Reports**

#### **Middle School Student Representative**

Natalya Tapia, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the Valentine's Day Dance which will be held at the school from 5-7:00 p.m. on February 7<sup>th</sup>; and the eighth grade dance which will be a masquerade theme and held in a few months.

#### **Culver Park Student Representative**

Wendy Gonzalez, Culver Park High School Student Representative, was not present.

#### **Culver City High School Student Representative/Student Board Member**

Roy Gonzalez, Student Board Member, reported on activities at Culver City High School, including tryouts and practicing for Spring sports. The talent show will be on Friday at 7:00 p.m. and held at Robert Frost Auditorium. He stated that tickets are seven dollars. He stated that ASB is partnering with Red Cross for a blood drive on February 21<sup>st</sup>. February 7<sup>th</sup> is the first Non-Profit Faire where local non-profit businesses will be at the High School introducing themselves to students and giving them an opportunity to get involved with their businesses on behalf of the school. Mr. Gonzalez stated that on February 3<sup>rd</sup> the leadership positions are being released so the Board will be finding out who the Student Board Member will be for next school year. ASB has also updated their calendar for the next four months so they have a lot of plans for the school and for the community. He will bring an update at the next meeting.

### **11.4 Members of the Audience**

Members of the audience spoke about:

- David Mielke stated that it was great to be at Farragut and he is happy to see that the meetings are moving around to the different school sites. He also spoke about the Healthy School Handbook by Judy Sanderson who is a teacher at the High School and a union representative. He shared a little of what the book was about. He reported to the Board that he has received emails from teachers and staff about the professional development that took place on the 21<sup>st</sup>. The idea of really working together is going to be great for the students, and it was appreciated that the unions were invited to be involved. Mr. Mielke spoke about the trip that he and Mr. LaRose took to New York for the AFT Conference and how being around people from other Districts they really saw how well our partnership is working. He stated that they will also be attending the CFT Convention in March to speak about the partnership that has been established with the District.
- Margaret Tsubakiyama who is a union representative welcomed the Board, Mr. LaRose, and staff to the school.
- Pamela Greenstein welcomed everyone to Farragut and stated that she was happy the meetings are moving around to different sites so people can see the wonderful things happening at each site. She is also a union representative, and an ELD Specialist.
- Scott Kecken wanted to comment on school safety in regards to the recent lockdown at La Ballona Elementary. He commended the staff on their response and the Culver City Police Department, and stated that he was happy no one was hurt. Mr. Kecken thinks the community should get a full report on what happened. He suggested that the District have a safety presentation that includes the Security



Department not out of fear, but out of reality. He said that the lockdown at the school happened after the suspect drove a car into a house. Mr. LaRose thanked him for his comment and informed him how the lockdown transpired.

- Robert Zirgulis stated that the community survey showed overwhelming support to pursue a bond. He had some problems with how some of the questions were stated. He said that some of them were skewed and proceeded to give some examples of how he felt those questions should have been worded.
- Heather Moses, parent of two children in the District and Coordinator of CCUSD'S Front and Center Theatre Collaborative. She reported that she had the pleasure of attending the Arts for All Celebration of Arts Education for Los Angeles County. She spoke about how the District was highlighted at the celebration and read a quote about the importance of art in education. With the support of CCEF, Sony, and other businesses the District has been a leader in the arts. On behalf of some of the teachers she asked that when the Board is considering the budget if they could consider allocating funding for Arts Education and making a commitment for an Arts Coordinator.
- Jim Harris, President of AVPA, made two announcements. He stated that the Spring musical "Kiss Me Kate" will premier on March 6<sup>th</sup>. He said that they ran into lighting challenges at Robert Frost. The lighting and sound equipment are very old. They have asked Bob Scales to come and provide a tour to let them know what is needed at the Frost. Mr. Scales will be there next Wednesday at 4:00 p.m.
- Tom Salter, Athletic Director, provided a brief sports update with the girl's sports teams. Coach Maher introduced some of the members of the girl's soccer team. Ellie Benitez informed the Board about their trip to the Bay Area and visiting U.C. Berkeley. Dr. Levin congratulated the team and said he was excited to hear they visited his Alma Mater. Ms. Robins asked if there was a central website to find out about the games. Mr. Salter stated that they are working on that now.

#### **11.5 Members of the Board**

Board Members spoke about:

- Ms. Goldberg stated that the Environmental Sustainability Committee has received a grant for an enormous amount of money and they can put together a great program. We can teach our students how to become environmentally conscious. There are bulletin boards coming out soon that everyone will see soon that are equally impressive. This is a remarkable group of people that influence young people. As a charter member of the group she has seen it grow and evolve and she is very proud to be affiliated with the group. Ms. Goldberg is also proud to have attended the Improv Group performance which was great. She missed the AVID dinner and she remembers when it started at the High School. It made such a difference with the students and she does want to endorse it and support the program.
- Ms. Paspalis reported that she attended the AVID dinner and it was great. At the meeting regarding the bond she was delighted to hear the consensus of the community to pass a bond. The last time she was on this campus she heard people's concerns and she is excited to make school improvements.
- Dr. Levin stated that after having children at Farragut for ten years it feels like home. He attended the basketball game at the High School. He thinks that it's the community spirit that makes it a special place. He and his son attended a basket ball game at the High School. Dr. Levin wanted to thank the High School student that spoke to his son and suggested that his son might be on the High School team one day. Unfortunately he did not have the student's name. Dr. Levin reported that the Culver City Youth Health Center's fundraiser is on March 15<sup>th</sup>. He stated it was fun talking to the Middle School students and fifth grade students at Farragut about science. Dr. Levin agreed that it is time to move forward on the bond.
- Ms. Robins also feels at home here since her son attended Farragut. She thought the hand bell performance was mesmerizing. The teacher professional development was a wonderful event and she agrees that it was very moving. Her attendance at the comedy improve was fantastic. She was so impressed because it was not just that they were getting up in front of people, but they were learning so much. They were learning language, working collaboratively, and "grit." Ms. Robins thanked Dr.

Krumpe for her presentation common core. She stated that the AVID dinner was great and as a former AVID teacher she thinks that the Board needs to support the program.

- Ms. Chardiet thanked Dr. Lynch and her team for hosting the Board meeting. Ms. Chardiet was part of the panel that hired Dr. Lynch and they knew she would be a good fit for the school. She stated that her daughter was in the Improv Comedy Group and it really helps their confidence. Ms. Chardiet thanked Tanya Fleischer and Julie who coordinated the improv. She reported on AB86 and adult education. Ms. Chardiet explained that we needed to become part of a consortium and why. We have become a consortium with LAUSD, Whittier USD, Glendale USD, and others. She thanked Dr. Krumpe for her presentation.

## **12. Information Items**

### **12.1 Board Discussion with Bond Counsel**

District Bond Counsel, David Casnocha, presented an overview to the Board of the next steps to take in order to prepare for a June 2014 Prop 39 General Obligation Bond, including the drafting of the Board Resolution calling for the Bond Measure to take place. He stated that the all of the bond language and other items needed for the election order would be brought to the Board at the February 25<sup>th</sup> meeting. He responded to questions from the Board and clarified language in the Resolution such as if "classroom" pertains to Robert Frost Auditorium. Further discussion ensued.

## **13. Recess**

The Board recessed at 8:55 p.m. and reconvened at 9:05 p.m.

## **14. Action Items**

### **14.1 Superintendent's Items**

#### **14.1a Approval of Amended Superintendent's Contract**

It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve the Amended Superintendent's Employment Contract as presented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

#### **14.1b Approval is Recommended for the California School Boards Association (CSBA) Audit Service Agreement**

Ms. Chardiet asked if the current policy coding used by the District is aligned with CSBA. Mr. LaRose confirmed that it was and that the policies will be reviewed in order to start the updating process. It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve the California School Boards Association Audit Service Agreement as presented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

### **14.2 Education Services Items**

#### **14.2a Second Reading and Approval of the Revised Administrative Regulation/Board Policy 5116.1 – Students, Intradistrict Open Enrollment**

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board approve the Revised Administrative Regulation/Board Policy 5116.1 – Students, Intradistrict Open Enrollment as resented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

#### **14.2b Second Reading and Approval of the New Administrative Regulation/Board Policy 5157, Students – Transgender Students, Privacy and Facilities**

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve the New Administrative Regulation/Board Policy 5157, Students – Transgender Students, Privacy and Facilities as presented. The motion

was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.2c Approval is Recommended for the Contract between S.T.A.R., Inc. and Culver City Unified School District**

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board approve the Contract between S.T.A.R., Inc. and Culver City Unified School District as presented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3 Business Services Items**

**14.3a Approval is Recommended for Payment to Westberg+White for Additional Services Provided on Athletic Field Project**

Mr. Reynolds stated that there appeared to be typographical error in the amount which should be \$87,312 instead of \$81,312. The amount was corrected to \$87,312 in the motion. It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve payment to Westberg+White for Additional Services Provided on Athletic Field Project as amended. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3b Approval is Recommended for Resolution #5/2013-2014 Participation in Bright Schools Program**

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board approve Resolution #5/2013-2014 Participation in Bright Schools Program as presented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3c Approval is Recommended for Resolution #6/2013-2014 Support of the Filing of an Application for State Funding for Eligible Facilities**

It was moved by Dr. Levin and seconded by Ms. Goldberg that the Board approve Resolution #6.2013-2014 Support of the Filing of an Application for State Funding for Eligible Facilities as presented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3d Approval is Recommended for Resolution #7/2013-2014 Exhaustion of School Facility Program Bond Authority**

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve Resolution #7/2013-2014 Exhaustion of School Facility Program Bond Authority as presented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4 Personnel Items - None**

**15. Board Business - None**

**Adjournment**

There being no further business, it was moved by Dr. Levin, seconded by Ms. Goldberg and unanimously approved to adjourn the meeting. Board President Ms. Chardiet adjourned the meeting at 9:50 p.m.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

## BOARD REPORT

2/11/14

9.2

### 9.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from January 19, 2014 through February 1, 2014 is \$145,924.24. Warrants issued for the period December 28, 2013 through January 28, 2014 total \$6,352,287.60. This includes \$2,544,846.00 in commercial warrants, and \$3,807,441.60 in payroll warrants.

#### BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund  
01.7 tri-city selpa fund  
11.0 adult education fund  
12.0 child development fund  
13.0 cafeteria fund  
14.0 deferred maintenance fund  
21.0 building fund  
25.0 capital facilities fund  
40.0 redevelopment  
76.0 warrant pass-through fund  
96.0 general fixed asset account

**RECOMMENDED MOTION:** That purchase orders from January 19, 2014 through February 1, 2014 in the amount of \$145,924.24 and warrants for December 28, 2013 through January 28, 2014 in the amount of \$6,352,287.60 be ratified by the Board of Education.

**Moved by:**

**Seconded by:**

**Vote:**

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be RatifiedBoard List Purchase Order Report  
CULVER CITY UNIFIED SD

1/19/2014 To 2/1/2014

Page No. 1

Run Date: 02/01/2014

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FY: 13-14

WEEKLY

Change		PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	
																	Amount	PO Amt
01/28/14	61064M	C				01/28/2014	AZTEC SERVICE COMPANY	REPAIRS - OTHER	Custodians	01.0	00000.0	00000	82000	5630	0005042	13-14	1,042.50	
								01/28/2014	61064M	AZTEC SERVICE COMPANY							1,042.50	
01/22/14	61065M	A				01/22/2014	GOLDAK, INC.	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	13-14	375.00	
								01/22/2014	61065M	GOLDAK, INC.							375.00	
01/28/14	61066M	A				01/28/2014	AMS ACOUSTICAL MATERIAL SERVICES	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	4380	0005040	13-14	600.00	
								01/28/2014	61066M	AMS ACOUSTICAL MATERIAL SERVICES							600.00	
01/28/14	61067M	A				01/28/2014	SIGLER	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	4380	0005040	13-14	92.59	
								01/28/2014	61067M	SIGLER							92.59	
01/31/14	62293	A				01/31/2014	SANCHEZ TROPHIES & ENGRAVING	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	13-14	26.28	
								01/31/2014	62293	SANCHEZ TROPHIES & ENGRAVING							26.28	
01/22/14	62303	A				01/22/2014	CDW-G	COMPUTER SUPP/EQUIP	Educational Services	01.0	74050.0	11100	10000	4410	0004000	13-14	58,689.12	
								01/22/2014	62303	CDW-G							58,689.12	
01/21/14	62304	C				01/21/2014	E.G. BRENNAN & CO., INC.	MAINTENANCE AGREEMENTS	Culver City Middle School	01.0	00000.0	00000	27000	5630	3010001	13-14	598.95	
								01/21/2014	62304	E.G. BRENNAN & CO., INC.							598.95	
01/21/14	62305	C				01/21/2014	ASCD	CONFERENCE AND TRAVEL	El Marino Language	01.0	40350.0	00000	27000	5220	2030000	13-14	207.20	
								01/21/2014	62305	ASCD							207.20	
01/21/14	62306	C				01/21/2014	LIN HOWE BOOSTER CLUB	MEMBERSHIPS	Farragut	01.0	00000.0	11100	10000	5310	2050001	13-14	100.00	
								01/21/2014	62306	LIN HOWE BOOSTER CLUB							100.00	
01/22/14	62308	C				01/22/2014	PSC - ENVIRONMENTAL	CONTRACTED SERVICES	Culver City High School	01.0	96352.0	71100	10000	5810	4010000	13-14	734.95	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 1/19/2014 To 2/1/2014  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

## Board List Purchase Order Report

## CULVER CITY UNIFIED SD

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WEEKLY

Change																	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	
PSC - ENVIRONMENTAL SERVICES GROUP																	
01/22/2014	62308															734.95	
01/22/14	62309	A		01/22/2014	TOMARK SPORTS, INC.	REPAIRS - OTHER	Culver City Middle School 62309	01.0	00000.0	16002	10000	5630	3010000	13-14		2,591.88	
01/22/2014								TOMARK SPORTS, INC.									2,591.88
01/23/14	62310	A		01/23/2014	AUDIO DYNAMIX	AUDIO/VISUAL SUPP/EQUIP	Superintendent's Office 62310	01.0	00000.0	00000	71000	4350	0001000	13-14		2,469.96	
01/23/2014								AUDIO DYNAMIX									2,469.96
01/23/14	62311	A		01/23/2014	ALLIANT CONSULTING, INC.	CONTRACTED SERVICES	Undistributed Bus Svcs/Genl Admin 62311	25.0	00000.0	00000	85000	5890	0000000	13-14		7,656.00	
01/23/2014								ALLIANT CONSULTING, INC.									7,656.00
01/29/14	62312	A		01/29/2014	CHASE CARD SERVICES	CONFERENCE AND TRAVEL	Superintendent's Office	01.0	00000.0	00000	71000	4313	0001000	13-14		58.05	
								01.0	00000.0	00000	71000	4350	0001000	13-14		86.00	
								01.0	00000.0	00000	37000	4710	0001000	13-14		8.60	
								01.0	00000.0	00000	71000	5220	0001000	13-14		62.35	
								01.0	00000.0	00000	71000	4313	0001000	13-14		7.97	
								01.0	00000.0	00000	71000	4350	0001000	13-14		11.80	
								01.0	00000.0	00000	37000	4710	0001000	13-14		1.18	
								01.0	00000.0	00000	71000	4313	0001000	13-14		81.92	
								01.0	00000.0	00000	71000	5220	0001000	13-14		8.55	
								01.0	00000.0	00000	71000	5220	0001000	13-14		87.99	
								01.0	00000.0	00000	37000	4710	0001000	13-14		12.14	
								01.0	00000.0	00000	71000	4350	0001000	13-14		121.37	
								01.0	00000.0	00000	71000	5220	0001000	13-14		57.71	
								01.0	00000.0	00000	71000	4313	0001000	13-14		53.73	
								01.0	00000.0	00000	71000	4350	0001000	13-14		79.60	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

# Board List Purchase Order Report

## CULVER CITY UNIFIED SD

Page No. 3  
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WEEKLY

Report ID: LAPO009C  
District: 64444  
Purchase Orders/Buyouts To The Board for Ratification From : 1/19/2014 To 2/1/2014  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Change	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
01/29/14	62312	A		01/29/2014	CHASE CARD SERVICES	SUBSCRIPTIONS	Superintendent's Office 62312	01.0	00000.0	00000	37000	4710	0001000	13-14		7.96	
																746.92	
01/24/14	62313	A		01/24/2014	PEARSON	BOOKS	Adult School 62313	11.0	90139.0	41100	10000	4110	0000010	13-14		1,646.70	
01/23/14	62314	A		01/23/2014	ADRENALINE	ATHLETIC SUPP/EQUIP	Culver City High School 62314	01.0	00000.0	15000	10000	4310	4010000	13-14		3,124.68	
																3,124.68	
01/23/14	62315	A		01/23/2014	LECTORUM PUBLICATIONS, INC.	INSTRUCTIONAL SUPPLIES	Special Projects 62315	01.0	58200.0	11100	10000	4310	0004030	13-14		687.36	
01/23/14	62316	A		01/23/2014	PROED	TEST/TEST MATERIALS	Psych-Soc Work 62316	01.0	56400.0	00000	39000	4312	0004023	13-14		475.81	
01/24/14	62317	A		01/24/2014	MULTI-HEALTH SYSTEMS, INC.	TEST/TEST MATERIALS	Psych-Soc Work 62317	01.0	56400.0	00000	39000	4312	0004023	13-14		2,529.45	
01/23/14	62318	A		01/23/2014	ASEBA	TEST/TEST MATERIALS	Psych-Soc Work 62318	01.0	56400.0	00000	39000	4312	0004023	13-14		66.75	
01/24/14	62319	A		01/24/2014	PEARSON CLINICAL ASSESSMENTS	TEST/TEST MATERIALS	Speech 62319	01.0	56400.0	00000	39000	4312	0004024	13-14		95.60	
01/23/14	62320	C		01/24/2014	LRP PUBLICATIONS	SUBSCRIPTIONS	Psych-Soc Work 62320	01.0	56400.0	00000	39000	4313	0004023	13-14		334.50	
01/23/14	62321	C		01/23/2014	CLAREMONT USD - BTSA CLUSTER 4	CONFERENCE AND TRAVEL	Educational Services	01.0	07392.0	00000	21000	5220	0004000	13-14		75.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

# Board List Purchase Order Report CULVER CITY UNIFIED SD

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

1/19/2014 To 2/1/2014

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Run Date: 02/01/2014  
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WEEKLY

Change		PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	
																	Amount	PO Amt
		01/23/2014						01/23/2014	62321	CLAREMONT USD - BTSA CLUSTER 4							75.00	
01/24/14	62322	A			01/24/2014		DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Culver City High School	01.0	42030.0	11100	10000	4410	4010000	13-14	5,036.91	
																	5,036.91	
01/23/14	62323	A			01/23/2014		TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	Culver City High School	01.0	00000.0	11100	10000	4310	4010000	13-14	309.77	
																	309.77	
01/23/14	62324	C			01/23/2014		LOYOLA MARYMOUNT	CONFERENCE AND TRAVEL	Culver City High School	01.0	07395.0	11100	10000	5220	4010000	13-14	200.00	
																	200.00	
01/28/14	62326	A			01/28/2014		BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	13-14	516.72	
																	516.72	
01/28/14	62327	A			01/28/2014		BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	13-14	563.31	
																	563.31	
01/28/14	62328	A			01/28/2014		CALIFORNIA TELEPHONY, INC.	REPAIRS - OTHER	Technology	01.0	00000.0	00000	77000	5630	0005020	13-14	657.65	
																	657.65	
01/28/14	62330	A			01/28/2014		VOCATIONAL TECHNOLOGIES	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	65200.0	57700	11960	4320	4010000	13-14	308.73	
																	308.73	
01/27/14	62331	A			01/27/2014		SCHOOL SPECIALTY	INSTRUCTIONAL SUPPLIES	Culver City Middle School	01.0	65000.0	57500	21000	4310	3010000	13-14	105.09	
																	105.09	
01/28/14	62332	A			01/28/2014		THERAPY IN ACTION	CONTRACTED SERVICES	Special Education	01.0	65000.0	57520	11360	5810	0004040	13-14	170.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments



# Board List Purchase Order Report

## CULVER CITY UNIFIED SD

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 1/19/2014 To 2/1/2014  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 5

Run Date: 02/01/2014

Run Time: 02:31:51AM

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WEEKLY

Change																	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt	
01/28/2014						01/28/2014	62332	THERAPY IN ACTION									170.00
01/27/14 62333		A		01/27/2014	CUE	CONFERENCE AND TRAVEL	Farragut Elementary 62333	01.0	90127.0	11100	10000	5220	2050000	13-14	2,030.00		
01/27/2014						01/27/2014		CUE							2,030.00		
01/28/14 62334		A		01/28/2014	HILLYARD	JANITORIAL SUPP/EQUIP	Farragut 62334	01.0	00000.0	00000	81000	4370	2050001	13-14	104.24		
01/28/2014						01/28/2014		HILLYARD							104.24		
01/28/14 62335		A		01/28/2014	CDW-G	COMPUTER SUPP/EQUIP	Undistributed FS 62335	13.0	53100.0	00000	37000	4410	0000000	13-14	915.33		
01/28/2014						01/28/2014		CDW-G							915.33		
01/28/14 62336		A		01/28/2014	PARAGON	CONTRACT SERVICES RENDERED	Special Education 62336	01.0	65000.0	50010	11900	5810	0004040	13-14	600.00		
01/28/2014						01/28/2014		PARAGON							600.00		
01/28/14 62337		A		01/28/2014	DAKTRONICS	CONSTRUCTION SUPP/EQUIP	Culver City High School 62337	25.0	00000.0	00000	85000	6250	4010000	13-14	25,335.80		
01/28/2014						01/28/2014		DAKTRONICS							25,335.80		
01/29/14 62338		A		01/30/2014	STENHOUSE PUBLISHERS	INSTRUCTIONAL SUPPLIES	Farragut Elementary 62338	01.0	07395.0	11100	10000	4310	2050000	13-14	600.00		
01/29/2014						01/29/2014		STENHOUSE PUBLISHERS							600.00		
01/30/14 62340		A		01/30/2014	FREESTYLE SALES CO	INSTRUCTIONAL SUPPLIES	Culver City High School 62340	01.0	00000.0	16001	10000	4310	4010000	13-14	473.51		
01/30/2014						01/30/2014		FREESTYLE SALES CO							473.51		
01/30/14 62341		A		01/30/2014	LBI - BOYD	OFFICE SUPPLIES	Linwood Howe Elementary 62341	01.0	00000.0	11100	10000	4310	2020000	13-14	783.46		
01/30/2014						01/30/2014		LBI - BOYD							783.46		
01/30/14 62342		A		01/30/2014	PARVIZ PRINTING COMPANY, INC.	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	13-14	539.65		

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 1/19/2014 To 2/1/2014  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

## Board List Purchase Order Report

## CULVER CITY UNIFIED SD

Page No. 6

Run Date: 02/01/2014

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WEEKLY

Change																	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt	
						01/30/2014	62342	PARVIZ PRINTING COMPANY, INC.									539.65
01/31/14	62344	A		01/31/2014	CULVER CITY LIONS CLUB	MEMBERSHIPS	Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	13-14		87.00	
						01/31/2014	62344	CULVER CITY LIONS CLUB									87.00
01/31/14	62345	A		01/31/2014	LACOE	CONFERENCE AND TRAVEL	Pupil Services	01.0	00000.0	00000	31400	5220	0004020	13-14		45.00	
						01/31/2014	62345	LACOE									45.00
01/31/14	62346	A		01/31/2014	WESTSIDE PRINT CENTER	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	13-14		235.43	
						01/31/2014	62346	WESTSIDE PRINT CENTER									235.43
01/31/14	62349	A		01/31/2014	HEINEMANN PUBLISHING	BOOKS	Educational Services	01.0	42030.0	11100	10000	4210	0004000	13-14		20,022.01	
						01/31/2014	62349	HEINEMANN PUBLISHING									20,022.01
01/31/14	62350	A		01/31/2014	SCHOLASTIC INC.	BOOKS	Educational Services	01.0	42030.0	11100	10000	4210	0004000	13-14		1,317.43	
						01/31/2014	62350	SCHOLASTIC INC.									1,317.43

Total by District : 64444

145,924.24

145,924.24

End of Report LAPO009C

NONPUBLIC SCHOOLS:

APPROVED YTD: \$3,030,439.70

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**CULVER CITY UNIFIED SCHOOL DISTRICT  
DISTRICT WARRANTS REPORT  
2013 - 2014**

**COMMERCIAL WARRANTS**

DEC. 28' 2013 - JAN. 28' 2014	\$	2,544,846.00
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**PAYROLL WARRANTS**

DEC. 28' 2013 - JAN. 28' 2014	\$	3,807,441.60
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TOTAL:	\$	<u>6,352,287.60</u>
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## BOARD REPORT

2/11/14

9.3

### 9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
Office of Child Development	Addison Pan 37 reams of photo paper 15 reams of copy paper 40 folders, 5 pencil cases
El Marino School	Addison Pan 30 reams of paper
Linwood E. Howe School	Scholarship America \$700.00 for field trip For Ms. Schneider's class
	Harry and Isela Frisby \$400.00 for 4 <sup>th</sup> grade field trip
Culver City Middle School	Smart 'n Final c/o Ms. Maria Serrano, Manager Food supplies for Food & Nutrition class
RECOMMENDED MOTION:	That the Board accept with appreciation the gifts listed.
Moved by:	Seconded by:

Vote:

**BOARD REPORT**

**9.4**

**Financial Implication for Certificated Services Report No. 12**

**Total Fiscal Impact per Funding Source:**

ADA	\$ 3,682.24
Coaching & Special Assignments	\$ 16,868.00
General Fund	\$ 71,830.49
Los Angeles County Office Regional Occupational Program (LACOROP-CTE)	\$ 24,234.67
Title III – Bilingual Education (LEP)	\$ 7,639.80

## BOARD REPORT

### 9.4 Certificated Personnel Services Report No. 12

#### I. Authorization and Ratification of Employment

##### A. Substitute Teacher – District Office

Effective February 3, 2014 at \$127.50 per day, on-call when needed; \$163.20 on 21<sup>st</sup> day  
Funding Source: General Fund

1. Boomer, Thomas
2. Cotten, Courtney

##### B. Substitute Teacher – District Office

Effective February 4, 2014 at \$127.50 per day, on-call when needed; \$163.20 on 21<sup>st</sup> day  
Funding Source: General Fund

1. Ingram, Daniel

##### C. Substitute Teacher – District Office

Effective February 5, 2014 at \$127.50 per day, on-call when needed; \$163.20 on 21<sup>st</sup> day  
Funding Source: General Fund

1. Orozco, Ayin
2. Ribakov, Ferihana

##### D. Extra Assignment – Linwood E. Howe, 4<sup>th</sup> & 5<sup>th</sup> Parent Teacher Conferences

Effective December 9, 2013 through June 13, 2014 at \$35.70 per hour, not to exceed  
12 hours per teacher  
Funding Source: General Fund  
Total Cost: \$1,285.20

1. Beebe, Stephanie
2. Holman, Gregory
3. Chabola Kevin

##### E. Extra Assignment – Linwood E. Howe, Intervention Support

Effective February 3, 2014 through June 13, 2014 at half of \$163.20 per day  
Funding Source: General Fund  
Total Cost: \$7,347.20

1. Meyer, Nicola

##### F. Extra Assignment – High School, Professional Development

Effective January 21, 2014 at \$35.70 per hour, not to exceed 4 hours  
Funding Source: General Fund  
Total Cost: \$142.80

1. Ross, Kayoko

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 12 – Page 2**

**I. Authorization and Ratification of Employment – Continued**

G. Extra Assignment – High School, Boys' Lacrosse Head Coach  
Effective February 16, 2014 through May 9, 2014 at \$3,682 stipend  
Funding Source: Coaching & Special Assignments  
Total Cost: \$3,682.00

1. Chabola, Kevin

H. Extra Assignment – High School, Coaching  
Effective February 16, 2014 through May 16, 2014 at stated stipend  
Funding Source: Coaching & Special Assignments  
Total Cost: \$7,509.00

1.	Prieto, Richard	Boys' Baseball Head Coach	\$3,827.00 stipend
2.	Rothenberg, Philip	Boys' Tennis Head Coach	\$3,682.00 stipend

I. Extra Assignment – High School, Boys' Golf Assistant Coach  
Effective February 17, 2014 through May 8, 2014 at \$895.00 stipend  
Funding Source: Coaching & Special Assignments  
Total Cost: \$895.00

1. Salter, Thomas

J. Extra Assignment – High School, Coaching  
Effective February 17, 2014 through May 16, 2014 at stated stipend  
Funding Source: Coaching & Special Assignments  
Total Cost: \$4,782.00

1.	Thomas, Ollie	Boys' Track Assistant Coach	\$1,100.00 stipend
2.	Wright, Jahmal	Boys' Track Head Coach	\$3,682.00 stipend

K. Extra Assignment – High School, CAHSEE-ELA Intervention After School  
Effective January 27, 2014 through February 3, 2014 at \$35.70 per hour, not to exceed 4 hours  
Funding Source: Title III-Bilingual Education (LEP)  
Total Cost: \$142.80

1. Nolan, Kelly

## BOARD REPORT

**9.4** **Certificated Personnel Services Report No. 12 – Page 3**

I. Authorization and Ratification of Employment – Continued

L. Extra Assignment – Various Sites, ELD Coaching & Workshop

Effective January 16, 2014 through March 28, 2014 at \$35.70 per hour, not to exceed 3 hours per teacher

**Funding Source: Title III – Bilingual Education (LEP)**

**Total Cost: \$7,497.00**

<u>CCHS</u>	<u>El Rincon</u>	<u>Linwood</u>
1. Cordell, Felicia	1. Carlan, Marlene	1. Amoroso, April
2. Greenberg, Denise	2. Carpenter, Linda	2. Beebe, Stephanie
3. McGuire, Erika	3. Di Franco, Diane	3. Burns, Tracey
4. Minguet, William	4. Fitts, Julie	4. Chabola, Kevin
5. Nolan, Kelly	5. Glusac, Jan	5. Cowen, Kate
6. Northington, Patricia	6. Kendrick-Love, Marshanne	6. De Rojas, Laura
7. Schulte, Penny	7. Knight, Benjamin	7. Galambos, Deborah
8. Shakeri, Paige	8. Lammers, Melissa	8. Glassman, Liat
	9. Lowell, Janice	9. Gualtieri, Natalie
<u>CCMS</u>	10. Masterson, Katie	10. Hodge, Amy
	11. Rezac, Tiana	11. Morales, David
1. Fairfield, Kristin	12. Risher, Jason	12. Mont, Allison
2. Fretham, Kari	13. Schuler, Carrie	13. Pryharski, Christina
3. Green-Bratton, Cathi	14. Tseng, Anne	14. Randall, Diane
4. Hernandez, Valerie		15. Redmon, Kimberly
5. Jacobo, Hugo	<u>Farragut</u>	16. Rose, Jeffrey
		17. Sanders, Terra
<u>El Marino</u>	1. Chapin, Sabrina	18. Schnauss, Elizabeth
	2. DeFelice, Nancy	19. Schneider, Chelsea
1. Burns, Allison	3. Eskridge, Patricia	
2. Horiba, Alice	4. Fredal, Ann	<u>Farragut &amp; Linwood</u>
3. Mejia, Elizabeth	5. Halleran, Loren	
4. Paul, Cristina	6. Harter, Elizabeth	1. Spinelli, Marion
5. Takenaka, Keiko	7. Jackson, Alicia	
	8. Johnson, Robyn	
<u>La Ballona</u>	9. Knight, Kristian	
	10. Marshak, Sharon	
1. Moskowitz, Raechel	11. Mehta, Amritha	
2. Borcharding, Nan	12. Morgan, Nancy	
3. Flores, Maria	13. Noonan, Teresa	
	14. O'Neal, Shonda	
	15. Zimmerman-Madrid, Carla	



## BOARD REPORT

### 9.4 Certificated Personnel Services Report No. 12 – Page 4

#### I. Authorization and Ratification of Employment – Continued

- M. Extra Assignment – Culver Park High, Practical Fine Art HEART Program  
Effective January 22, 2014 through June 13, 2014 at \$74.55 per hour, not to exceed 3.33 hours per week  
Funding Source: General Fund  
Total Cost: \$4716.88

1. Lanier, Karen

- N. Extra Assignment – Culver Park High, Substitute HEART Program  
Effective January 22, 2014 through June 13, 2014 at half sub rate \$127.50, not to exceed one day per week  
Funding Source: General Fund  
Total Cost: \$1,211.25

1. Alcalay, Vivian

- O. Extra Assignment – Adult School, WASC Coordinator  
Effective September 9, 2013 through June 20, 2014 at \$49.76 per hour, not to exceed 2 hours per week  
Funding Source: ADA  
Total Cost: \$3,682.24

1. Rosenberg, Leila

#### II. Revisions to Previously Approved Items

1. Regional Occupational Instructor – High School, Fall 2013 Session  
Previously approved on Board Report #11; 1/28/14, item #2  
Effective August 21, 2013 through January 17, 2014 at \$37.69 per hour, not to exceed 643 hours  
Funding Source: LACOROP-CTE  
Total Cost: \$24,234.67
1. Kurnarsky, Larry                      From: \$34.69                      To: \$37.69
2. Additional 20% Assignment – High School, Extra Period  
Previously approved on Board Report #10 as Middle School; 1/14/14, item D  
Effective January 22, 2014 through June 13, 2014 at additional 20% of current rate of pay  
Funding Source: General Fund  
Total Cost: \$57,127.16

1. Doan, Andrew	4. Rubin-Green, Rachel
2. Montero, Jose	5. Sullivan, Bryan
3. Northington, Patricia	6. Varlotta, Kathryn

## BOARD REPORT

### 9.4 Certificated Personnel Services Report No. 12 – Page 5

#### II. Revisions to Previously Approved PR's - Continued

##### 3. Resignation

Previously approved on Board Report #10; 1/14/14, item IV

Siegal, Martin

Effective January 18, 2014

##### 4. Sussman, Mariah Garcia Adult School

Family Medical Leave of Absence Without Pay  
From: Effective January 15, 2014 through February 28, 2014  
To: Effective February 17, 2014 through February 28, 2014

#### III. Increase in Hours

##### 1. Rosenberg, Leila Adult School

From: 24 hours per week  
To: 28 hours per week  
Effective September 9, 2013

#### IV. Rescission of Assignment

##### 1. Additional 20% Assignment -- High School, Extra Period

Previously approved on Board Report #10; 1/14/14, item D

Effective January 22, 2014 through June 13, 2014 at additional 20% of current rate of pay

Funding Source: General Fund

Total Cost: \$7,602.30

##### 1. Prieto, Richard

Physical Education Section

\$84.47 per day

#### V. Leaves

##### 1. Bearman, Alix La Ballona

Family Care and Medical Leave Without Pay  
Effective February 6, 2014 through May 1, 2014

##### 2. Jones, Rhonda Office of Child Development

Child Care Leave of Absence Without Pay  
Effective February 3, 2014 through March 21, 2014

##### 3. Rodriguez, Toni Office of Child Development

Child Care Leave of Absence Without Pay  
Effective February 17, 2014 through March 14, 2014

**BOARD REPORT**

**9.4     Certificated Personnel Services Report No. 12 – Page 6**

**VI.     Resignation**

- |    |   |   |
|----|---|---|
| 1. | Chapman, Jon<br>Assistant Principal – High School | Effective July 1, 2014<br>Reason: Retirement  |
| 2. | Harter, Elizabeth<br>Elementary Teacher           | Effective June 14, 2014<br>Reason: Retirement |

**RECOMMENDED MOTION:**     That approval be granted for Certificated Personnel  
Services Report No. 12

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**9.5    Financial Impact for Classified Personnel Services Report No. 12**

Total Funding Fiscal Impact:

Adult School Total:	\$7,584.19
CCHS Booster Club Total:	\$5,714.00
Food Services Total:	\$906.24
General Fund Total:	\$114,109.68 \$9.44 per hour, as needed \$8.00 per hour, as needed
Title I Total:	\$3,098.00

## BOARD REPORT

### 9.5 Classified Personnel Services Report No. 12

#### I. Authorization, Approval & Ratification of Employment

##### A. Food Services

1. Johnson-Roque, Shamara  
Food Service Assistant  
Food Services/La Ballona – Extra Assignment  
Not to exceed 1.9 hours per day  
Funding Source: Food Services  
Effective December 2, 2013 through  
February 7, 2014  
Range 6 – \$12.23 per hour  
Total Cost: \$906.24

##### B. Instructional Assistants

1. Conroy, LaShon  
Instructional Assistant – Computer Lab  
La Ballona – Extra Assignment  
Not to exceed 200 hours  
Funding Source: Title I  
Effective January 22, 2014 through  
June 13, 2014  
Range 16 – \$15.49 per hour  
Total Cost: \$3,098.00
2. Gibson, Crystal  
Instructional Assistant – Special Education IIA  
El Rincon – Extra Assignment – Training  
Not to exceed 15 minutes  
Funding Source: General Fund – Special Ed  
Effective January 21, 2014  
Range 16 – \$15.49 per hour  
Total Cost: \$3.87
3. Kohler, Allison  
Instructional Assistant – Special Education IIA  
Child Development – Extra Assignment  
Behavior Training – Not to exceed 5 hours  
Funding Source: General Fund – Special Ed  
Effective January 29, 2014 through  
January 30, 2014  
Range 16 – \$15.49 per hour  
Total Cost: \$77.45

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 12 – Page 2**

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistants – continued

4. Levingston, Rae' Shonda  
Instructional Assistant – Special Education  
Middle School – Extra Assignment  
Behavior Training – Not to exceed 4.2 hours  
Funding Source: General Fund – Special Ed  
Effective January 29, 2014 through  
January 30, 2014  
Range 14 – \$14.90 per hour  
Total Cost: \$62.58
5. Zerbo, Maria  
Instructional Assistant – Special Ed  
High School – Extra Assignment  
Behavior Training – Not to exceed 2 hours  
Funding Source: General Fund – Special Ed  
Effective January 29, 2014 through  
January 30, 2014  
Range 14 – \$14.90 per hour  
Total Cost: \$29.80

C. Maintenance

1. Awadallah, George  
School Custodian  
MOT – Middle School  
3.9 hours per day, school year  
Funding Source: General Fund  
Effective February 3, 2014  
Range 16 – \$15.49 per hour  
Total Cost: \$11,961.38
2. Ortiz, Louie  
School Custodian  
MOT – High School  
3.9 hours per day, school year  
Funding Source: General Fund  
Effective February 11, 2014  
Range 16 – \$15.49 per hour  
Total Cost: \$11,961.38
3. Lozano, John  
School Custodian  
MOT – Farragut  
3.9 hours per day, school year  
Funding Source: General Fund  
Effective February 11, 2014  
Range 16 – \$15.49 per hour  
Total Cost: \$11,961.38

## BOARD REPORT

### 9.5 Classified Personnel Services Report No. 12 – Page 3

#### I. Authorization, Approval & Ratification of Employment – continued

##### D. Coaches

1. Unoura, Bruce  
Temporary Golf Coach  
High School  
Funding Source: General Fund – Athletics  
Effective February 17, 2014 through  
May 8, 2014  
Stipend of \$1,500.00
  
2. Beaton, Rayfield  
Temporary Assistant Track Coach  
High School  
Funding Source: General Fund – Athletics  
Effective February 17, 2014 through  
May 16, 2014  
Stipend of \$3,400.00
  
3. Heyl, Steven  
Temporary Assistant Track Coach  
High School  
Funding Source: General Fund – Athletics  
Effective February 17, 2014 through  
May 16, 2014  
Stipend of \$1,200.00
  
4. Huezo, Derrick  
Temporary Assistant Track Coach  
High School  
Funding Source: General Fund – Athletics  
Effective February 17, 2014 through  
May 16, 2014  
Stipend of \$2,418.00
  
5. Nakayama, Tom  
Temporary Assistant Track Coach  
High School  
Funding Source: General Fund – Athletics  
Effective February 17, 2014 through  
May 16, 2014  
Stipend of \$1,192.00
  
6. Dordoni, Nestor  
Temporary Boys' Swimming Coach  
High School  
Funding Source: General Fund – Athletics  
Effective February 17, 2014 through  
May 16, 2014  
Stipend of \$3,682.00

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 12 – Page 4**

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches –continued

- |     |                        |  |
|-----|------------------------|--|
| 7.  | Dordoni Jr., Nestor    | Temporary Girls' Swimming Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 17, 2014 through<br>May 16, 2014<br>Stipend of \$3,682.00         |
| 8.  | Kocker, John           | Temporary Assistant Swimming Coach<br>High School<br>Funding Source: Booster Club<br>Effective February 17, 2014 through<br>May 16, 2014<br>Stipend of \$2,814.00                  |
| 9.  | Tilman, Rayburn Eugene | Temporary Boys' Assistant Lacrosse Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 9, 2014<br>Stipend of \$2,814.00 |
| 10. | Eskridge, Adam         | Temporary Boys' Assistant Lacrosse Coach<br>High School<br>Funding Source: Booster Club<br>Effective February 16, 2014 through<br>May 9, 2014<br>Stipend of \$2,500.00             |
| 11. | Cardenas, Felix        | Temporary Girls' Lacrosse Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 9, 2014<br>Stipend of \$3,682.00          |
| 12. | Manzo, Joe             | Temporary Boys' Volleyball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 16, 2014<br>Stipend of \$3,682.00        |



**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 12 – Page 5**

**I. Authorization, Approval & Ratification of Employment – continued**

**D. Coaches – continued**

- |     |                |   |
|-----|----------------|---|
| 13. | Lewkew, Seth   | Temporary Boys' Assistant Tennis Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 16, 2014<br>Stipend of \$2,814.00 |
| 14. | Aceves, George | Temporary Assistant Baseball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 16, 2014<br>Stipend of \$1,648.00     |
| 15. | Benson, Steve  | Temporary Assistant Baseball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 16, 2014<br>Stipend of \$1,684.00     |
| 16. | Kocker, Jon    | Temporary Assistant Baseball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 16, 2014<br>Stipend of \$1,650.00     |
| 17. | Sargent, John  | Temporary Softball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 16, 2014<br>Stipend of \$3,827.00               |
| 18. | Ayon, Jesus    | Temporary Assistant Softball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 16, 2014<br>Stipend of \$2,000.00     |

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 12 – Page 6**

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches – continued

- |     |                      |  |
|-----|----------------------|--|
| 19. | Briggs, Duane        | Temporary Assistant Softball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective February 16, 2014 through<br>May 16, 2014<br>Stipend of \$1,073.00            |
| 20. | Asher, Christopher   | Temporary Baseball Conditioning Coach<br>High School<br>Funding Source: Booster Club<br>Effective January 13, 2014 through<br>February 7, 2014<br>Stipend of \$400.00                    |
| 21. | Kitabayashi, Kristyn | Temporary Assistant Girls' Basketball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective January 20, 2014 through<br>February 13, 2014<br>Stipend of \$750.00 |
| 22. | Montez, Glen         | Temporary Assistant Girls' Basketball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective January 20, 2014 through<br>February 13, 2014<br>Stipend of \$750.00 |

E. Noon Duty Supervisors

- |    |              |   |
|----|--------------|---|
| 1. | Pelton, Doug | Temporary Noon Duty Supervisor<br>Linwood Howe<br>Funding Source: General Fund<br>Effective January 6, 2014 through<br>June 13, 2014<br>Hourly, as needed – \$9.44 per hour |
|----|--------------|---|

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 12 – Page 7**

**I. Authorization, Approval & Ratification of Employment – continued**

**E. Noon Duty Supervisors – continued**

2.       Mendoza Munger, Violet                      Temporary Noon Duty Supervisor  
El Marino  
Funding Source: General Fund  
Effective February 12, 2014 through  
June 13, 2014  
Hourly, as needed – \$9.44 per hour

3.       Wilson, Nancy                                      Temporary Noon Duty Supervisor  
Farragut  
Funding Source: General Fund  
Effective February 12, 2014 through  
June 13, 2014  
Hourly, as needed – \$9.44 per hour

**F. Stipend Assignments**

1.       Gottesman, Judy                                  Temporary Musical Accompanist  
High School – AVPA  
Funding Source: General Fund  
Effective February 4, 2014 through  
March 15, 2014  
Stipend of \$2,278.00

**G. Student Helpers**

1.       Ball, Yvonne                                        Student Helper – Workability  
Location outside of district  
Funding Source: General – Special Education  
Effective January 28, 2014  
Hourly, as needed – \$8.00 per hour

2.       Redd, Alexander                                   Student Helper – Workability  
Location outside of district  
Funding Source: General – Special Education  
Effective February 8, 2014  
Hourly, as needed – \$8.00 per hour

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 12 – Page 8**

**II. Authorization, Approval & Ratification of Change of Assignments**

1. Estioco-Barocio, Christine  
Promotion via Classified Interviews:  
From: Instructional Assistant –  
Physical Education  
El Marino  
3.75 hours per day, school year  
To: Security Communications Technician  
Security  
8 hours per day, 10 months per year  
Funding Source: General Fund  
Effective February 12, 2014  
Range 21 – \$3208.92 per month  
Total Cost: \$32,089.20
2. Oviedo, Raul  
Voluntary Removal of Bilingual Stipend:  
From: Secretary II/Bilingual  
To: Secretary II  
High School  
8 hours per day, 11 months per year  
Funding Source: General Fund  
Effective January 27, 2014  
Range 22 – \$3,631.20 per month  
Total Difference: \$3,195.50
3. Perello, Christy  
Working Out of Classification:  
From: Security Guard  
To: Security Communications Technician  
Security – 8 hours per day  
Funding Source: General Fund  
Effective November 19, 2013 through  
February 28, 2014  
Range 21 – \$18.52 per hour  
Total Increase: \$236.64
4. Chavez, Miranda  
Promotion via Classified Interviews:  
From: Substitute Instructional Assistant  
Hourly, as needed  
To: Instructional Assistant – Adult School  
12 hours per week, school year  
Adult School  
Funding Source: Adult School – ADA  
Effective February 12, 2014  
Range 17 – \$15.96 per hour  
Total Cost: \$7,584.19

## BOARD REPORT

### 9.5 Classified Personnel Services Report No. 12 – Page 9

#### III. Authorization, Approval & Ratification of Revision to Items Previously Approved on Board Report #4, Section C; 11/12/13

1. Batalla, Karlia  
Temporary Girls' Assistant Basketball Coach  
High School  
Funding Source: General Fund – Athletics  
From: Effective November 18, 2013 through  
February 21, 2014  
Stipend of \$2,000.00  
To: Effective November 18, 2013 through  
January 6, 2014  
Stipend of \$1,000.00
  
2. Danganan, Maye  
Temporary Girls' Assistant Basketball Coach  
High School  
Funding Source: General Fund – Athletics  
From: Effective November 18, 2013 through  
February 21, 2014  
Stipend of \$1,500.00  
To: Effective November 18, 2013 through  
January 6, 2014  
Stipend of \$750.00

#### IV. Authorization, Approval & Ratification of Revision to Items Previously Approved on Board Report #12, Section D; 01/28/14

1. Temporary Noon Duty Supervisors & Instructional Assistants – Physical Education  
El Marino – Extra Assignment – Playworks Training  
Not to exceed 12 hours  
Funding Source: General Fund  
Effective January 21, 2014 through January 23, 2014  
Total Cost: \$1,748.88
  - a. Cayetano, Robin \$9.44 per hour
  - b. Horton, Nisha \$9.44 per hour
  - c. Khan, Noushin \$9.44 per hour
  - d. Mills, Esly \$9.44 per hour
  - e. Ortiz, Rosibel \$9.44 per hour
  - f. Palomo, Delia \$9.44 per hour
  - g. Ramirez, Maria \$9.44 per hour
  - h. Rodriguez, Carmen \$9.44 per hour
  - i. Swinford, Jill \$9.44 per hour
  - j. Vasquez, Elvia \$9.44 per hour
  - k. Diaz, Frank \$15.96 per hour
  - l. Estioco-Barocio, Christine \$17.69 per hour
  - m. Rogers, Mike \$17.69 per hour

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 12 – Page 10**

IV. Authorization, Approval & Ratification of Revision to Items Previously Approved on Board Report #12, Section D; 01/28/14 – continued

2. Temporary Noon Duty Supervisors & Instructional Assistants – Physical Education  
El Rincon – Extra Assignment – Playworks Training  
Not to exceed 12 hours  
Funding Source: General Fund  
Effective January 21, 2014 through January 23, 2014  
Total Cost: \$877.68

a.	Alexander, Sherrille	\$9.44 per hour
b.	Beaudion, Tiffany	\$9.44 per hour
c.	Matsuzaki, John	\$9.44 per hour
d.	Woods, Mon Sherrie	\$9.44 per hour
e.	Farley, Tanieka	\$17.69 per hour
f.	Rhone, Shari	\$17.69 per hour

3. Temporary Noon Duty Supervisors & Instructional Assistants – Physical Education  
Farragut – Extra Assignment – Playworks Training  
Not to exceed 12.5 hours  
Funding Source: General Fund  
Effective December 18, 2013 through January 23, 2014  
Total Cost: \$1,268.25

a.	Andrade, Emma	\$9.44 per hour
b.	Borrego, Tamara	\$9.44 per hour
c.	Chavarria, Miranda	\$9.44 per hour
d.	Espinosa, Maria	\$9.44 per hour
e.	Forgeng, Jessica	\$9.44 per hour
f.	Marshall, Wendy	\$9.44 per hour
g.	Warner, Jim	\$9.44 per hour
h.	Cocio, Gloria	\$17.69 per hour
i.	Crowley, Floyd	\$17.69 per hour

4. Temporary Noon Duty Supervisors & Instructional Assistants – Physical Education  
La Ballona – Extra Assignment – Playworks Training  
Not to exceed 12 hours  
Funding Source: General Fund  
Effective January 21, 2014 through January 23, 2014  
Total Cost: \$1,330.80

a.	Acosta, Hugh	\$9.44 per hour
b.	Escobar, Ofelia	\$9.44 per hour
c.	Houck, Cynthia	\$9.44 per hour
d.	Lopez, Lorena	\$9.44 per hour
e.	Moreno, Fabiola	\$9.44 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 12 – Page 11

IV. Authorization, Approval & Ratification of Revision to Items Previously Approved on Board Report #12, Section D; 01/28/14 – continued

4. Temporary Noon Duty Supervisors & Instructional Assistants – Physical Education  
La Ballona – Extra Assignment – Playworks Training

Not to exceed 12 hours

Funding Source: General Fund

Effective January 21, 2014 through January 23, 2014

Total Cost: \$1,330.80

f.	Prieto, Liset	\$9.44 per hour
g.	Sayeed, Saira	\$9.44 per hour
h.	Sharma, Shaweta	\$9.44 per hour
i.	Eskridge, Adam	\$17.69 per hour
j.	Perez, Angela	\$17.69 per hour

5. Temporary Noon Duty Supervisors & Instructional Assistants – Physical Education  
Linwood Howe – Extra Assignment – Playworks Training

Not to exceed 12 hours

Funding Source: General Fund

Effective January 21, 2014 through January 23, 2014

Total Cost: \$980.16

a.	Diaz, Lorena	\$9.44 per hour
b.	Goodrich, Jeff	\$9.44 per hour
c.	Gutierrez, Yvonne	\$9.44 per hour
d.	Navarro, Edith	\$9.44 per hour
e.	Reichle, Nicolas	\$9.44 per hour
f.	Palma, Rene	\$17.69 per hour
g.	Pelton, Doug	\$16.79 per hour

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 12

Moved by:

Seconded by:

Vote:

**9.6     Enrollment Report**

The attached reports display enrollment information for months three, four and five of the 2013-2014 school year. The reports are presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1<sup>st</sup> School Month through 12<sup>th</sup> School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

**RECOMMENDED MOTION:**     That the Board of Education for Culver City Unified School District accept the Enrollment Report for months three, four and five of the 2013-2014 school year as presented.

**Moved by:**

**Seconded by:**

**Vote:**



**Culver City Unified School District**  
**Enrollment for the 3rd School Month (9/30/13 - 10/25/13)**  
**2013-2014**

<b>ELEMENTARY</b>	<b>El Marino</b>	<b>El Rincon</b>	<b>Farragut</b>	<b>La Ballona</b>	<b>Linwood Howe</b>	<b>Ind. Study</b>	<b>Total</b>
<b>K</b>	144	90	86	95	71	0	486
<b>Transitional K</b>	22	23	0	0	24	0	69
<b>1</b>	132	83	92	92	65	0	464
<b>2</b>	127	69	98	87	92	0	473
<b>3</b>	134	101	93	89	65	0	482
<b>4</b>	127	93	107	116	95	0	538
<b>5</b>	123	87	95	90	88	0	483
<b>Spec Class</b>	0	21	0	0	37	0	58
<b>Elementary Total</b>	<b>809</b>	<b>567</b>	<b>571</b>	<b>569</b>	<b>537</b>	<b>0</b>	<b>3053</b>

<b>SECONDARY</b>	<b>Middle School</b>	<b>High School</b>	<b>Culver Park</b>	<b>Ind. Study</b>	<b>Total</b>
<b>6</b>	456			0	456
<b>7</b>	484			0	484
<b>8</b>	491			0	491
<b>9</b>		517	0	0	517
<b>10</b>		512	0	9	521
<b>11</b>		512	13	7	532
<b>12</b>		469	14	8	491
<b>Spec Class</b>	29	33	0	0	62
<b>Secondary Total</b>	<b>1460</b>	<b>2043</b>	<b>27</b>	<b>24</b>	<b>3554</b>

**Total K-12 Enrollment    6607**

**PRESCHOOL**

<b>Linwood Howe</b>	<b>El Marino</b>	<b>El Rincon</b>	<b>Farragut</b>	<b>La Ballona</b>	<b>CEE</b>	<b>Total</b>
53	24	28	8	84	95	292

**ADULT SCHOOL**

<b>Adult Basic Ed</b>	<b>ESL</b>	<b>Citizenship</b>	<b>Adults with Disabilities</b>	<b>High School Subjects</b>	<b>Total</b>
90	436	27	17	285	855

**Notes:**

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 285 students enrolled in high school subjects, 70 concurrently attend high school

**Culver City Unified School District**  
**Enrollment for the 4th School Month (10/28/13 - 11/22/13)**  
**2013 - 2014**

<b>ELEMENTARY</b>	<b>El Marino</b>	<b>El Rincon</b>	<b>Farragut</b>	<b>La Ballona</b>	<b>Linwood Howe</b>	<b>Ind. Study</b>	<b>Total</b>
<b>K</b>	143	91	84	95	72	0	485
<b>Transitional K</b>	22	22	0	0	23	0	45
<b>1</b>	131	84	93	91	65	0	464
<b>2</b>	127	70	99	86	93	0	475
<b>3</b>	134	101	94	89	65	0	483
<b>4</b>	127	92	105	115	96	0	535
<b>5</b>	123	87	96	90	87	0	483
<b>Spec Class</b>	0	21	0	0	37	0	58
<b>Elementary Total</b>	<b>807</b>	<b>568</b>	<b>571</b>	<b>566</b>	<b>538</b>	<b>0</b>	<b>3050</b>

<b>SECONDARY</b>	<b>Middle School</b>	<b>High School</b>	<b>Culver Park</b>	<b>Ind. Study</b>	<b>Total</b>
<b>6</b>	456			0	456
<b>7</b>	484			0	484
<b>8</b>	492			0	492
<b>9</b>		517	0	1	518
<b>10</b>		513	0	8	521
<b>11</b>		508	22	7	537
<b>12</b>		467	45	8	520
<b>Spec Class</b>	27	34	0	0	61
<b>Secondary Total</b>	<b>1459</b>	<b>2039</b>	<b>67</b>	<b>24</b>	<b>3589</b>

**Total K-12 Enrollment    6639**

**PRESCHOOL**

<b>Linwood Howe</b>	<b>El Marino</b>	<b>El Rincon</b>	<b>Farragut</b>	<b>La Ballona</b>	<b>CEE</b>	<b>Total</b>
54	24	30	8	83	96	295

**ADULT SCHOOL**

<b>Adult Basic Ed</b>	<b>ESL</b>	<b>Citizenship</b>	<b>Adults with Disabilities</b>	<b>High School Subjects</b>	<b>Total</b>
97	412	20	18	264	811

**Notes:**

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 264 students enrolled in high school subjects, 60 concurrently attend high school.

**Culver City Unified School District**  
**Enrollment for the 5th School Month (11/25/13 - 12/20/13)**  
**2013 - 2014**

<b>ELEMENTARY</b>	<b>El Marino</b>	<b>El Rincon</b>	<b>Farragut</b>	<b>La Ballona</b>	<b>Linwood Howe</b>	<b>Ind. Study</b>	<b>Total</b>
<b>K</b>	145	92	84	92	71	0	484
<b>Transitional K</b>	21	22	0	0	23	0	66
<b>1</b>	130	83	93	92	65	0	463
<b>2</b>	125	69	97	84	91	0	466
<b>3</b>	133	100	93	87	65	0	478
<b>4</b>	126	92	102	113	96	0	529
<b>5</b>	123	88	95	90	86	0	482
<b>Spec Class</b>	0	21	0	0	37	0	58
<b>Elementary Total</b>	<b>803</b>	<b>567</b>	<b>564</b>	<b>558</b>	<b>534</b>	<b>0</b>	<b>3026</b>

<b>SECONDARY</b>	<b>Middle School</b>	<b>High School</b>	<b>Culver Park</b>	<b>Ind. Study</b>	<b>Total</b>
<b>6</b>	456			0	456
<b>7</b>	481			0	481
<b>8</b>	493			0	493
<b>9</b>		515	0	1	516
<b>10</b>		512	0	6	518
<b>11</b>		507	23	6	536
<b>12</b>		465	45	17	527
<b>Spec Class</b>	26	34	0	0	60
<b>Secondary Total</b>	<b>1456</b>	<b>2033</b>	<b>68</b>	<b>30</b>	<b>3587</b>

<b>Total K-12 Enrollment</b>	<b>6613</b>
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**PRESCHOOL**

<b>Linwood Howe</b>	<b>El Marino</b>	<b>El Rincon</b>	<b>Farragut</b>	<b>La Ballona</b>	<b>CEE</b>	<b>Total</b>
53	24	28	8	84	95	292

**ADULT SCHOOL**

<b>Adult Basic Ed</b>	<b>ESL</b>	<b>Citizenship</b>	<b>Adults with Disabilities</b>	<b>High School Subjects</b>	<b>Total</b>
86	354	0	17	192	649

**Notes:**

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 192 students enrolled in high school subjects, 38 concurrently attend high school.

**Culver City Unified School District**  
**Enrollment Comparison**  
**12-13 vs 13-14**

ELEMENTARY	1st School Month		2nd School Month		3rd School Month		4th School Month		5th School Month	
	12-13	13-14	12-13	13-14	12-13	13-14	12-13	13-14	12-13	13-14
El Marino	786	810	771	808	788	809	772	807	755	803
El Rincon	557	564	557	566	555	567	555	568	555	567
Farragut	562	562	557	572	557	571	558	571	553	564
La Ballona	553	566	557	566	556	569	555	566	547	558
Linwood Howe	541	523	548	530	552	537	549	538	546	534
Ind. Study	0	0	0	0	0	0	0	0	0	0
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Elementary Total	2979	3025	2990	3042	2988	3053	2989	3050	2951	3026

SECONDARY	1st School Month		2nd School Month		3rd School Month		4th School Month		5th School Month	
	12-13	13-14	12-13	13-14	12-13	13-14	12-13	13-14	12-13	13-14
Middle School	1474	1459	1466	1460	1462	1460	1460	1459	1449	1456
High School	2111	2024	2151	2049	2106	2043	2149	2039	2127	2033
Culver Park	55	52	56	57	56	27	60	67	64	68
Ind. Study	22	18	23	20	66	24	23	24	24	30
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Secondary Total	3668	3553	3696	3586	3690	3554	3692	3589	3664	3587

K-12 Total	6647	6578	6686	6628	6678	6607	6681	6639	6615	6613
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## BOARD REPORT

2/11/14

9.7

**9.7     Approval is Recommended for the Culver City Middle School GATE Overnight Field Trip to Idyllwild, California**

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Culver City Middle School requests permission for GATE students to attend the annual GATE field trip to Astro Camp in Idyllwild, California, April 25-27, 2014. Students will be chaperoned by CCMS teachers Erica Young, Tatiana Takahashi, Anthony Adamucci, and Michelle Bosler. The cost of the field trip will be paid by parents and GATE funds. Students will miss one day of school on April 25<sup>th</sup>.

RECOMMENDED MOTION:        That the Board approve the Culver City Middle School GATE Overnight Field Trip to Idyllwild, California.

Moved by:

Seconded by:

Vote:

## **BOARD REPORT**

### **10.1 CCUSD – Power of Us Recognition**

Success for All Takes US ALL! This monthly agenda item will focus on celebrating staff, students, community members and partners whose efforts model our deep belief in all students and represent our commitment to working together to ensure all children learn at high levels.


## BOARD REPORT

2/11/14


10.2

### 10.2 Spotlight on Education – Linwood E. Howe Elementary School

Dr. Kim Indelicato, Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for Linwood E. Howe Elementary School.




**CCUSD**





**Linwood E. Howe  
Elementary School**

Success for **All**, Takes us **ALL**



**Mission- What Do We Want Students To Know?**



Located in the heart of Culver City, our **diverse** Linwood E. Howe school community uses an innovative, **well-balanced approach** to empower tomorrow's collaborative leaders by instilling a life-long passion for learning in a **challenging, authentic, and nurturing environment** in which stakeholders **value the whole child** by providing a personalized **educational experience** that **develops emotional intelligence** and prepares them to flourish as **creative thinkers and problem solvers** in our evolving global society.

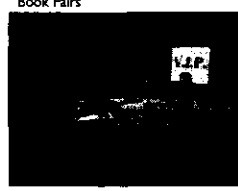
**Points of Pride**

**Academic- API 866**

- Title I Academic Achievement Award
- 2013 Honor Roll, California Business for Education Excellence
- Teachers working in Professional Learning Communities
- Technology in Classrooms- SMART Boards, document cameras, & laptop carts
- Math Olympiads, Grades 4-5
- Assemblies
- Standards-Based Field Trips
- Instructional Aides at Every Grade Level
- Enrichment Classes
- Science Fair
- Cospen Grant Recipient
- Cognitively Guided Instruction

**Points of Pride**

<p><b><u>Character Education</u></b></p> <ul style="list-style-type: none"> <li>Character Counts!</li> <li>Anti-Bullying Initiative</li> <li>Service Learning Projects- Trout in the classroom</li> <li>School Families</li> <li>Positive Behavior Intervention Support</li> </ul> <p><b><u>Environmental Awareness</u></b></p> <ul style="list-style-type: none"> <li>Safe Routes to School Grant Funded (nearly \$450,000)</li> <li>Hiking Vikings- Walk to School Fridays</li> <li>School-Wide Recycling &amp; Composting Program</li> <li>Green 5 Pilot School</li> <li>Student Council "Green Seats"</li> </ul>	<p><b><u>Enrichment</u></b></p> <ul style="list-style-type: none"> <li>Chess Tutors Grand Match Gala- 2<sup>nd</sup> Place</li> <li>Student Council School Spirit Days</li> <li>Instrumental Music Program</li> <li>Growing Great Gardening &amp; Nutrition Program</li> <li>Book Fairs</li> </ul> 
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## Lin Howe is Community!



## CGI- How will we know when they know it?

Presentation:

Mentor- Atoosa Abascal

Fellow- Vivian Chinelli, Kindergarten

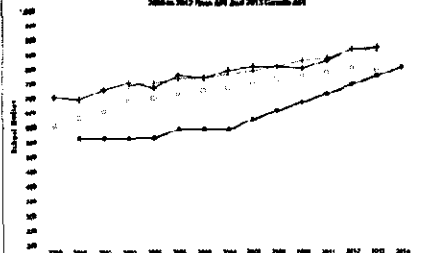
Courtney Farrar, Kindergarten

Amy Hodge, Kindergarten

Chelsea Schneider, 1<sup>st</sup> grade

## CST- How will we know when they know it?

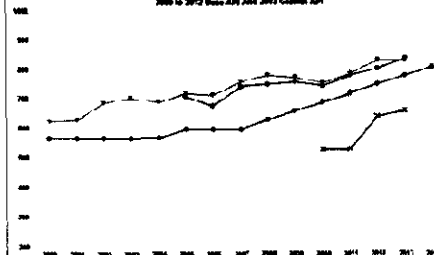
Lincoln E. Howe Elementary vs. Castro Valley School District  
2000 to 2012 Test AVE and 2013 Growth AVE



Year	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Lincoln E. Howe Elementary	481	500	500	500	500	500	500	500	500	500	500	500	500	500
Castro Valley School District	710	710	710	710	710	710	710	710	710	710	710	710	710	710

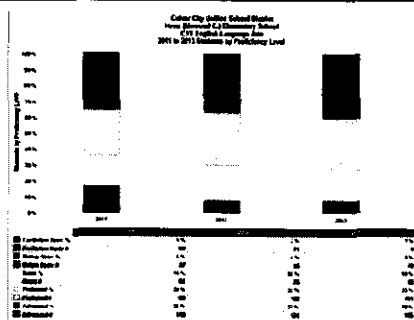
## CST- How will we know when they know it?

Lincoln E. Howe Elementary  
2000 to 2012 Test AVE and 2013 Growth AVE

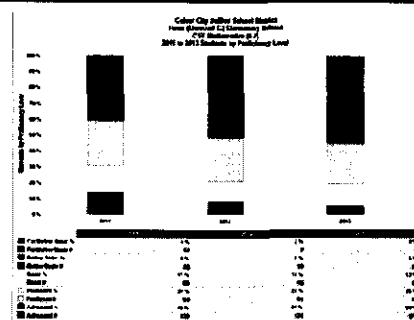


Year	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Lincoln E. Howe Elementary	481	500	500	500	500	500	500	500	500	500	500	500	500	500

### CST- How will we know when they know it?



### CST- How will we know when they know it?



### What will we do if they don't know it?

#### Intervention

Multiplication Words  
Successmaker  
Targeted Reteaching  
Small group instruction  
And more to come...  
Guided Reading  
Leveled Literacy Intervention  
Possibilities are endless



### What will we do if they do know it?

#### Extension Activities

Book Club  
Math Olympiad  
And more to come

### What parents have to say about Lin Howe

"I appreciate that LH balances strong academics with a warm, friendly environment that not only teaches the importance of good character, but puts it into action as well" -Jenita (1, 4)

"I've noticed a pay it forward attitude among the kids. The older kids are inclusive and encouraging when my daughter engages with them." -Alan (1)

"I love the diversity here. The range of backgrounds and ethnicities makes our kids comfortable and our community really representative of the world!"

-Marlys (1, 3)



Thank you and have a  
good evening.






## BOARD REPORT

2/11/14  
12.1

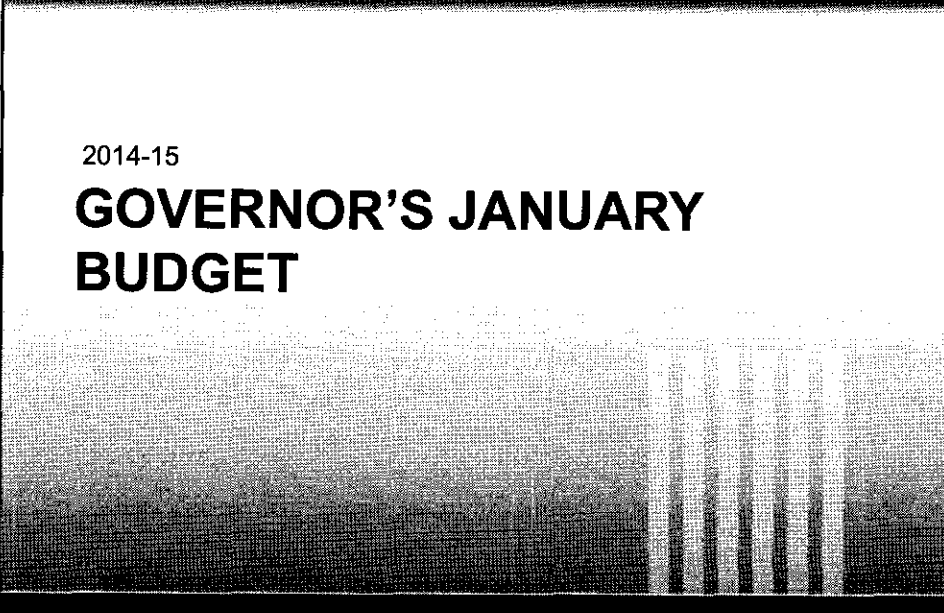
### 12.1 Update on Governor's Proposed 2014-15 State Budget


Mr. Sean Kearney, Director of Fiscal Services, will provide an overview of the Governor's proposed State budget for 2014-15.



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2014-15  
**GOVERNOR'S JANUARY  
BUDGET**

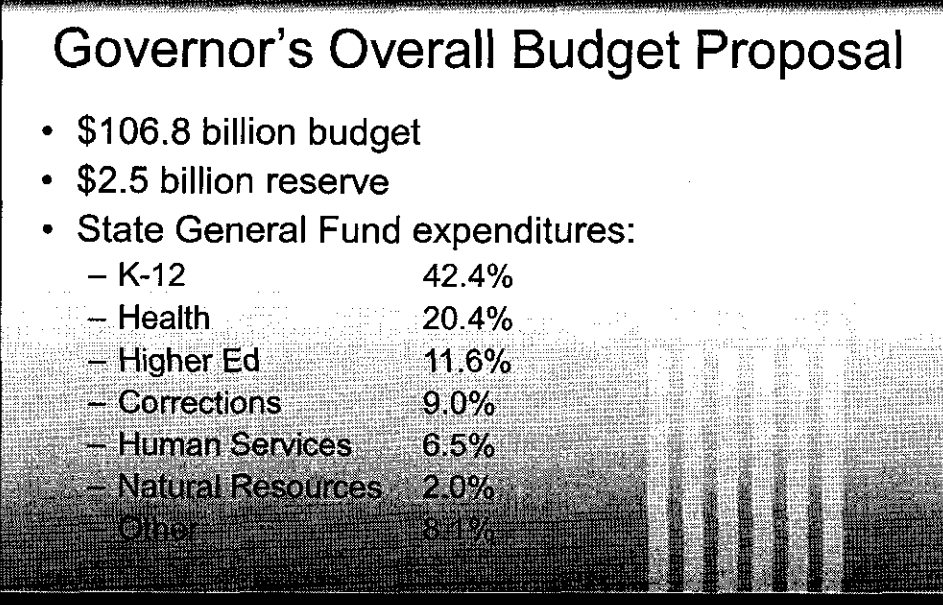



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**Governor's Overall Budget Proposal**

- \$106.8 billion budget
- \$2.5 billion reserve
- State General Fund expenditures:
  - K-12 42.4%
  - Health 20.4%
  - Higher Ed 11.6%
  - Corrections 9.0%
  - Human Services 6.5%
  - Natural Resources 2.0%
  - Other 8.1%






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## State Revenues


- Governor assumes about 6% growth in overall revenues
- Prop 30 revenues helping, but not permanent
  - Sales and Use tax expires in 2016
  - Personal Income tax (on high-earners) expires in 2018
- Capital Gains revenue extremely volatile
  - Governor wants to capture high growth in these revenues in the future

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## California's Long-Term Liabilities

Prop 98 Maintenance Factor	\$4.5
Unemployment Insurance Debt	\$8.8
Wall of Debt	\$24.9
Unfunded Retirement Liabilities	\$217.8
Deferred Maintenance	\$64.6
Unissued Bonds	\$33.9
<b>Total</b>	<b>\$354.5</b>
(all amounts shown in billions)	





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## Plan for Paying Down the Wall of Debt

As of end of	2010-11	2012-13	2013-14	2014-15	2016-17
K-14 Inter-Year Deferrals	\$10.4	\$6.4	\$6.1	\$0.0	\$0.0
Economic Recovery Bonds	\$7.1	\$5.2	\$3.9	\$0.0	\$0.0
Loans from Special Funds	\$5.1	\$4.6	\$3.9	\$2.9	\$0.0
Prior year mandate claims	\$4.3	\$4.9	\$5.4	\$5.4	\$0.0
Prop 98 Settle-up	\$3.0	\$2.4	\$2.4	\$1.8	\$0.0
Borrowing from Local Gov	\$1.9	\$0.0	\$0.0	\$0.0	\$0.0
Deferred Medi-cal costs	\$1.2	\$2.0	\$1.8	\$1.7	\$0.0
Deferral of state payroll costs	\$0.8	\$0.7	\$0.8	\$0.8	\$0.0
Deferred CalPERS payments	\$0.5	\$0.4	\$0.4	\$0.4	\$0.0
Borrowing from transportation funds	\$0.4	\$0.3	\$0.2	\$0.1	\$0.0
<b>Total</b>	<b>\$34.7</b>	<b>\$26.9</b>	<b>\$24.9</b>	<b>\$13.1</b>	<b>\$0.0</b>
(all amounts shown in billions)					

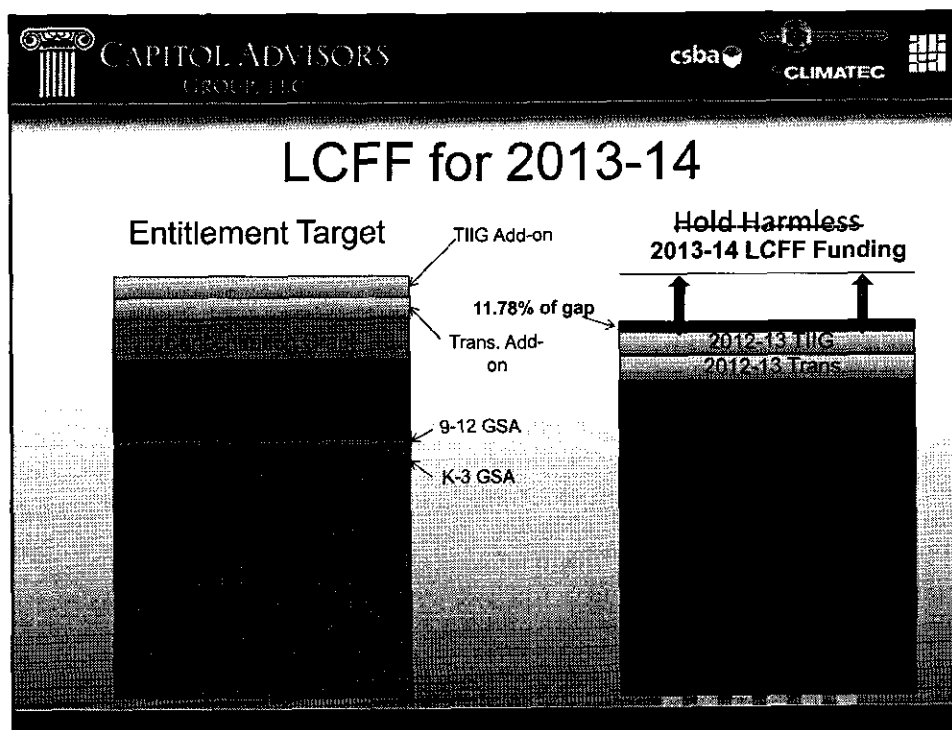
CAPITOL ADVISORS GROUP, LLC						csba		CLIMATEC			
<p>Governor' Budget Proposal 2014-15</p> <h1>K-12 EDUCATION BUDGET</h1>											

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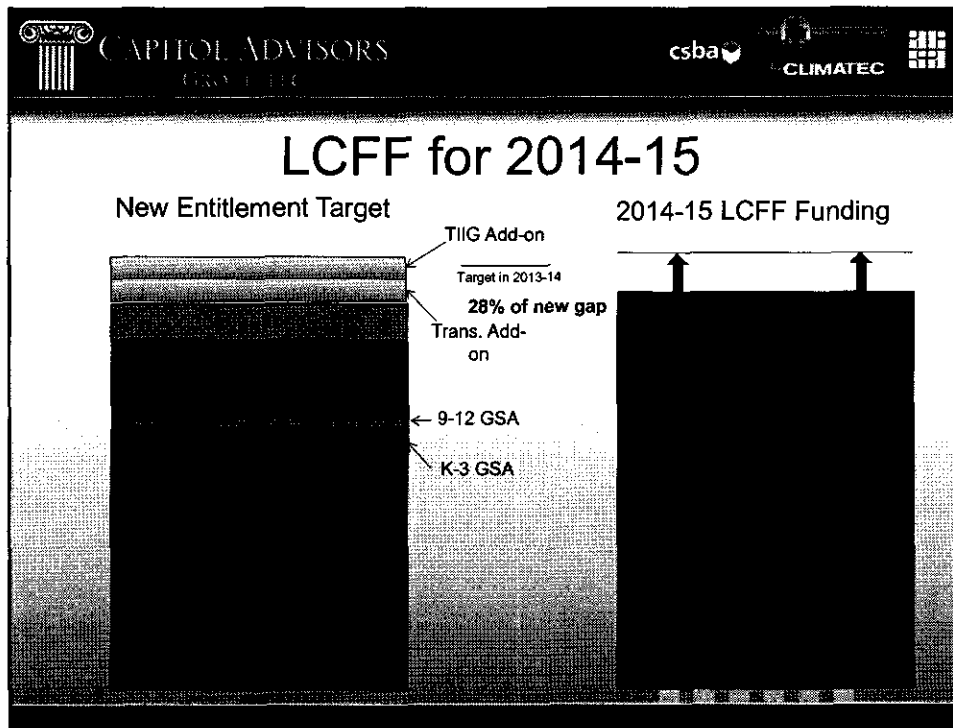
  


## K-12 Proposal - Overview



- K-12 overall Prop 98 funding of \$61.6 billion
- \$5 billion in ongoing funding for categorical programs outside LCFF
- K-12 Deferrals - \$5.6 billion to eliminate remaining inter-year funding deferrals
- LCFF - \$4.5 billion for school district and charter implementation
- COLA Increases - provides .86% increase to LCFF base grants and some remaining categorical programs
- Prop 39 energy efficiency - \$316 million for the second of a 5-year program
- \$46.5 million increase for state testing programs
- Independent study reform
- School facility finance - funds shifts and reform
- Special Education - adjustments for growth and COLA
- Emergency Repair Program - increase of \$188.1 million one-time











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### The LCFF Funding Gap


- Full implementation for districts and charters will occur over many years (DOF sticking with 8-year prediction; LAO disagrees)
- **Theory** – At full LCFF implementation, base grants pay for core program and supplemental/concentration grants are for increased or improved services for EL, low-income and foster youth




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## Budget Aligned to LCAP




- For 2014-15, and each subsequent year, the LCAP must be adopted before the LEA adopts its budget
- The county superintendent, or SPI, shall disapprove a budget that does not include the expenditures necessary to implement the LCAP

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## OTHER MAJOR BUDGET ISSUES




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## Adult Education


- 2013-14 budget provided \$25 million for two-year planning grants to regional consortia of community colleges and school districts
- Plans will be complete in 2015
- Administration intends to propose additional funds in 2015-16 for Adult Education




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## CTE/ROCPs


- California Partnership Academies program remains stand-alone categorical, but receives no COLA
- 2-year prohibition on redirection of ROCP JPA funds and 2-year MOE requirement on ROCP expenditures remain for 2014-15
- \$250 million (2013-14) career pathways funding in process
- JPAs, county offices, districts, and ROCPs working on a solution to "squeeze" put on ROCP offerings




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## Proposition 39

- Second year of five-year funding for K-14 energy efficiency
- \$363 million of energy efficiency funds in 2014-15:
  - \$316 million to K-12
  - \$39 million to community colleges
  - \$5 million to the California Conservation Corps for continued technical assistance to K-12 LEAs
  - \$3 million to the Workforce Investment Board for continued implementation of the job-training program

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## Mandates

<b>School District</b> <ul style="list-style-type: none"><li>▪ \$28 per K-8 ADA</li><li>▪ \$56 per 9-12 ADA</li><li>• Annual decision</li><li>• No reimbursements paid in 2014-15 for filed claims</li></ul>	<ul style="list-style-type: none"><li>• Block grant now costing state as much as previous program</li><li>• Preparing for potential audit risk – regular program and MBG</li></ul>
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## BOARD REPORT

2/11/14

12.2

### 12.2 Bond Discussion

Information will be shared with the Board related to our preparations and activities regarding a potential June 2014 Prop 39 Bond Measure, including a discussion of the proposed bond measure resolution, the proposed bond amount, and information about the proposed tax rate per \$100,000 of assessed valuation.

## **BOARD REPORT**

**2/11.14**  
**1.0**

### **1.0 Approval of the Report of the Treasurer-Controller**

The Treasurer of the Culver City School Facilities Financing Authority (CCSFFA) will present the Authority's Financial Report for the period ending June 30, 2013.

#### **RECOMMENDED MOTION:**

That the Board of Directors of Culver City School Facilities Financing Authority approve the Financial Report for the period ending June 30, 2013 as presented.

**Moved by:**

**Seconded by:**

**Vote:**

**CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY  
JOINT POWERS AGENCY  
BALANCE SHEET**

**JULY 1, 2012 to JUNE 30, 2013**

**ASSETS**

**CASH**

Bond Escrow	\$	34,668,826.91
Project Fund	\$	3,598,193.49
Cash	\$	35,585.72
<b>Total Assets:</b>	<b>\$</b>	<b><u>38,302,606.12</u></b>

**LIABILITIES**

**PAYABLES**

Bond Obligation	\$	33,880,000.00
<b>Total Liabilities:</b>	<b>\$</b>	<b><u>33,880,000.00</u></b>

<b>TOTAL NET ASSETS</b>	<b>\$</b>	<b><u>4,422,606.12</u></b>
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## BOARD REPORT

2/11/14  
14.2a

**14.2a Approval is Recommended for the Contract between Culver City Unified School District and Parker & Covert LLP, Attorneys, for Educational Services Related Issues**

CCUSD and Educational Services request approval of the contract with Parker & Covert LLP, for attorneys' services.

RECOMMENDED MOTION:      That the Board approve the Contract between Culver City Unified School District and Parker & Covert LLP, Attorneys, for Educational Services Related Issues.

Moved by:

Seconded by:

Vote:



1  
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**WITNESSETH**

WHEREAS, the DISTRICT desires to obtain from Attorneys certain legal services to be rendered at the request and direction of the governing board of the DISTRICT pursuant to Education Code section 35041.5; and

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

2. DISTRICT shall pay Attorneys for the services herein performed at the rates set forth in Exhibit "A" which is attached hereto and by this reference incorporated herein. These rates will be in effect to June 30, 2016.

4. DISTRICT shall also pay and reimburse Attorneys for any actual and necessary costs and expenses incurred in the course of handling such services. Actual and necessary costs and expenses include those charges that Attorneys directly incur including, but not limited to, filing fees, reproduction of documents, toll telephone charges, messenger and delivery services, travel expenses other than mileage costs, and court reporting costs.

5. Attorneys shall present statements for the services rendered pursuant hereto during the preceding month, and DISTRICT shall pay the same within a reasonable time thereafter, which is agreed to be within 45 days of receipt of attorneys' statement.

6. Attorneys shall serve under the terms of the Agreement at the pleasure of the DISTRICT and the DISTRICT hereby reserves the right to terminate Attorneys upon written notice to Attorneys.

7. Attorneys shall maintain at all times a policy of professional liability insurance while representing and advising District.

8. Attorneys reserve the right in their discretion to terminate this Agreement at any time Attorneys deem necessary or advisable upon thirty (30) days written notice to DISTRICT.

In witness whereof, this Retainer Agreement was duly approved by the District's Board of Education.

CULVER CITY UNIFIED SCHOOL DISTRICT

Date: February 12, 2014

By: \_\_\_\_\_

David LaRose

**Title:** Superintendent

PARKER & COVERT LLP

Date: January 22, 2014

By John E. Brown

**Spencer E. Covert**  
Managing Partner

**EXHIBIT "A"**

PARTNERS	\$225.00 per hour
SENIOR ASSOCIATES	\$195.00 per hour
JUNIOR ASSOCIATES	\$175.00 per hour
LAW CLERKS/PARALEGALS	\$135.00 per hour

## BOARD REPORT

2/11/14

14.2b

**14.2b Approval is Recommended for the Memorandum of Understanding between Culver City Unified School District and Didi Hirsch Mental Health Services, to Provide Mental Health Services on Site at Culver City High School**

CCUSD requests approval of the Memorandum of Understanding with Didi Hirsch Mental Health Services.

RECOMMENDED MOTION:      That the Board approve the Memorandum of Understanding between Culver City Unified School District and Didi Hirsch Mental Health Services, to Provide Mental Health Services on Site at Culver City High School.

Moved by:

Seconded by:

Vote:



***DIDI HIRSCH MENTAL HEALTH SERVICES  
AND  
CULVER CITY UNIFIED SCHOOL DISTRICT***

***MEMORANDUM OF UNDERSTANDING  
AGREEMENT TO PROVIDE MENTAL HEALTH SERVICES ON SITE AT  
CULVER CITY HIGH SCHOOL***

This agreement is entered into between Didi Hirsch Mental Health Services, hereinafter referred to as "Provider," and the Culver City Unified School District, hereinafter referred to as the "District," for the purpose of providing selected mental health services on the school site.

*In furtherance of the foregoing purpose, Provider and District agree as follows:*

1. **Term of Agreement.** This agreement shall be in effect from February 12, 2014 and shall remain effective through August 31, 2014. Modifications to the MOU shall be made only after mutual agreement is reached between both parties and documented in writing. Either party may terminate this agreement at any time giving the other party written notice 20 days prior to such action.
2. **Location.** The delivery of services by Provider will be on the premises of the following location:

Culver City High School  
4401 Elenda Street  
Culver City, CA 90230

1. **Fingerprinting & TB Clearance.** Provider assures and certifies to the District that a criminal background and a fingerprint check has been conducted and completed on any person employed by or under contract with Provider and assigned by Provider to provide mental health services to District students pursuant to this MOU, in accordance with applicable state and federal law, before any such person is allowed to have contact with or is assigned to work with any District student under this MOU. Provider assures the District that an examination for tuberculosis has been conducted and completed on any person employed by or under contract with Provider and assigned by Provider to provide mental health services to District students pursuant to this MOU, in accordance with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 3454(a) regarding the examination of employees and volunteers for tuberculosis before any such person is allowed to have contact with or is assigned to work with any District student under this MOU.
2. **Staffing.** Provider is singly responsible for staffing providing services under this agreement. Provider certifies that staff and/or trainees providing the services are adequately trained and prepared according to prevailing professional standards for providing such services and that personnel providing clinical and/or counseling services are licensed or otherwise legally qualified. Provider certifies that it shall provide adequate supervision of the staff and/or trainees. Provider certifies staff/trainees will follow legal guidelines on reporting child abuse/neglect. Provider certifies that all personnel in contact with students and their families are adequately

screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students, and that all such personnel shall undergo fingerprinting through the Mental Health Provider and provide evidence of freedom from tuberculosis within six months prior to the commencement of service.

3. **Equipment/Property.** Providers will be responsible for the cost and care of their own property.
4. **Conflict Resolution.** Should any problems or conflicts arise in the course of the delivery of services, it is understood that the authorized representative of the District will work with the parties in conflict to accomplish an effective resolution through mediation.
5. **Description of Services.** Parent/guardian written consent for mental health services is required in accordance with Section 10, below. Services may include:
  - Mental Health Services
  - Case Management
  - Psychiatric services
  - Psychological assessment
  - Referrals for additional community resources will be made as needed. The Provider will make its best effort to link clients to referrals as may be appropriate to the client's needs.
6. **Billing.** Service will be provided at no cost to the District. All clients served will be financially assessed using a State-mandated procedure known as the Uniform Method of Determining Ability to Pay (UMDAP). Children and families who are

not eligible for Medi-Cal or other insurance will be served by accessing any and all available resources to the fullest extent possible.

The provider is a contracted agency of the Los Angeles County Department of Mental Health. In providing mental health services on school sites, the Provider is required to comply with all the rules and regulations of the California Department of Health Care Services, Mental Health Services Division, the Los Angeles County Department of Mental Health, and all Federal and State confidentiality laws. Individuals and/or families (clients) referred to Provider will be assessed through an intake evaluation which includes a financial screening.

7. **Indemnification.** Provider shall defend and indemnify the District its officers, agents and employees against all claims, regardless of form, and lawsuits for damages for death or injury to persons or property arising from or connected with services rendered by Provider, its officers, agents or employees under this agreement. The Provider shall defend District and its Board members, officers, agents, and employees from and against any and all claims or demands, and every liability, loss, damages or expense, causes of action, lawsuits, complaints, losses, costs, or any other legal proceedings or relief, including but not limited to, state or federal income tax actions, complaints, claims, assessments, liens, costs, or damages, attorneys' fees and costs, arising out of the acts or for death or injury to persons or property including without limitation all consequential damages, from any cause whatsoever arising from or connected to the acts or omissions by person(s) employed by or under contract with Provider to provide mental health services to District students pursuant to this MOU, including Provider's agents,



contractors, officers, or employees or any person authorized or allowed by Provider to provide mental health services or to have contact with District students in the course of rendering mental health services pursuant to this MOU.

The District shall defend and indemnify the Provider, its officers, agents, and employees against all claims, regardless of form, and lawsuits for damages for death or injury to person or property arising from or connected with services rendered by the School, its officers, agents or employees under this agreement.

8. **Independent Contractor.** While engaged in performance of this agreement, the Provider is an independent contractor and not an officer, agent, or employee of the District.
9. **Parent Consent for Services.** Should services by Provider include any form of mental health, medical or psychological services, including diagnostic services, treatment, or counseling, provider shall obtain written parent/guardian consent on an approved form prior to providing services.
10. **Confidentiality of Records.** The Provider acknowledges that, during the term of this MOU, persons employed by or under contract with Provider may have access to privileged and confidential knowledge, data, files, records, materials and information, including, but not limited to, confidential student records and information provided by District students during mental health services provided pursuant to this MOU (collectively, the "Confidential Information"). The Provider covenants and agrees to keep all Confidential Information confidential and not to disclose Confidential Information directly or indirectly during, or subsequent to, the

term of this MOU. The Provider and all Provider agents, contractors, personnel, employee(s), subcontractor(s) and/or agencies providing services within the existing network shall maintain the confidentiality of all Confidential Information received in the course of performing the services authorized under this MOU. This requirement to maintain confidentiality shall extend beyond the termination of this MOU. Any use of the Confidential Information accessed by persons employed by or under contract with the Provider other than for the benefit of District students counseled and/or the District in connection with the business relationship between Provider and the District established by this MOU will constitute a wrongful usurpation of the Confidential Information by Provider. The Provider hereby agrees to forever hold the Confidential Information in strict confidence and secret.

11. **Notice**. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

Didi Hirsch Mental Health Services

4760 S. Sepulveda Blvd.

Culver City CA 90230

Culver City Unified School District

4034 Irving Place

Culver City CA 90232

12. **Planning Process.** Provider and the District agree that agencies providing services within the existing network will be an integral part of the collaborative effort and will participate in planning for school-based mental health services.

**IN WITNESS HEREOF, THE PARTIES HERETO HAVE  
CAUSED THIS AGREEMENT TO BE DULY EXECUTED.**

Culver City Unified School District

\_\_\_\_\_  
David LaRose, Superintendent

\_\_\_\_\_  
Date

Didi Hirsch Mental Health Services  
Federal ID Number: 95-1816023

\_\_\_\_\_  
Lyn Morris, LMFT  
Vice President of Clinical Operations

\_\_\_\_\_  
Date

Approved by the Culver City Unified School District Board of Education  
on \_\_\_\_\_  
Date

## BOARD REPORT

2/11/14  
14.3a

**14.3a Approval of Amendment to Agreement with Balfour Beatty for District's Site Maintenance Plan**

Now that the Site Maintenance Lease Lease-Back Project is finalized, we need to approve the final Guaranteed Maximum Price (GMP) and summary of projects completed (Exhibit B) with no change to the original contracted GMP of \$900,000.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve the final GMP and summary of projects as presented.

**Moved by:**

**Seconded by:**

**Vote:**

**AMENDMENT NO. 1 -TO SITE LEASE AND SUBLEASE**  
**CCUSD PROJECT(S) AT VARIOUS SITES**

This Amendment No. 1 ("Amendment") to the Site Lease and Sublease ("Leases" by and between the Culver City Unified School District ("District") and Balfour Beatty Construction, LLC entered into on July 26, 2013 is hereby made and entered into this January 20, 2014 ("Effective Date") as follows:

WHEREAS, the District and Balfour Beatty Construction, LLC have entered into the Leases to provide for the construction of various improvement projects at various sites district wide as more particularly described in the Leases; and

WHEREAS, the District desires to implement improvements to various sites district wide; and

WHEREAS, Section 4 of the Construction Services Agreement (Exhibit C of the Site Lease and Exhibit D of the Sublease) provides for the establishment of a final Guaranteed Maximum Price ("GMP") upon finalization of the Project plans and subcontractor bids are received; and

WHEREAS, the District and Balfour Beatty Construction, LLC wish to amend the Leases to reflect the establishment of the GMP for the first portion of the Project.

NOW THEREFORE, THE DISTRICT AND Balfour Beatty Construction, LLC, HEREBY AGREE AS FOLLOWS:

1. Work for Phase 1, The various CCUSD projects district wide shall be, hereafter referred to respectively as "Phase 1". Phase 1 of work shall include in part but not be limited to the scope of work identified as Attachment "A" as part of the sublease agreement as directed by District Staff.
2. Pursuant to Section 3 of the Site Lease, as modified, and Section 3 of the Sublease, as modified, the District will issue a Notice to Proceed made pursuant to Section 5 of the Construction Services Agreement (Exhibit C to the Site Lease and Exhibit D to the Sublease) directing Balfour Beatty Construction, LLC to commence performance of Phase 1. If the District directs Balfour Beatty Construction, LLC to commence performance of Phase 1 but does not issue a Notice to Proceed, Balfour Beatty Construction, LLC shall be nevertheless entitled to be paid for all services provided, work performed and materials supplied pursuant to this Amendment.
3. The District and Balfour Beatty Construction, LLC agree that the **Final GMP** for the CCUSD Projects at Various Sites, in accordance with attached **revised Exhibit B** will include the actual costs of **\$900,000** (Nine Hundred Thousand Dollars).
4. All work performed, services provided and/or materials supplied pursuant to this Amendment shall be performed in accordance with the Leases.
5. This Amendment shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns. If any provision of this Amendment shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Amendment or the Leases.
6. The Leases are hereby modified with respect to the terms set forth herein, and any other portion necessary to implement the foregoing. Except as specifically set forth in this Amendment, the Leases shall remain unmodified and in full force and effect as executed by the Parties.
7. In order to expedite execution of this Amendment, telecopied signatures may be used in place of original signatures on this document. The Parties intend to be bound by the signatures on the

telecopied document, are aware that the other Party will rely on the telecopied signatures, and hereby waive any defenses to the enforcement of the terms of this Amendment based on the form of signature.

8. This Amendment may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument.

9. In the event of any inconsistency between the terms of this Amendment and those of the Lease, the terms of this Amendment shall control.

IN WITNESS HEREOF, the Parties have, by their duly authorized representatives, executed this Amendment, as of the Effective Date set forth above, and agree that this Amendment shall constitute binding modifications to the Lease.

CULVER CITY UNIFIED SCHOOL DISTRICT

BY: \_\_\_\_\_

TITLE: Assistant Superintendent Business Services

Balfour Beatty Construction, LLC

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

<b>EXHIBIT "B"</b>		
<b>FINAL GMP</b>		
<b>CULVER CITY MISC PROJECTS</b>		
<b>AT VARIOUS CAMPUS DISTRICT WIDE</b>		
<b>School Site - Scope</b>		<b>Final Costs</b>
<b>CULVER CITY MISC PROJECTS (see final GMP summary sheet)&gt;&gt;&gt;&gt;</b>		<b>\$ 735,502</b>
<b>Balfour Beatty General Conditions (BASED ON HRLY RATE FOR 3 MNTHS FOR 1 STAFF)</b>		<b>\$ 70,000</b>
<b>Balfour Beatty Additional GC's (Extension of time for additional work)</b>		<b>\$ 40,138</b>
<b>Owners Contingency - 0%</b>		<b>\$ -</b>
<b>Contractors Contingency 5% (used for extension of projects)</b>		<b>\$ -</b>
<b>Errors &amp; Omissions allowance 0%</b>		<b>\$ -</b>
<b>General Liability/ WC Ins. (Calculated on Contract Amount)</b>	<b>1.04%</b>	<b>\$ 9,360</b>
<b>COC Insurance (N/A by district) (Calculated on Contract Amount)</b>		<b>\$ -</b>
<b>BUILDERS FEE (Calculated on Contract Amount)</b>	<b>4.00%</b>	<b>\$ 36,000</b>
<b>BONDS (Calculated on Contract Amount)</b>	<b>1.00%</b>	<b>\$ 9,000</b>

# CURRENT

				Contract
CCHS	Paving at snack Bar	\$	17,764	Century Paving
CCHS	Asphalt at removed tree	\$	7,650	Century Paving
El Marino	Asphalt cracks	\$	1,600	Century Paving
Lin Howe	Asphalt & funnel Ball	\$	19,865	Century Paving
La Ballona	Audrey's Asphalt OCD	\$	23,900	Century Paving
CCHS	Concrete sidewalk between classrooms	\$	26,100	Century Paving
<b>Subtotal</b>				
El Rincon	Fencing	\$	18,250	Charlie Fence
La Ballona	Fencing	\$	29,880	Charlie Fence
Farragut	Garden fencing repairs	\$	4,820	Charlie Fence
CCHS	Baseball Fencing	\$	44,000	Charlie Fence
CCHS	Fencing tennis court	\$	2,900	Charlie Fence
<b>Subtotal</b>			99,850	
CCHS	Epoxy flooring	\$	61,966	Continental
<b>Subtotal</b>			61,966	
CCHS	Hydration Station	\$	1,800	CTG
Farragut	Hydration Station	\$	1,800	CTG
El Rincon	Hydration Station	\$	1,800	CTG
El Marino	Hydration Station	\$	1,800	CTG
Lin Howe	Hydration Station	\$	1,800	CTG
La Ballona	Hydration Station	\$	1,800	CTG
<b>Subtotal</b>			9,000	
Farragut	Room 3 plumbing	\$	394	DMP
Farragut	Room 8 Sink	\$	2,450	DMP
Farragut	Catch Basin - parking lot	\$	2,800	DMP
CCHS	Hydration Station	\$	3,600	DMP
La Ballona	Gas leak	\$	535	DMP
La Ballona	OCD Modular water repair	\$	-	DMP
El Marino	Sinks rooms 27, 28 & 30	\$	23,379	DMP
Farragut	Drinking fountains	\$	5,300	DMP
Farragut	Hydration Station	\$	3,600	DMP
El Rincon	Hydration Station	\$	3,600	DMP
CCHS	Water Main to Facilities	\$	63,027	DMP
El Marino	Hydration Station	\$	3,600	DMP
Lin Howe	Hydration Station	\$	3,600	DMP
La Ballona	Hydration Station	\$	3,600	DMP
CCHS	Catch Basin at Multi Use Field	\$	3,600	DMP
La Ballona	Water repair - OCD Modulares	\$	844	DMP
All	Hydration Station Filters	\$	5,084	DMP
BOND		\$	2,580	DMP
<b>Subtotal</b>			112,122	
CCHS	Sidewalk by Weight room	\$	8,900	GB
CCHS	Concrete at Snack Bar	\$	2,215	GB
CCHS	Roof Food Services office	\$	2,425	GB
CPHS	Carpet	\$	11,526	GB



# CURRENT

		Reconciled	
CPHS	Hand Rails	\$ 5,100	GB
CPHS	Framing, drywall, etc	\$ 54,685	GB
CCHS	Base Ball Remediation	\$ 28,071	south bay landscape
Lin Howe	Tree Trimming & removal	\$ 3,444	south bay landscape
CPHS	Fencing	\$ 10,115	GB
CCHS	Curb and asphalt at Bike Path	\$ 26,400	GB
CPHS	Landscape Boxes	\$ -	south bay landscape
La Ballona	Gutters & downspouts	\$ 4,372	TN Sheet metal
Farragut	Cleaning of two restrooms	\$ 850	Rendy's Cleaning
La Ballona	Remove and replace sheds, demo stairs	\$ 5,760	GB
La Ballona	Build 2 sets steel stairs	\$ 4,320	GB
La Ballona	Modify Ramp, install steel floor	\$ 1,680	GB
La Ballona	Plywood sides and stairs of ramp	\$ 2,472	GB
La Ballona	Root Barrier -	\$ 5,666	south bay landscape
CCUSD	Assemble Sheds	\$ 2,520	GB
	Dress up wall for bulletin board, add concrete pad, replace downspout	\$ 2,742	GB
El Rincon	Pest Inspection - x 1	\$ 175	GB
CPHS	Pest Inspection and application	\$ 495	GB
CPHS	3 Operable windows	\$ 2,250	GB
	relocate IOR trailer	\$ 5,040	
		\$ 191,223	
	set up IOR trailer	\$ 1,988	
	IOR trailer rent 4 mo	\$ 1,320	
BOND		\$ 3,891	GB
Subtotal			
Farragut	LV Conduits	\$ 14,335	RDM
CPHS	FA conduit	\$ 7,367	RDM
Lin Howe	LV Conduits	\$ 13,955	RDM
La Ballona	Containers	\$ 4,840	RDM
Farragut	Hydration Station	\$ 500	RDM
El Rincon	Bells	\$ 1,500	RDM
CCUSD	Bells Speakers	\$ -	
El Rincon	Hydration Station	\$ 500	RDM
El Marino	Hydration Station	\$ 500	RDM
Lin Howe	Hydration Station	\$ 500	RDM
La Ballona	Hydration Station	\$ 500	RDM
La Ballona	Relocate existing above surface conduit and wire underground	\$ 2,500	RDM
Subtotal			
La Ballona	Condenser replacement	\$ 19,600	Southbay HVAC
La Ballona	Package Unit replacement	\$ 47,400	Southbay HVAC
La Ballona	Fan Motor replacement	\$ 2,395	Southbay HVAC
La Ballona	Condenser replacement Admin	\$ 19,600	Southbay HVAC
Subtotal		\$ 88,995	
TOTAL BOND COSTS SPENT		\$ 55,501	

## BOARD REPORT

2/11/14  
14.3b

**14.3b Approval of Change Order for Balfour Beatty for Culver City High School Athletic Field Improvements**

At this time, we need to approve a Change Order to our Athletic Field Improvements Lease Lease-Back Project. This change order reduces the cost of our project (GMP) from the original contracted amount of \$4,797,754 to a revised GMP of \$4,643,660, reflecting a savings of \$154,094.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve the change order as detailed above.

**Moved by:**

**Seconded by:**

**Vote:**

## Owner Change Order

Owner	X
Architect	X
Contractor	X
Field	
DSA	X

**Project:**  
Culver City HS Athletic Field Improvements  
4401 Elenda Street  
Culver City, CA 90230

**Change Order Number:** 001

**Change Order Date:** 11/4/2013

**To Contractor:**  
Balfour Beatty Construction  
10620 Treena Street, Suite 300  
San Diego, CA 92131

**DSA No.:** 03-114401  
**Architect's Project No:** 10019  
**Contract Date:** 2/27/2013

The Contract is changed as follows:

RCO No. N/A	Description: <b>Adjust Contract Value to Reflect Contingency Savings</b>	Approved Total: <b>(\$154,094.00)</b>
-------------	--	---------------------------------------

The original Guaranteed Maximum Price was	<b>\$4,797,754.00</b>
Net change by previously authorized Change Orders	<b>\$0.00</b>
The Guaranteed Maximum Price prior to this Change Order was	<b>\$4,797,754.00</b>
The Guaranteed Maximum Price will be increased/decreased by this Change Order in the amount of	<b>(\$154,094.00)</b>
The new Guaranteed Maximum Price including this Change Order will be	<b>\$4,643,660.00</b>
The Contract Time will be increased/decreased/unchanged	<b>0 days</b>

The date of Substantial Completion as of the date of this Change Order therefore is:

9/18/2013

ARCHITECT	CONTRACTOR	OWNER
Westberg+White Architects 14471 Chambers Road, Suite 210 Tustin, CA 92780	Balfour Beatty Construction 10620 Treena Street, Suite 300 San Diego, CA 92131	Culver City Unified School District 4034 Irving Place Culver City, CA 90232
BY (Signature)	BY (Signature)	BY (Signature)
Rand Nicholl	John Bernardy	Mike Reynolds

**14.3c Resolution #8 / 2013-2014 - Culver City Unified School District's Intention to Issue Tax-Exempt General Obligation Bonds**

The Board expects to place a general obligation bond measure on the June 3, 2014 ballot. If approved by voters, the measure would permit the sale of bonds (the "Bonds") to finance projects authorized by the measure (the "Project"). The District may elect to advance certain of its own funds toward the start of a Project. The District would advance funds on the knowledge that it could be reimbursed for amounts expended on such improvements from the subsequent sale of any Bonds. The Internal Revenue Code has certain requirements that need to be satisfied in order for a school district to reimburse itself for costs incurred for capital projects in advance of the sale of tax-exempt Bonds. In order to qualify for reimbursement of such costs from the proceeds of a Bond issue, the Board must adopt a resolution which satisfies all the requirements of the Internal Revenue Code within 60 days of the date on which the expenditures had been made.

The District's bond counsel has prepared the attached resolution which complies with applicable requirements of the Internal Revenue Code and would allow the District to reimburse itself for such advanced Project costs from the proceeds of the first series of Bonds issued under the measure. The adoption of this resolution does not obligate the District to ever advance its own funds toward bond Projects. The adoption of this resolution preserves the option for the Board to decide at a subsequent date whether or not it would be in the best interests of the District to allocate a portion of any Bond proceeds towards the reimbursement of the monies the District might spend in getting started on Projects.

There is a reference in this resolution to a \$30,000,000 Bond issue. The Internal Revenue Code obligates this resolution to include an estimated size of the borrowing from which the reimbursement will occur. The District is not required to maintain this \$30,000,000 amount. It is included to satisfy a legal requirement and constitutes only a rough estimate of the likely size of a Bond issue that the Board may consider. If the Board were to sell a larger or a smaller Bond, such decision would not have adversely effect its ability to use a portion of the proceeds of such Bond to reimburse the District for these costs.

Fiscal Impact: Not Applicable

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District adopt the attached resolution regarding the District's intention to issue tax-exempt general obligation bonds.

**Moved by:**

**Seconded by:**

**Vote:**

RESOLUTION NO. 8 / 2013-2014  
OF  
THE BOARD OF EDUCATION OF CULVER CITY UNIFIED SCHOOL DISTRICT  
REGARDING ITS INTENTION TO ISSUE TAX-EXEMPT GENERAL OBLIGATION BONDS

WHEREAS Culver City Unified School District (the "District") is considering placing a general obligation bond measure on the June 2014 ballot; and

WHEREAS, the Board of Education of the District (the "Board") desires to finance certain costs of acquiring, constructing, reconstructing and/or equipping of school facilities as described in ballot language of such measure, in anticipation of such election and funding source (the "Project"); and

WHEREAS, the District intends to finance the acquisition, construction, reconstruction and/or equipping of the Project or portions of the Project with the proceeds of the sale of general obligation bonds or other forms of debt, the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"); and

WHEREAS, prior to the issuance of the Obligations the District desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the District; and

WHEREAS, the Board of Education has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Obligations; and

NOW, THEREFORE, THE BOARD OF EDUCATION OF CULVER CITY UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The District hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the issuance of the Obligations with proceeds of the Obligations. Exhibit A describes the general character, type, purpose, or function of the Project.

SECTION 2. The reasonably expected maximum principal amount of the Obligations is \$30,000,000.

SECTION 3. This resolution is being adopted not later than 60 days after the payment of the original Expenditures (the "Expenditures Dates or Dates").

SECTION 4. The District will make a reimbursement allocation, which is a written allocation that evidences the District's use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. If both the District and a licensed architect or engineer certify that at least 5 years is necessary to complete construction of the Project, the maximum reimbursement period is changed from 3 years to 5 years.

SECTION 5. Each Expenditure will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Obligations, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the District so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the District.

SECTION 6. This resolution is consistent with the budgetary and financial circumstances of the District, as of the date hereof. No moneys from sources other than the Obligations are, or are reasonably expected to be reserved, allocated on a long-term basis, or otherwise set aside by the District (or any related party) pursuant to their budget or financial policies with respect to the Project costs. To the best of our knowledge, this Board is not aware of the previous adoption of official intents by the District that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 7. This resolution is adopted as official action of the District in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of District expenditures incurred prior to the date of issue of the Obligations.

SECTION 8. The limitations described in Section 3 and Section 4 do not apply to (a) costs of issuance of the Obligations, (b) an amount not in excess of the lesser of \$100,000 or five percent (5%) of the proceeds of the Obligations, or (c) any preliminary expenditures, such as architectural, engineering, surveying, soil testing, and similar costs other than land acquisition, site preparation, and similar costs incident to commencement of construction, not in excess of twenty percent (20%) of the aggregate issue price of the Obligations that finances the Project for which the preliminary expenditures were incurred.

SECTION 9. All the recitals in this resolution are true and correct and this Board of Education so finds, determines and represents.

ADOPTED, SIGNED AND APPROVED this 11<sup>th</sup> day of February, 2014.

CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

By: \_\_\_\_\_  
Board President

Attest:

\_\_\_\_\_  
Secretary

## EXHIBIT A

### DESCRIPTION OF PROJECT

The Project shall consist of the acquisition, renovation, construction of classroom and school facilities, and acquisition and installation of equipment associated therewith at District schools, and the payment of all necessary legal, financial, architectural, environmental, engineering, seismic evaluation, planning and contingent costs in connection therewith.

STATE OF CALIFORNIA    )  
  )  
LOS ANGELES COUNTY    )

I, \_\_\_\_\_, do hereby certify that the foregoing is a true and correct copy of Resolution No. 8, which was duly adopted by the Board of Education of Culver City Unified School District at a regularly scheduled meeting thereof held on the 11<sup>th</sup> day of February, 2014 and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By: \_\_\_\_\_  
Secretary



## BOARD REPORT

2/11/14  
14.3d

### 14.3d Approval of Soils Testing Proposal from Harrington Geotechnical Engineering

In preparation of playground field improvements to be made at Farragut and La Ballona Elementary Schools, we need to approve the agreement for testing the infiltration rates of the soil at both sites to determine suitability for the two projects.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve the attached proposal from Harrington Geotechnical Engineering.

**Moved by:**

**Seconded by:**

**Vote:**

**Harrington Geotechnical Engineering, Inc.**

---

January 24, 2014

Mr. Mike Reynolds  
Assistant Superintendent of Business Services  
**CULVER CITY UNIFIED SCHOOL DISTRICT**  
11102 Lucerne Avenue  
Culver City, CA 90230

**Subject: Proposal/Cost Estimate for Culver City High School Infiltration Rate Testing at La Ballona and Farragut Elementary Schools in Culver City, CA**

**HGEI Proposal No. P-4344**

Dear Mr. Reynolds:

We are pleased to submit this Proposal for services to be performed for the subject sites.

**Site & Project Conditions**

We understand that we have been requested to obtain infiltration rates of the near surface soils at both Farragut and La Ballona Elementary Schools. We have received a sketch for LaBallona and an aerial phograph of Farragut which show the proposed areas to be tested.

We would recommend that the excavation percolation procedure as described in the LA County Administrative Manual GS 200 be followed. This procedure conducts the percolation testing in a one cubic foot hole which results in the shallow infitration rate for the area. The procedure requires two holes for an area of less than half an acre.

**Scope of Services**

The following scope of services is based on our understanding of project conditions as set forth above, experience on similar projects, and knowledge of general subsurface conditions in the area.

- Excavate two one cubic foot excavation at each of the sites at the approximate locations depicted on the site plans submitted to us.
- Saturate the holes for four hours.
- After four hours the holes will be filled with water and read at half hour intervals for a period of 4 hours or until a stabilized rate is obtained. Upon completion of testing the holes will be backfilled with onsite material.

1590 N. Brian Street, Orange, CA 92867-3406 FAX (714) 637-3096 PHONE (714) 637-3093  
Please visit our website at [www.harringtongeotechnical.com](http://www.harringtongeotechnical.com)

- Upon completion of the testing the data will be analyzed, engineering calculations performed and a written reports prepared. The reports will describe the findings and results of the investigations and provide a calculated infiltration rate for the site soils. Five copies of each report will be provided for distribution as necessary.

#### **Compensation**

Our fee for completing the infiltration rate investigations outlined above will be \$4,200.00 (\$2,100 per site).

#### **Additional Services**

It is understood that this work is for the feasibility of the site soils percolation characteristics only and additional information on the subsurface soils is not part of this fee.

#### **Term of Proposal**

This Proposal will remain in effect until April 30, 2014, and will then be subject to revision.

To assure a clear understanding of all matters related to our mutual responsibilities, please read the attached Agreement & Work Authorization. If the conditions are acceptable, please sign and return the extra copy. A fully executed copy will be returned to you along with the report. If you wish to authorize this work by issuance of a P.O. please acknowledge and return for our files.

#### **Timing/Schedule**

It is planned to conduct the field work once authorization is received. The work can be started within 3 business days of receipt of authorization to proceed and completed within 4 business days thereafter.

#### **Closure**

We appreciate the opportunity to submit this Proposal which we hope meets with your approval and are looking forward to being of continued service on this project.

Very truly yours,

**HARRINGTON GEOTECHNICAL ENGINEERING, INC.**

Joseph L. Welch G.E.  
Senior Geotechnical Engineer

JLW: md

Attachments/Enclosure

## BOARD REPORT

2/11/14

14.3e

**14.3e Approval of Pro-rated District Contributions to the Cost of Vision and Life Insurance Benefits for Part-time Employees**

It is recommended that the District approve the application of pro-rated District contributions to life and vision insurance for our part-time employees working four or more hours, in the same manner as our current pro-rated dental and health coverage (four hours = 50% district contribution, etc.).

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve District contributions as outlined above.

**Moved by:**

**Seconded by:**

**Vote:**

**BOARD REPORT**

**14.4a Approval is Recommended for New Classified Job Classification and Job Description – Behavior Intervention Specialist**

It is recommended practice that the Board of Education approves new job classifications and job descriptions to reflect new duties and responsibilities based on the current needs of the District. District Administration has created a new job classification of Behavior Intervention Specialist and has developed a new job description, a copy of which is attached, with a recommended salary placement of Range 48 on the Classified Salary Plan.

RECOMMENDED MOTION: District Administration recommends the approval of the new classified job classification and job description for Behavior Intervention Specialist, with a salary placement of Range 48, effective February 12, 2014.

Moved:

Seconded by:

Vote:

## **CULVER CITY UNIFIED SCHOOL DISTRICT**

### **CLASS TITLE: BEHAVIOR INTERVENTION SPECIALIST**

#### **BASIC FUNCTION:**

Under the direction of the Director of Special Education or designee, providing behavioral consultation, training and support to staff to enhance their success with students who have challenging educational and behavioral needs using the principles of applied behavior analysis.

#### **RELATIONSHIP TO STUDENT ACHIEVEMENT:**

Provides support services to staff and to individual students whose behavior significantly impedes their learning process.

#### **REPRESENTATIVE DUTIES:**

##### **ESSENTIAL DUTIES:**

Develop, evaluate, and modify behavioral treatment plans and/or IEP goals for a caseload of students with various mental health diagnoses, developmental disabilities, and severe behavior problems.

Participate in the development, implementation and evaluation of behavior intervention plans in a variety of settings for the purpose of delivering effective programs to children with various mental health diagnoses, developmental disabilities, and severe behavior problems.

Provide classroom consultation and support on a student-by-student basis to assist teaching staff in implementing programs with challenging students. Consultation will include, but is not limited to, school psychologists, site and district administrators, teachers, paraprofessionals, parents/guardians, and DIS providers.

Develop and implement strategies for positive student behavior management.

Participate in Individual Education Plan (IEP) meetings.

Design and deliver behavior intervention plan implementation, training, and other related in-service programs, including student-specific intervention training to staff and parents.

Complete appropriate functional assessments in a timely manner and write clear, concise positive behavior intervention plans and progress reports using data to support rationales. Present reports in interdisciplinary and IEP team meetings within prescribed timelines.

Develop and provide training for administrative and teaching staff, paraprofessionals, parents/guardians, in applied behavior analysis; principles of behavioral intervention, modification, and other behavior management systems; behavioral assessments, techniques, and intervention plans; crisis management techniques; counseling intervention techniques; discrete trial methodology; management of assaultive behaviors.

Attend job-related meetings and perform additional duties specified by the Director of Special Education, Assistant Superintendent of Educational Services and/or Superintendent.

Provide ongoing training and assistance to general and special education teachers and paraprofessionals in Applied Behavior Analysis and evidence based practices for the education of students with autism or behavioral challenges.

Confer with district special education staff and administrators to provide needed services regarding program evaluation, improvement, or development.

Assist Behavior Intervention Assistants, family members, school staff, Behavioral Services staff, and agency personnel for the purpose of implementing instructional strategies to instruct children with various mental health diagnoses, developmental disabilities, and severe behavior problems.

Maintain certification necessary to work in a behaviorist capacity in a school district and a valid driver's license.

Perform related duties as required.

**EDUCATION AND EXPERIENCE:**

Master's degree in behavior analysis, psychology, education, or related field; Master's degree required with an emphasis in applied behavior analysis, psychology, special education, child development, or a related field.

Possession of Board Certified Behavior Analyst (BCBA) certificate or must be enrolled in a program to complete the requirements for BCBA certification.

Two years of supervisory level experience in providing direct services to students with various developmental disabilities, mental health diagnoses, and/or severe behavior problems in a home-based, center-based, educational, or social services setting preferably cross-age groups.

Experience working with special education and/or students with special needs.

Experience in interpreting, designing and developing specific educationally necessary program plans for children with autism and related disorders.

Experience in performance of functional behavior assessments, functional analysis assessments, development of behavioral plans and training and use of emergency behavioral interventions.

Experience and training in a variety of appropriate curriculum, instruction, classroom management and intervention techniques [e.g., communication training, parent training, PECS, Natural Language Paradigm, Pivotal Response training, relation-based intervention, TEACCH, social skills training, positive behavior intervention training, applied behavioral analysis (discrete trial)].

Experience in a supervisory or administrative capacity is desired.

Experience in providing support/training to teachers, administrators, staff and parents

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license and proof of automobile insurance.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Office and classroom environment.

Constant interruptions.

Driving a vehicle to conduct work.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate standard office and classroom equipment.

Sitting or standing for extended periods of time.

Bending at the waist, kneeling or crouching to assist students.

Ability to reach above the shoulders.

Seeing to read a variety of materials and monitor student activities.

Hearing and speaking to exchange information.



2/11/14  
14.4b

**BOARD REPORT**

**14.4b Approval is Recommended for the Memorandum of Agreement Between Culver City Unified School District and the Association of Classified Employees (ACE), Regarding the 2013/2014 School Year**

The Culver City Unified School District (CCUSD) and the Association of Classified Employees entered into a Memorandum of Agreement on January 31, 2014.

RECOMMENDED MOTION: That the Board approve the Memorandum of Agreement Between Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE), Regarding the 2013/2014 School Year as presented.

Moved by:

Seconded by:

Vote:

**Culver City Unified School District  
And  
Association of Classified Employees  
January 31, 2014**

The Culver City Unified School District (District) and The Association of Classified Employees (ACE) agree to the following:

**Article 16- Section C**

6. An employee who does not have enough accrued vacation days to remain on fully paid status during winter break or spring break has the option to use either Personal Necessity or Personal Business days to remain on fully paid status during said breaks.

**Article 19- Section J-Winter/Spring Breaks**

An exception to the above provisions shall be made when an employee does not have enough accrued vacation to remain on fully paid status during winter break or spring break. That employee has the option to use either Personal Necessity or Personal Business days to remain on fully paid status during said breaks.

**Article 22- Section I- Winter/Spring Breaks**

An exception to the above provisions shall be made when an employee does not have enough accrued vacation to remain on fully paid status during winter break or spring break. That employee has the option to use either Personal Necessity or Personal Business days to remain on fully paid status during said breaks.

**Article 31- Health and Welfare**

Change Section B- Eligibility to Section A Eligibility

Section B is now – Benefits

Change to new rates January 1 2014 (Section B1 a)

Eliminate "Effective December 15, 2004" in the new Section A- Eligibility 2

The new Section B- Benefits

**B3- Life Insurance**

For full- time employees, the District will pay the full cost of premiums of life insurance for the employee only. Part - time employees will be covered on a pro-rated basis as described in Section A- Eligibility

**B4- Vision**

For full- time employees the district will pay the full cost for the employee, spouse and eligible dependents. Part -time employees will be covered on a pro-rated basis as described in Section A- Eligibility

Wesley Hottel  
For the District

Debbie Hamme  
For ACE

January 31, 2014  
Date

January 31, 2014  
Date