

BUS DRIVER

DEFINITION

Under general supervision, operates a school bus, including Type I and/or Type II, over designated routes within an established time schedule; transports students to and from school and on special event trips; performs daily inspections of bus or transportation equipment; performs some warehouse duties; makes variety of scheduled and special deliveries; and does other related work as required.

EXAMPLES OF DUTIES:

Under general supervision, drives a school bus or transportation vehicle over assigned routes in accordance with an established time schedule; transports children to and from school; loads and unloads students safely at designated stops and on study trips; stops traffic and escorts children across streets when necessary; may transport children with special learning and physical needs; adheres to policies and procedures regarding student behavior management and public contact concerning transportation problems and concerns; completes daily record of transportation functions, including students transported, mileage, type of trip, and standby time; maintains bus or transportation vehicle in a clean and orderly condition, and reports all mechanical defects and malfunctions; washes, sweeps, cleans and refuels transportation equipment; performs a variety of special deliveries, such as mail delivery and warehouse supply delivery; performs warehouse, groundwork, maintenance, custodial duties and other related work as required.

QUALIFICATIONS:Knowledge of:

Safe driving practices and techniques; basic first aid procedures and methods; safety and maintenance requirements of bus and other pupil transportation equipment; provisions of the California Motor Vehicle Code and Title 13 applicable to the operation of vehicles in the transportation of school children.

Ability to:

Drive a school bus and other transportation equipment safely and efficiently; maintain appropriate student behavior on school bus and other transportation equipment; relay safety instructions to all pupils and document as required; perform appropriately in situations requiring tact and diplomacy; understand and carry out oral and written directions; establish and maintain cooperative working relationships.

Experience:

One year of experience in the transportation of school children or the completion of a school bus driver training program.

Education:

Equivalent to the completion of the twelfth grade.

License and Certificate Requirements:

1. California Motor Vehicles Operator's License, Class B with passenger endorsement.
2. California School Bus Driver's Special Certificate, without restrictions, issued by the California Highway Patrol.
3. A Medical Examiner's Certificate
4. A First Aid Certificate issued by the American Red Cross, or pass equivalent test given by the California Highway Patrol, obtained before or at time of appointment.

Condition of Employment:

Must be insurable by the District liability insurance carrier.